

Terms of Reference

Policy Title	Policy Number
Terms of Reference	TOR-6
CMLTM Truth and Reconciliation Commission Committee	Date of Approval
	April 19, 2023
Responsible Authority	
CMLTM Council	
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Purpose

To review the work of the Truth and Reconciliation Commission and provide recommendations for actions to the CMLTM Council to meet the intent of the of Calls to Action in the report.

Composition

The committee shall be comprised of a minimum of 3 interested volunteer registrants of indigenous heritage, 1 Council member and 1 staff resource.

Ongoing recruitment to ensure knowledge overlap of committee and work continuity.

Terms

3 years, with the option to serve 2 consecutive terms (6 years)

Meetings

The committee shall meet at least semi-annually.

The committee may meet in person, virtually or hybrid.

Reporting

The CMLTM Council member or staff representative shall provide reports and committee recommendations to Council.

The Committee Chair or staff representative shall submit reports of minutes to the CEO/Registrar.