



Online Voting

Governance Processes

Policy Number: GP-32

Date of Approval	Responsible Authority	Last Revised
	CMLTM Council	June 24, 2026

Policy

The Council may utilize an online voting platform or other means of voting when in person or virtual meetings are not possible

The Council recognizes that some decisions are best made with some sense of urgency and may engage in discussion on some subjects, put fourth motions, second motions, and ultimately make decision based on voting occurring online.

1. When the Council Chair or Registrar are made aware of an item of business requiring council decision where the next scheduled meeting is too far in the future, they may have a phone call to discuss the viability of an online vote.
2. Online votes may take place by email or on an online platform. However, sufficient information and time must be provided to Council to discuss decisions prior to voting.
3. Quorum for an online vote will be the number of voters, where at least one (1) voter is a public representative and council members are provided with at least five (5) business days to vote.
4. If one (1) or more Council members express concern over lack of discussion for the subject, a vote may go to all Council members to either:
 - a. Call an emergency Council meeting to discuss and vote on the matter
 - b. Delay further discussion and vote until the next scheduled Council meeting
5. The results of all votes made outside a Council meeting must be re-affirmed at the next Scheduled Council meeting and recording in the minutes.

Revision History

- June 24, 2026 – Date of Approval