



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

245 Lilac Street  
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA  
COUNCIL MEETING**

**Saturday June 5<sup>th</sup>, 2021, 0930 hrs**

**CMLTM Boardroom/Zoom Room - 245 Lilac Street, Winnipeg, MB**

**Present:** Sajjid Janjua, Anna Avalos (online), April Obirek (online)

**Public Representatives:** Cynthia Rempel-Patrick (online), Rajinder Pal Bhullar (online), Steven Wu (online)

**Guests:** Adam Chrobak, Tricia VanDenakker, Gloria Mactavish (online), Heather Mauthe (online), Brad Collignon (online)

**Gallery:** None

**Regrets:** Michael David, Laurel-Ann Rice, Kamran Bashir

1. Call to order and Land Acknowledgement Statement *Sajjid Janjua*

- Meeting called to order by Sajjid Janjua at 0933hrs. Quorum met.
- Land Acknowledgement Statement was read.

2. Approval of April 17<sup>th</sup>, 2021, Minutes *Sajjid Janjua*

- Corrections: Says 2020 in minutes header, motion 21:09, and motion 21:10. Needs to say 2021. Formatting.

**Motion 21:18 Cynthia Rempel Patrick/Steven Wu**

Be it moved to approve the April 17<sup>th</sup>, 2021 minutes as amended.

**CARRIED**

3. Approval of Agenda *Sajjid Janjua*

- Additions/Corrections: Remove 5.4 as it was left blank.

**Motion 21:19 April Obirek/Cynthia Rempel Patrick**

Be it moved to approve the June 5<sup>th</sup>, 2021 agenda as presented.

**CARRIED**

4. Consent Agenda Items:

4.1 Financial report (Q1)

*Rajinder Pal Bhullar*

4.2 Registrar's report

*Adam Chrobak*

- Previously circulated.

4.3 Board of Assessors report – previous circulated

*Gloria Mactavish*

- Previously circulated.



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#### 4.4 Continuing Competency Committee report

- Previously circulated.

*Heather Mauthe*

#### 4.5 Complaints Committee report

- No report. Did not meet.

*Michael David*

#### 4.6 Inquiry Committee report

- No report. Did not meet. Public Representative position vacant.

*Brad Collignon*

#### 4.7 Executive report

- No report. Did not meet.

*Sajjid Janjua*

#### **Motion 21:20 Rajinder Pal Bhullar/Steven Wu**

Be it moved to approve the Consent Agenda Items as presented.

**CARRIED**

### 5. Informational items/updates

#### 5.1 Complaint regarding Shared Health use of MRT(x)

*Adam Chrobak*

- CMLTM continues to meet regularly with Shared Health on issues related to the pandemic, the temporary registrations, etc. Shared Health has provided detailed information on how they ensure that people doing the validation and QC of the instruments are evaluated to ensure they are competent to perform the tasks. Shared Health will be sending an attestation of this process. Requested CMLTM to make a presentation on Registration Categories.

#### 5.2 Appointment of Public Representatives

*Adam Chrobak*

- The Minister of Health office indicated that CMLTM would be receiving a list of available Public Reps shortly. The CMLTM is at a significant risk due to the vacancy in the Inquiry Committee. Current Public Reps expire September 5, 2021. If the Public Reps wish to extend their terms, CMLTM is able to extend their terms until CMLTM receives an official letter from the Minister.

#### 5.3 Call for Nominations

*Adam Chrobak*

- No new nominations have been received at this time. The call was sent out during May. A reminder will be sent soon. Deadline in June.
- Council members who are expiring have been reminded that they are required to be nominated if they would like to extend their terms.
- Council will explore formalizing the Nominating Committee. Registrar and Deputy Registrar will work on the terms of reference for the Nominating Committee and come back to Council with a plan. Focus on people from different jurisdictions (2 rural, 2 city, 1 Council Member, as example).



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6. Business Requiring Action

6.1 Registrar annual performance evaluation

*Sajjid Janjua*

**Motion 21:21** Rajinder Pal Bhullar/April Obirek

Be it moved that Council will go into Camera at 1020hrs.

**CARRIED**

- Council went into camera at 1020hrs and returned at 1044hrs.
- Council Chair, Sajjid Janjua, will discuss with the Registrar, Adam Chrobak, further details regarding Council's decision.

**Motion 21:22** Rajinder Pal Bhullar/Steven Wu

Be it moved that Council has proposed a 0% increase for 2021 for the Registrar.

**CARRIED**

6.2 Policies for Review (GP-26)

*Sajjid Janjua*

**Motion 21:23** Cynthia Rempel Patrick/Anna Avalos

Be it moved to approve policy GP-26 as presented.

**CARRIED**

6.3 2020 Annual Report

*Adam Chrobak*

- First draft has been received.
- Council noted in the demographics report that it appears that we are expecting quite a few Registrants to retire in the next few years given the age demographics.

**Motion 21:24** Rajinder Pal Bhullar/April Obirek

Be it moved to approve the 2020 Annual Report as amended.

**CARRIED**

7. Future Priorities

7.1 Strategic Planning (2020 postponed to 2021)

*Adam Chrobak*

- Depends entirely on government restrictions for when it can be held. Tentative date is October 23, 2021. Council prefers not to have a virtual Strategic Planning.

7.2 Final Decision on Remote Proctored Exams

*Adam Chrobak*

- Will be sent out to Council once the report has been received. Will be addressed at the next Council meeting.

8. Future Agenda Items

- Nomination Committee redevelopment.



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- Remote Proctored Exams

10. Meeting Review

*Sajjid Janjua*

- Survey will be sent out to attending members of Council and Committee Chairs.

11. Adjournment

*Sajjid Janjua*

- Meeting was adjourned by Sajjid Janjua at 1104hrs.

**Motion 21:25 Cynthia Rempel Patrick/Not Required**

Be it moved to adjourn the June 5<sup>th</sup>, 2021 Council Meeting.

**CARRIED**

Approved on September 24, 2021 \_\_\_\_\_ by \_\_\_\_\_ COUNCIL \_\_\_\_\_