COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA

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Communication and Support to the Council

Executive Limitations
Policy Number: EL-4

Date of Approval	Responsible Authority	Last Revised
March 14, 2012	CMLTM Council	October 23, 2026

Policy

The Registrar/CEO will ensure the Council is informed and supported in its work.

Accordingly, the Registrar/CEO shall:

1. Advise and participate in the development of Council policies. Initiate and participate in policy revisions on a regular basis.

2. Submit monitoring data required by the Council in a timely, accurate, and understandable fashion, directly addressing the provisions of Council policies being monitored.

3. Report in a timely manner any actual or anticipated noncompliance with any policy of the Council.

4. Submit unbiased decision information required periodically by the Council and ensure the Council is aware of relevant trends.

5. Ensure the Council is aware of any significant incidental information it requires, including anticipated media coverage, threatened or pending lawsuits, and material internal and external change.

6. Advise the Council if, in the Registrar/CEO's opinion, the Council is not in compliance with its own policies, particularly in the case of Council behavior that is detrimental to the work relationship between the Council and the Registrar/CEO.

7. Present information in a clear and concise manner which is easily differentiated into one of the three categories: monitoring, decision preparation, or other.

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8. Provide a workable mechanism for official Council or Committee communications.

9. Deal with the Council as a whole when addressing official business, except when (a) fulfilling individual requests for information or (b) responding to Council members or committees duly charged by the Council.

Revision History

- January 18, 2012 – Date of Approval
- June 2, 2016
- September 14, 2016
- October 19, 2018
- September 25, 2020
- September 23, 2022
- December 11, 2024
- October 23, 2026 – Last Date of Revision