



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

245 Lilac Street  
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA  
COUNCIL MEETING**

**Wednesday June 8<sup>th</sup>, 2022, 1730 hrs**

**CMLTM Boardroom/Zoom Room - 245 Lilac Street, Winnipeg, MB**

**Present:** Sajjid Janjua, Kamran Bashir, Matthew Bueno de Mesquita (online), Kristy Peadson (online), Patrick Levesque (online)

**Public Representatives:** Rajinder Pal Bhullar (online), Cynthia Rempel-Patrick (online), Steven Wu (online)

**Guests:** Adam Chrobak, Tricia VanDenakker (online), Heather Mauthe (online), Brad Collignon (online), Gloria Mactavish (online), Maria Bobiles (online)

**Regrets:** Amina Khizar

1. Call to order and Land Acknowledgement Statement *Sajjid Janjua*
- Meeting called to order by Sajjid Janjua at 1732hrs. Quorum met.
  - Land Acknowledgement Statement was read.

2. Approval of April 23<sup>rd</sup>, 2022, Minutes *Sajjid Janjua*
- Corrections: None

**MOTION 22:30** Cynthia Rempel-Patrick/Kamran Bashir

Approve the April 23<sup>rd</sup>, 2022 Minutes as presented.

**CARRIED**

3. Approval of Agenda *Sajjid Janjua*
- Additions/Corrections: Presentation added to 4. Strategic Plan

**MOTION 22:31** Cynthia Rempel-Patrick/Matthew Bueno de Mesquita

Approve the June 8<sup>th</sup>, 2022 Agenda as amended.

**CARRIED**

4. Strategic Plan *Adam Chrobak*
- Update provided on standings of the Strategic Plan task tracking sheet. Revision dates to be added.
  - The Registrar, Adam Chrobak, provided a Team Building presentation to Council.



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## 5. Consent Agenda Items:

### 5.1 Financial report

- No report.

*Rajinder Pal Bhullar*

### 5.2 Registrar's report

- Previously circulated.

*Adam Chrobak*

### 5.3 Board of Assessors report

- Previously circulated.

*Gloria Mactavish*

### 5.4 Continuing Competency Committee report

- Previously circulated.

*Heather Mauthe*

### 5.5 Complaints Committee report

- No report received.

*Maria Bobiles*

### 5.6 Inquiry Committee report

- Did not meet. No report received.

*Brad Collignon*

### 5.7 Executive report

- Did not meet. No report received.

*Sajjid Janjua*

## **MOTION 22:32** Kamran Bashir/Cynthia Rempel-Patrick

Be it moved to approve the Consent Agenda Items as presented.

**CARRIED**

## 6. Informational items/updates

### 6.1 Canadian Alliance of Medical Laboratory Professionals Regulators (CAMLPR) MLT Gateway Project

*Adam Chrobak*

- The project is moving along very well. No updates.

### 6.2 Regulated Health Professions Act (RHPA) Regulation Review

*Adam Chrobak*

- CMLTM staff continue to work with the Manitoba Health Legislative Unit on the development of the CMLTM Regulation for the transition to the RHPA.

### 6.3 Substantive Equivalence Policy

*Adam Chrobak*

- Deputy Registrar, Tricia VanDenakker, is working with Shared Health on developing an approach for Substantive Equivalence.



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*Tricia VanDenakker joined the meeting.*

6.4 Truth and Reconciliation Commission (TRC) Working Group

*Tricia VanDenakker*

- Update was included in the Registrar’s report.
- Exploring strategies to make TRC related activities more attractive and assessable to CMLTM members including offering opportunities wherever and however we can.
- The Deputy Registrar, Tricia VanDenakker, and Public Representatives, Cynthia Rempel-Patrick, will prepare an issue paper for Council to consider.

7. Business Requiring Action

7.1 Approve 2021 Auditors Report

*Sajjid Janjua*

- Auditors draft report reviewed by the Council Executive.

**MOTION 22:33** Kamran Bashir/Matthew Bueno de Mesquita

Approve the 2021 Auditor’s Report as presented.

**CARRIED**

7.2 Appoint Vice-Chair, Secretary

*Sajjid Janjua*

**MOTION 22:34** Kamran Bashir/Patrick Levesque

Appoint Matthew Bueno de Mesquita as Council Vice-Chair for the remainder of the 2022 year.

**CARRIED**

**MOTION 22:35** Kamran Bashir/Matthew Bueno de Mesquita

Appoint Patrick Levesque as Council Secretary for the remainder of the 2022 year.

**CARRIED**

7.3 Approve proposed By-law change

*Sajjid Janjua*

- Section III: Officers of the Council. Subsection 3.1  
At the first Council meeting following the Annual General Meeting, the Council shall select from amongst its members a treasurer, either a chair and a vice-chair, or two co-chairs, ~~all of whom shall be members of the College~~ and such other officers as it may see fit.

**MOTION 22:36** Cynthia Rempel-Patrick/Steven Wu

Approve the proposed by-law change to Section III Officers of the Council, subsection 3.1 effective immediately.

**CARRIED**

7.4 Policy review, CCC-5, EL-8, EL-9, EL-10,

*Sajjid Janjua*



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GP-9, GP-18, GP-21, RR-1, RR-2, RR-3, RR-4

- EL-9 deferred, to be reviewed for approval at the next Council meeting.

**MOTION 22:37** Kamran Bashir/Matthew Bueno de Mesquita

Approve the following updated policies as presented/reviewed: CCC-5, EL-8, EL-10, GP-9, GP-18, GP-21, RR-1, RR-2, RR-3, RR-4.

**CARRIED**

7.5 In-Camera session

*Sajjid Janjua*

- A complaint was received regarding a Council member. CMLTM policy CC-10 requires Council review the complaint.

**MOTION 22:38** Cynthia Rempel-Patrick/Matthew Bueno de Mesquita

Council to go into camera.

**CARRIED**

*Council went into camera at 1918hrs.*

*A Council member was excused from the meeting while In Camera.*

*Council came out of camera at 2003hrs.*

**MOTION 22:39** Cynthia Rempel-Patrick/Matthew Bueno de Mesquita

In regards to the Council member under investigation of a complaint, that Council considered Policy CC-10 and agrees to restrict their participation in Council/Committee meetings, deliberations, and activities pending the outcome of the investigation.

**CARRIED**

8 Future Priorities

8.1 2022 Financial Auditor

*Adam Chrobak*

- Request for Proposal sent out to various Auditors. Received two proposals, MNP and F.H. Black & Co. (audit department).
- Registrar to review proposal and make recommendations for Council to consider.

8.2 2021 CMLTM Annual Report

*Adam Chrobak*

- Will be forwarded to graphic designer once outstanding reports submitted.

8.3 Enhanced orientation

*Adam Chrobak*

- New documents have been prepared and the orientation is fully under review.

8.4 Policies for review

*Adam Chrobak*



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- BOA-13, CCC-1, CCC-2, CCC-3, CCC-4, CC-7, CC-8, CC-9, CC-10 are next to be reviewed.

9. Future Agenda Items

*Council*

- LABCON Article from CMLTM Attendees
- Nomination Committee Update
- Build relationship with Members
- CMLTM Townhall

10. Meeting Review

*Sajjid Janjua*

- Survey Monkey to be emailed to attendees.

11. Adjournment

*Sajjid Janjua*

- Meeting was adjourned by Sajjid Janjua at 2034hrs.

**MOTION 22:40 Cynthia Rempel-Patrick**

Be it moved to adjourn the meeting.

**CARRIED**

Approved on September 23, 2022 by \_\_\_\_\_ COUNCIL \_\_\_\_\_