

GOVERNANCE PROCESSES

Policy Title	Policy Number
Communication with Members	GP-20
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Responsible Authority	Date of Revisions
CMLTM Council	October 19, 2018
	Page(s)
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The College of Medical Laboratory Technologists of Manitoba is responsible for communicating with registrants in an efficient and effective manner.

The following is a general list of the method CMLTM will communicate with registrants;

Message	Communication method
General announcements/information	Informz email, website, blog, Twitter, Facebook
Newsletter	Informz email, website, blog, Twitter, Facebook
Renewal notification	Informz email, website, blog, Twitter, Facebook
Notification of Failure to renew	Registered Canada Post mail and email
Request for additional information	Email and/or regular Canada Post mail
Notification of Audit	Regular Canada Post mail and email
Notification of Audit Fail	Registered Canada Post mail
Notification of Audit Pass	Regular Canada Post mail and email
Notification of complaint	Registered Canada Post mail
Communication with CMLTM volunteers including Council, Committees, and working groups	Email, CMLTM SharePoint