



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

**Friday September 21st, 2018, 1730 hrs
CMLTM Boardroom - 245 Lilac Street, Winnipeg, MB**

Present: Brad Collignon, Sandra Brooks, Tannu Sayed, Erin Martin, Marijay Umali, Sajjid Janjua

Public Representatives: Robert Harvey, Robert Young, Leanne Matthes

Guests: Adam Chrobak, Tricia VanDenakker, Bonnie Grahame, Janie McBey, Tracey Pronyk-Ward

Regrets: Linda Schroeder

Presentation of 5-year financial plan by Harry Black & Jordan Blahnik

1. Call to order *Brad Collignon*
• Meeting called to order by Brad Collignon at 1845hrs. Quorum met.

2. Approval of June 9th, 2018 minutes *Brad Collignon*

Motion 18:21 Erin Martin/Sandra Brooks

Be it moved to approve the June 9th, 2018 minutes as presented.

CARRIED

3. Approval of Agenda *Brad Collignon*
• The agenda was adopted as amended.

4. Strategic Planning Update *Brad Collignon and Adam Chrobak*

5. Consent Agenda Items:
5.1 Registrar's report *Adam Chrobak*
5.2 Financial report (short term plan) *Leanne Matthes*
5.3 Board of Assessors report *Tracey Pronyk-Ward*
5.4 Continuing Competency Committee report *Linda Schroeder*
5.5 Complaints Committee report *Janie McBey*
5.6 Inquiry Committee report *Bonnie Grahame*
5.7 Executive report *Brad Collignon*

Motion 18:22 Leanne Matthes/Robert Young

Be it moved to approve the Consent Agenda Items as presented.

CARRIED



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6. Informational items

6.1 RRC Medical Laboratory Science Program
Update

- Nothing to update. No meeting since May.

Tricia VanDenakker

7. Business Requiring Action

7.1 Appointment of Auditor

Brad Collignon

Motion 18:23 Robert Young/Sandra Brooks

Be it moved to recommend MNP LLP as the Auditor for the 2018 CMLTM fiscal year, at the CMLTM 12th Annual General Meeting.

CARRIED

7.2 Appointment of Public Reps

Brad Collignon

Motion 18:24 Marijay Umali/Erin Martin

Be it moved to appoint Steven Wu, Rajinder Pal Bhullar, and Cynthia Rempel Patrick as Public Representatives to Council; to appoint Donna Phillips and Beverly Muzyk as Public Representatives to Complaints Committee; and to appoint Darlene Grantham as Public Representative to Inquiry Committee to start for October 20th, 2018.

CARRIED

7.3 Appointment of Rural Councilor

Adam Chrobak

- No rural members came forward for nominations. Sandra Brooks is willing to stay on until a new rural member has been found.

7.4 On-line vote results

Brad Collignon

Motion 18:25 Leanne Matthes/Tannu Sayed

Be it moved to approve the 2018 Fall Newsletter as presented.

CARRIED

7.5 Future Priorities

Brad Collignon

7.5.1 Policy review schedule

Brad Collignon

7.5.2 BOA-6 Policy

Adam Chrobak

Motion 18:26 Sandra Brooks/Erin Martin

Be it moved to approve policy BOA-6 Re-entry to Practice as amended.

CARRIED

7.5.3 CCP review deferred to
strategic planning meeting

Adam Chrobak

7.5.4 RHPA regulation review to begin after the AGM

Brad Collignon



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7.5.5 SSMLT Clinical assessment project

Adam Chrobak

Motion 18:27 Robert Young/Leanne Matthes

Be it moved to direct the Registrar, Adam Chrobak, to communicate with SSMLT regarding their Clinical Assessment Project to be presented at the October 19th, 2018 Council Meeting.

CARRIED

7.5.6 Action items review

Brad Collignon

7.5.7 Briefing note, regarding opportunity to purchase 1160 Pembina Hwy. Discussed the potential to redevelop and lease portions of the current CMLTM building

Adam Chrobak

Marijay Umali excused herself from the meeting.

Motion 18:28 Robert Young/Sandra Brooks

Be it moved to direct the Registrar, Adam Chrobak, to communicate with the Winnipeg Youth Orchestra and MAMRT about possible rental options.

CARRIED

7.6 Newsletter

Sandra Brooks

- o Always looking for more newsletter opportunities.
- o Will create printable version for future newsletters.

7.7 Education/Training Opportunities

*Adam Chrobak and
Brad Collignon
Brad Collignon*

8. Future Meeting Schedule

- Annual General Meeting – September 22nd, 2018
- Council Meeting – October 19th, 2018
- Strategic Planning – October 20th, 2018
- Council Meeting – December 15th, 2018

9. Future Agenda Items

Council

- LMS module for “Professionalism & Social Media”

10. Meeting Review

Brad Collignon

11. Adjournment

- The meeting was adjourned by Brad Collignon at 2034hrs.

Approved on October 19, 2018 by Council