



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

245 Lilac Street  
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA  
COUNCIL MEETING**

**Saturday February 13<sup>th</sup>, 2021, 0930 hrs**

**CMLTM Boardroom/Zoom Room - 245 Lilac Street, Winnipeg, MB**

**Present:** Sajjid Janjua, Anna Avalos (online), Laurel-Ann Rice (online), Michael David (online), April Obirek (phone)

**Public Representatives:** Rajinder Pal Bhullar (online), Cynthia Rempel-Patrick (online), Steven Wu (online)

**Guests:** Adam Chrobak, Tricia VanDenakker, Gloria Mactavish (online), Brad Collignon (online), Heather Mauthe (online)

**Gallery:** None

**Regrets:** Kamran Bashir

1. Call to order and Land Acknowledgement Statement *Sajjid Janjua*
- Meeting called to order by Sajjid Janjua at 0937 hrs. Quorum met.
  - [Land Acknowledgement Statement](#) was read.

2. Approval of December 12<sup>th</sup>, 2020 Minutes *Sajjid Janjua*
- Corrections: delete extra line in 7.1

**Motion 21:02** Laurel-Ann Rice/Michael David

Be it moved to approve the December 12<sup>th</sup>, 2020 minutes as amended.

**CARRIED**

3. Approval of Agenda *Sajjid Janjua*
- Corrections: Board of Assessor's report by Gloria not Tracey. Michael as Chair of Complaints Committee not Continuing Competency Committee for that report.
  - Additions: add 6.5 reappoint Inquiry Committee Public Rep

**Motion 21:03** Laurel-Ann Rice/Cynthia Rempel-Patrick

Be it moved to approve the January 13<sup>th</sup>, 2020 agenda as amended.

**CARRIED**

4. Consent Agenda Items
- 4.1 Financial Report (Q4 2020) *Rajinder Pal Bhullar*
  - 4.2 Registrar's Report *Adam Chrobak*
  - 4.3 Board of Assessors Report *Gloria Mactavish*
    - Given verbally during the meeting. Written report to come later.
  - 4.4 Continuing Competency Committee Report *Heather Mauthe*
    - Given verbally during the meeting. Written report to come later.
  - 4.5 Complaints Committee Report *Michael David*



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## 4.6 Inquiry Committee Report

- No report. They did not meet.

*Brad Collignon*

## 4.7 Executive Report

- No report. They did not meet.

*Sajjid Janjua*

### **Motion 21:04** Cynthia Rempel-Patrick/Laurel-Ann Rice

Be it moved to approve the Consent Agenda Items as presented.

**CARRIED**

## 5. Informational Items/Updates

### 5.1 Complaint regarding Shared Health use of MRT(x)

*Adam Chrobak*

- Awaiting to hear back from the letter that our lawyers sent to Shared Health. What does Council want Staff to do if no response is received from Shared Health? Court order would be needed to review the documents requested by CMLTM that Shared Health is not sharing. All CMLTM wants is to review the documents.

### 5.2 Use of MLT title in MGEU Collective Agreement

*Adam Chrobak*

- MGEU is working on it, but they need to wait until they are negotiating contracts because the contract needs to be transferred to the MAHCP contract. That is when they will likely make the job descriptions more aligned to each other.
- More complicated for MGEU because it only seems to be the MLAs in Winnipeg are called "Medical Technologists". Westman Lab used to be under MAHCP and MGEU took the entire contract. As such, in Brandon MLA are correctly called "Lab Assistants".
- The Government is transitioning Cadham Provincial Lab (CPL) to Shared Health.

### 5.3 2019 Strategic Plan Action Items

*Adam Chrobak*

- Still on track with the financial plan.
- All Staff are taking MICST course as part of the T&RC.

### 5.4 CSMLS PLA Gap Education

*Adam Chrobak*

- The Canadian Society for Medical Laboratory Sciences (CSMLS) will only accept PLA gap education from approved Canadian refresher courses. Bridging program clinical placements must be completed in Canada.

### 5.5 MELA Available Online

*Adam Chrobak*

- The online Michener English Language Assessment (MELA) is currently undergoing a pilot trial. The CMLTM English Language Competency policy, BOA-17, will be updated once the pilot has been completed and the online MELA becomes permanent.

### 5.6 T&RC Working Group Update

*Tricia VanDenakker*



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- Report was provided to Council.
- There were 327 responses to the Heritage Survey that was sent to all registrants and 12.5% have indicated that they are of Indigenous heritage. An article will be written for the Spring newsletter.

**Motion 21:05 Cynthia Rempel-Patrick/Laurel-Ann Rice**

Be it moved to direct Staff to determine mechanisms to add Indigenous representation to the Council.

**CARRIED**

6. Business Requiring Action

6.1 Registrar Annual Performance Evaluation

*Sajjid Janjua*

- Deferred to next Council meeting. Only 4 surveys were received. A deadline of Friday February 19<sup>th</sup>, 2021 has been imposed and Council will submit their evaluations by then.

6.2 Policy Review, GP-10 and GP-11

*Sajjid Janjua*

**Motion 21:06 Michael David/Laurel-Ann Rice**

Be it moved to approve GP-10 and GP-11 as presented.

**CARRIED**

6.3 MICST for T&RC Working Group

*Tricia VanDenakker*

- Staff of Shared Health can take MICST free of charge. Those employed by Shared Health on the Working Group are encouraged to apply through them. CMLTM is waiting to hear back if other employers are covered as well. No response received yet.

**Motion 21:07 Rajinder Pal Bhullar/Steven Wu**

Be it moved to direct CMLTM to fund the MICST training for the Working Group members who have not already completed it.

**CARRIED**

6.4 Transfer Special Levies

*Sajjid Janjua*

**Motion 21:08 Laurel-Ann Rice/Cynthia Rempel-Patrick**

Be it moved to direct the Registrar to transfer the special levy collected in the total of \$94,200 during 2020 for the 2021 renewals to the Legal Fund and the Investment Portfolio.

**CARRIED**

6.5 Reappointment of Public Representative

*Sajjid Janjua*

**Motion 21:01 Cynthia Rempel-Patrick/Steven Wu**

Be it moved to reappoint Darlene Grantham from the Inquiry Committee Public Representative position to the Complaints Committee Public Representative position.

**CARRIED**



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7. Future Priorities

7.1 Strategic Planning (2020 postponed to 2021)

*Adam Chrobak*

- Change Management Course that Registrar was scheduled to take in March (conducted by same company who will do our Strategic Planning) has been cancelled and postponed until August so it can be done in person.
- Planning underway to schedule a time once the pandemic restrictions have changed again to meet as a group.

8. Future Agenda Items

*Council*

- None identified.

9. Future Meeting Schedule

*Sajjid Janjua*

- Council Meeting – Saturday April 17<sup>th</sup>, 2021

10. Adjournment

*Sajjid Janjua*

- Meeting was adjourned by Sajjid Janjua at 1103hrs.

Approved on \_April, 17, 2021\_ by \_\_\_\_\_ COUNCIL \_\_\_\_\_