



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

245 Lilac Street
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

Saturday April 17th, 2021, 0930 hrs

CMLTM Boardroom/Zoom Room - 245 Lilac Street, Winnipeg, MB

Present: Sajjid Janjua, Laurel-Ann Rice (online), Michael David (online), Kamran Bashir (online), April Obirek (online)

Public Representatives: Cynthia Rempel-Patrick (online), Steven Wu (online)

Guests: Adam Chrobak, Tricia VanDenakker, Gloria Mactavish (online), Heather Mauthe (online)

Gallery: None

Regrets: Rajinder Pal Bhullar, Brad Collignon, Anna Avalos

1. Call to order and Land Acknowledgement Statement *Sajjid Janjua*
 - Meeting called to order by Sajjid Janjua at 9:32hrs. Quorum met.
 - Cynthia Rempel-Patrick will have to excuse herself from 9:40hrs to 10:15hrs.

2. Approval of February 13th, 2021, Minutes *Sajjid Janjua*
 - Corrections: To item 3 – Michael is Chair of Complaints Committee, not CCC.

Motion 21:09 Michael David/Kamran Bashir
Be it moved to approve the January 13th, 2021 minutes as amended.
CARRIED

3. Approval of Agenda *Sajjid Janjua*

Motion 21:10 Cynthia Rempel-Patrick/Michael David
Be it moved to approve the April 17th, 2021 agenda as presented.
CARRIED

4. Consent Agenda Items:
 - 4.1 Financial report (Investment report) *Rajinder Pal Bhullar*
 - Q1 financial report not available, deferred to next meeting. April investment report presented.
 - Presented by Adam Chrobak
 - 4.2 Registrar's report *Adam Chrobak*
 - Previously circulated.
 - 4.3 Board of Assessors report *Gloria Mactavish*
 - Previously circulated.
 - 4.4 Continuing Competency Committee report *Heather Mauthe*
 - Previously circulated.
 - 4.5 Complaints Committee report *Michael David*
 - No report. Did not meet, no new complaints.



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4.6 Inquiry Committee report

- No report. They did not meet.

Brad Collignon

4.7 Executive report

- No report. They did not meet.

Sajjid Janjua

Motion 21:11 Michael David/Laurel-Ann Rice

Be it moved to approve the Consent Agenda Items as presented.

CARRIED

5. Informational items/updates

5.1 Complaint regarding Shared Health use of MRT(x)

Adam Chrobak

- Tricia Van Denakker and Adam Chrobak have been meeting with some of the senior staff at Shared Health regarding this issue. They are discussing the current issue and 2 additional issues. Tricia and Adam are happy Shared Health is committed to working cooperatively with the CMLTM. Multiple confidential issues have been discussed during these meetings. Next meeting will be dedicated to this issue.
- Shared Health and the CMLTM have agreed to meet quarterly to discuss issues going forward. Things are moving in a positive direction.

5.2 Use of MLT title in MGEU Collective Agreement

Adam Chrobak

- MGEU was using the Medical Technologist title to refer to MLAs. Agreement has been made with the Union and employer to change it to Medical Technician. Change will not be made until the new collective agreement is made, but CMLTM has a written commitment that the change will be made.

5.3 Appointment of Public Representatives

Adam Chrobak

- CMLTM has 2 public representatives vacancies for committees. Also, terms for current public representatives end September 4th, 2021. There is an increased risk for the CMLTM with no replacement public representatives. Adam Chrobak has been in contact with the Minister of Health office regarding appointments. We have been advised that we will hear from the Minister's Office shortly. Unsure if this means all new public representatives or if they will just provide replacements for vacancies.
- At the last meeting, Council asked Adam Chrobak to inquire about adding an Indigenous Elder to the Council. There is no way under current Legislation to add new members to Council with the right to make motions and vote. This does not stop Council from inviting a guest to sit in on meetings and speak on topics – such as Committee Chairs.
- Adam has spoken with Donna Hill (Manitoba Health Legislative Unit) and confirmed that Indigenous Representation would need to be included in the list of public representatives provided by the Minister's Office. There is no guarantee that a public representative on the list will be an Indigenous Elder.



