



COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA

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CMLTM Committee Chair and Membership Selection

The work of the Board of Assessors, Continuing Competency, Complaints and Inquiry committees form the backbone of the legislation guiding the CMLTM and its ability to provide patient safety. For this reason the members of the CMLTM council are tasked with forming and reviewing these committees with care and consideration to ensure these duties are performed adequately.

Committee Chair Positions

As the need arises to fill Chair positions for the above mentioned Committees the Council will consider the following steps:

- Explore the potential of current committee members and or past council members,
- Obtain the names of potential candidates from current and past council members and from interest expressed during the registration process,
- Obtain and review the resumes/bios of all interested candidates,
- Obtain references where applicable (unknown candidates)

To aid in the review process the following attributes will be taken into consideration:

- Previous committee experience,
- Confidentiality,
- References as applicable,
- Demonstrated knowledge and understanding of the legislation and bylaws pertaining to the committee of interest,
- Previous supervisory experience/leadership skills,
- Communication skills,
- Ability to contribute the necessary time commitment,
- Willingness to attend Council meetings

Committee Specific Qualifications

Continuing Competency Chair: Would preferably be a Committee member/auditor with prior auditing skills, or someone with auditing training.

Inquiry Committee Chair: Preferably would be a Committee member or someone with investigative training.

Board of Assessors and Complaints Committee Chair: preferably a committee member groomed to take the Chair position

Committee Membership: Through past practice the CMLTM Council and the committee chairs work together to find appropriate members for each committee. This may include word of mouth and



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contacting members who have expressed an interest through the registration process. Committee members must be approved by council. As part of this approval process the bio of each potential committee member should be made available for review.

Committee members should demonstrate an understanding of the legislation and bylaws specific to the Terms of Reference, and should demonstrate a willingness to attend meetings and training sessions as necessary.