



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

**Saturday June 9th, 2018 0900 hrs
CMLTM Boardroom - 245 Lilac Street, Winnipeg, MB**

Present: Brad Collignon, Sandra Brooks, Tannu Sayed, Erin Martin

Public Representatives: Robert Harvey, Robert Young, Leanne Matthes

Guests: Adam Chrobak, Tricia VanDenakker, Bonnie Grahame, Janie McBey, Linda Schroeder, Tracey Pronyk-Ward

Regrets: Sajjid Janjua, Marijay Umali

1. Call to order *Brad Collignon*
• Meeting called to order by Brad Collignon at 0901hrs.

2. Approval of April 21, 2018 minutes *Brad Collignon*

Motion 18:16 Tannu Sayed/Leanne Matthes

Be it moved to approve the April 21st, 2018 minutes as presented.

CARRIED

3. Approval of Agenda *Brad Collignon*
• The agenda was adopted as presented.

4. Strategic Planning Update *Adam Chrobak*
• Suggestion to call it "Board Retreat" than "Strategic Planning".

5. Consent Agenda Items:
5.1 Registrar's report *Adam Chrobak*
5.2 Board of Assessors report *Tracey Pronyk-Ward*
5.3 Continuing Competency Committee report *Linda Schroeder*
5.4 Complaints Committee report *Janie McBey*
5.5 Inquiry Committee report *Bonnie Grahame*
5.6 Executive report *Brad Collignon*

Motion 18:17 Sandra Brooks/Erin Martin

Be it moved to approve the Consent Agenda Items as presented.

CARRIED

6. Informational items
6.1 Preparations for AGM *Adam Chrobak*
6.2 RRC Medical Laboratory Science Program Update *Tricia VanDenakker*



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7. Business Requiring Action

7.1 Policy Reviews

Brad Collignon

7.2 Annual Report

Brad Collignon

7.3 Financial short fall

Adam Chrobak

Robert Young excused himself from the meeting.

7.4 CCP Audit rules

Linda Schroeder

Motion 18:18 Tannu Sayed/Erin Martin

Be it moved to accept that less than 5 years practice applies to date of CSMLS certification; new graduates should not be called for audit within the first year post CSMLS certification; new members transferring from other provinces and territories should not be called for audit within first year of CMLTM registration; and maintain random audits in current frequency.

CARRIED

7.5 Future Priorities

Brad Collignon

7.5.1 Policy review schedule

Brad Collignon

7.5.2 CCP review

*Brad Collignon and
Adam Chrobak*

7.5.3 Ad hoc committees

Brad Collignon

7.5.4 Action items review

Brad Collignon

7.5.5 Public representatives

Adam Chrobak

7.6 Newsletter

Sandy Brooks

7.7 Education/Training Opportunities

*Adam Chrobak and
Brad Collignon*

8. Future Meeting Schedule

Brad Collignon

- Executive Committee Meeting – July 18th, 2018
- Council Meeting – September 21st, 2018
- Annual General Meeting – September 22nd, 2018

9. Future Agenda Items

Council

10. Meeting Review

Brad Collignon

11. Adjournment

Brad Collignon

- The meeting was adjourned by Brad Collignon at 1124hrs.

Approved on September 21, 2018 by Council