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- Under the RHPA, the government will be moving away from government appointment public representatives. The College will be required to recruit and appoint public representatives. To be discussed during the Strategic Planning meeting.

5.4 2019 Strategic plan action items

Adam Chrobak

- CMLTM continues to work on the strategic goals identified in the 2019 Strategic Plan.

5.5 MELA available on-line

Adam Chrobak

- Michener English Language Assessment (MELA) online is still in the pilot phase. New dates have been added and Tricia Van Denakker believes the MELA online will become permanent. Confirmation still required and Tricia will be reaching out to speak to MELA.
- Canadian Alliance of Medical Laboratory Professionals Regulators (CAMLPR) applied for a grant from the Government of Canada to develop a landing page for international applicants. The Gateway Project is moving forward, the project manager has contacted Adam Chrobak and Tricia Van Denakker to be part of the lead working group on the Language Assessment project for the landing page. The working group will be evaluating the professional language standards for MLTs in the workplace and identifying two (2) or three (3) language assessment tests that all MLT regulators will accept for registration. Those will be validated to the professional standards set by CAMLPR.

5.6 T&RC working group update

Tricia Van Denakker

- Staff has completed the assigned MB Indigenous Cultural Safety course. (This was part of previous Strat Plan) We are looking to put in the new agreement for the TRC working group members to complete the training. Council was asked to consider adding a requirement for Council members complete the education/training.
- **ACTION:** Interested Council members to contact Adam Chrobak or Tricia Van Denakker by May 7, 2021. Additional seats will be included in the agreement.

6. Business Requiring Action

6.1 Registrar annual performance evaluation

Sajjid Janjua

- Council went In Camera at 10:30hrs and returned at 1052hrs. Back in again at 10:55hrs and returned at 1107hrs.

Motion 21:12 Laurel-Ann Rice/Michael David

Be it moved for the Council to go In Camera to discuss the Registrar's annual performance evaluation.

CARRIED

- Council has decided to defer the decision on the Registrar's annual performance evaluation until the next Council meeting.



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6.2 Update Legal Reserve

Adam Chrobak

Motion 21:13 April Obirek/Laurel-Ann Rice

Be it moved to approve the increase of the Legal Reserve fund from \$270,000 to \$370,000.

CARRIED

6.3 Proposed By-law changes

Sajjid Janjua

- Several changes were suggested by our Parliamentarian, Vera Chernecki, related to online voting, online meetings and updating pronouns to Gender/Neutral pronouns.

Motion 21:14 Michael David/Laurel-Ann Rice

Be it moved to approve all the recommended By-law changes by Vera Chernecki effective immediately to be ratified during the 2021 Annual General Meeting.

CARRIED

6.4 Spring 2021 Newsletter

Sajjid Janjua

Motion 21:15 Cynthia Rempel-Patrick/Steven Wu

Be it moved to approve the Spring 2021 Newsletter.

CARRIED

6.5 Approved Auditor Report

Sajjid Janjua

Motion 21:16 Kamran Bashir/Laurel-Ann Rice

Be it moved to approve the 2020 Financial Auditor Report.

CARRIED

Steven Wu excused himself from the meeting.

6.6 Policy review

Sajjid Janjua

Motion 21:17 Laurel-Ann Rice/Michael David

Be it moved to approve the BOA Policies 1 through 6, 8, 9, 12, 15, 17, and 18, and the Definition of Onsite Supervision as presented/amended.

CARRIED

7 Future Priorities

7.1 Strategic Planning (2020 postponed to 2021)

Adam Chrobak

- Still on hold until pandemic restrictions allow an in-person meeting.

7.2 Public representatives

Adam Chrobak

- Addressed in 5.3.

8. Future Agenda Items

Council

- Registrar's Annual Performance Review decision.

9. Meeting Review

Sajjid Janjua



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- New Survey Monkey Meeting Review Survey has been created and will be e-mailed to all attending Council members after the meeting. Results will be compiled and presented at the next Council meeting.

10. Adjournment

Sajjid Janjua

- Meeting was adjourned by Sajjid Janjua at 11:52hrs.

Approved on June 5, 2021 by _____ **COUNCIL** _____