



COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA

245 Lilac Street
Winnipeg, MB R3M 2S2
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Considerations for CMLTM Council Nominations/Appointments

Overview:

- The “call for interest” for upcoming positions on CMLTM Council goes out to all members in the spring of each year.
- Nomination papers must be received at the CMLTM office by July of each year to prepare the election ballots to go out.
- Ballots are received and tallied by the CMLTM office appointed scrutinizers. If only one candidate is put forward CMLTM office will contact that individual to discuss the requirements and that individual will be appointed to Council. Should no candidates be put forward for an open position Council will actively seek an appropriate individual for appointment.
- Nomination results/appointments will be announced at the September AGM.
- New Council positions will commence on January of the following year.

Information for potential candidates:

- Nomination/appointment is to Council not to a specific position on Council
- Each term is three (3) years as per the current by-laws.
- Council meets formally approximately six (6) times per year with the dates pre-determined by Council. It is best to attend in person but teleconferencing can be arranged when necessary. Expenses for Council meetings are covered by the CMLTM, including wages as necessary. Extra Council meetings may be required in certain circumstances at the call of the chair (usually a rare occurrence)
- There will be a requirement to serve on other committees with extra meetings that may include telephone or teleconference attendance as necessary.
- There are six (6) Council members and three (3) public representatives on Council. The executive consisting of Chair, Vice Chair, and Treasurer are nominated from the six (6) Council members. One (1) Council member must also serve as chair of Nominations.
- There may be a strategic planning session in the fall to plan for the upcoming year. The executive for the upcoming year is usually discussed at this time and formally appointed at the first meeting of each year.
- The CMLTM AGM is usually on a weekend in September of each year and Council attendance is required whenever possible.
- New Council members are invited to strategic planning and the last meeting of the year prior to appointment for orientation purposes.



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Potential Council Members:

- Must be a member of the CMLTM in good standing (active or inactive) for at least three (3) years.
- Have an understanding of the legislation and bylaws governing the CMLTM and understand the CMLTM's role of patient safety with regards to the legislation and bylaws.
- Understand the CMLTM's relationship to the legislators, the public, and the membership in its role to ensure patient safety.
- Have good communication and interpersonal skills.
- Previous committee/board experience and asset.
- Interested in team and consensus building.
- Have the ability to attend meetings as per the outline above.
- Willing to take board and other training provided by the CMLTM.