

GOVERNANCE PROCESSES

Policy Title	Policy Number
Request for Sponsorship	GP-27
	Date of Approval
	December 15, 2018
Responsible Authority	Date of Revisions
CMLTM Council	
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The Council will, at its discretion, approve a request for the College of Medical Laboratory Technologists of Manitoba (CMLTM) to sponsor a medical laboratory technology, patient safety or other health related event. The CMLTM may or may not be represented (either by a Council member or staff person) in the planning of the event.

Principles and messages expressed in the event are to be consistent with the CMLTM Mission and Strategic Plan, and compatible with its Values and Priorities.

Procedure

The organization requesting sponsorship by the CMLTM is to submit a request in writing to the Registrar/CEO who will bring the request forward to the Council through the Council Chair. Documentation to support the request will be submitted with the request. The request will be reviewed by the Council and a decision to approve or not approve the request will be made. Communication of the decision will be made through the Registrar/CEO.

Should the request be time sensitive, the Council Chair may forward the request to Executive Committee in between regularly scheduled Council meetings for review/request for approval.