



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA  
COUNCIL MEETING**

**Saturday December 15<sup>th</sup>, 2018, 0900 hrs  
CMLTM Boardroom - 245 Lilac Street, Winnipeg, MB**

**Present:** Brad Collignon, Tannu Sayed, Sajjid Janjua, Anna Avalos

**Public Representatives:** Rajinder Pal Bhullar, Steven Wu, Cynthia Rempel Patrick

**Guests:** Tricia VanDenakker, Bonnie Grahame, Robert Young

**Regrets:** Marijay Umali, Sandra Brooks, Adam Chrobak, Janie McBey, Tracey Pronyk-Ward, Linda Schroder, Erin Sadler

1. Call to order *Brad Collignon/Tannu Sayed*
  - Meeting called to order by Brad Collignon at 0906hrs. Quorum met.
2. Approval of October 19th, 2018 minutes *Brad Collignon/Tannu Sayed*

**Motion 18:45** Cynthia Rempel Patrick/Robert Young  
Be it moved to approve the October 19th, 2018 minutes as presented.  
**CARRIED**
3. Approval of October 20<sup>th</sup>, 2018 Strat Plan minutes *Brad Collignon/Tannu Sayed*

**Motion 18:46** Tannu Sayed/Steven Wu  
Be it moved to approve the October 20<sup>th</sup>, 2018 Strategic Planning minutes as presented.  
**CARRIED**
4. Approval of Agenda *Brad Collignon/Tannu Sayed*
  - The agenda was adopted as amended. (6.2 is missing, 9.6 – 9.4.6 is numbered wrong)
5. Strategic Planning Update *Brad Collignon*
6. Consent Agenda Items:
  - 6.1 Registrar's report *Adam Chrobak*
  - 6.2 Board of Assessors report *Tracey Pronyk-Ward*
  - 6.3 Continuing Competency Committee report *Linda Schroeder*
  - 6.4 Complaints Committee report *Janie McBey*
  - 6.5 Inquiry Committee report *Bonnie Grahame*
  - 6.6 Executive report *Brad Collignon*

**Motion 18:47** Robert Young/Cynthia Rempel Patrick  
Be it moved to approve the Consent Agenda Items as presented.  
**CARRIED**
7. Business Requiring Action
  - 7.1 2019 Budget (5-year projections included) *Adam Chrobak*

**Motion 18:48** Tannu Sayed/Rajinder Pal Bhullar  
Be it moved to approve the 2019 Budget of 5-year projections as presented.  
**CARRIED**



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7.2 Appointment of Committee Chairs *Brad Collignon/Tannu Sayed*

- Still in need of a Committee Chair for the Inquiry Committee

**Motion 18:49** Tannu Sayed/Steven Wu

Be it moved to appoint Heather Mauthe as Chair of the Continuing Competency Committee for 2019.

**CARRIED**

7.3 Approval of Committee members *Brad Collignon/Tannu Sayed*

**Motion 18:50** Tannu Sayed/Steven Wu

Be it moved to approve Joyce MacDonald, and Linda Schroeder as members of the Continuing Competency Committee.

**CARRIED**

7.4 Policy reviews (CCC-4 & 6, GP-27 *Brad Collignon/Tannu Sayed*

Established CE Criteria, Credit Assessment Form

**Motion 18:51** Cynthia Rempel Patrick/Sajjid Janjua

Be it moved to approve CCC-4, CCC-6 and GP-27 as amended.

**CARRIED**

7.5 QA/QC Standards for CCP Audit Process *Tricia VanDenakker*

- Council will recommend the Continuing Competency Committee re-audit up to 5% without holding back the results letters prior to re-audit. All result letters will be edited to include a statement that all results are subject to a re-audit by the Committee.

8. Future Priorities

- 8.1 Policy review schedule *Brad Collignon/Tannu Sayed*
- 8.2 CCP review *Adam Chrobak*
- 8.3 RHPA regulation review *Brad Collignon/Tannu Sayed*
- 8.4 SSMLT project *Adam Chrobak*
- 8.5 Action items review *Brad Collignon/Tannu Sayed*

9. Newsletter *Sandra Brooks*

10. Education/Training Opportunities *Brad Collignon*

11. Future Meeting Schedule *Brad Collignon/Tannu Sayed*

- Saturday February 9<sup>th</sup>, 2019 – Council Meeting

12. Future Agenda Items

- Continuing Competency Committee Members
- Inquiry Committee Chair
- Complaints Committee Members

13. Meeting Review *Council*

- Council will be bidding goodbye to Bonnie Grahame, Marijay Umali, Robert Young, Robert Harvey, and Leanne Matthes.

14. Adjournment

- The meeting was adjourned by Brad Collignon at 1017hrs.

Approved on February 9, 2019 by Council