



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

245 Lilac Street
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

Saturday December 11th, 2021, 0930 hrs

CMLTM Boardroom/Zoom Room - 245 Lilac Street, Winnipeg, MB

Present: Sajjid Janjua (online), Michael David (online), Matthew Bueno de Mesquita (online), Anna Avalos (online), April Obirek (online), Laurel-Ann Rice (online), Amina Khizar (online)

Public Representatives: Rajinder Pal Bhullar (online), Steven Wu (online)

Guests: Adam Chrobak, Tricia VanDenakker, Heather Mauthe (online), Gloria Mactavish (online), Brad Collignon (online), Cathy Steven (online)

Gallery: None

Regrets: Cynthia Rempel-Patrick, Kamran Bashir

1. Call to order and Land Acknowledgement Statement *Sajjid Janjua*

- Meeting called to order by Sajjid Janjua at 0932hrs. Quorum met.
- Land Acknowledgment Statement was read.

2. Approval of October 22nd, 2021, Minutes *Sajjid Janjua*

- Corrections: start time

Motion 21:53 Laurel-Ann Rice/Michael David

Be it moved to approve the October 22nd, 2021 minutes as amended.

CARRIED

3. Approval of Agenda *Sajjid Janjua*

- Additions/Corrections: none

Motion 21:54 Laurel-Ann Rice /Rajinder Pal Bhullar

Be it moved to approve the December 11th, 2021 agenda as presented.

CARRIED

4. Strategic Plan *Cathy Steven*

- Meeting was passed over to Cathy Steven to review the Draft Strategic Plan 2022-2026 document (summary of the consultation and surveys at the Strategic Planning meeting in October 2021).

5. Consent Agenda Items:

5.1 Financial report

- No report.

Rajinder Pal Bhullar

5.2 Registrar's report

Adam Chrobak



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- Previously circulated.

5.3 Board of Assessors report

Gloria Mactavish

- Previously circulated.

5.4 Continuing Competency Committee report

Heather Mauthe

- Previously circulated.

5.5 Complaints Committee report

Michael David

- Verbal report. Did not meet.
- Two cases waiting for investigation from 2020. Investigator's report has been received for these cases for review at the next Committee meeting. Results to be provided at next Council meeting.
- Finding volunteer investigators has been very difficult due to the time commitment. Due to this, CMLTM will be contracting a private investigator to handle the investigations going forward.

5.6 Inquiry Committee report

Brad Collignon

- No report. Did not meet.

5.7 Executive report

Sajjid Janjua

- No report. Did not meet.

Motion 21:55 Laurel-Ann Rice/Michael David

Be it moved to approve the Consent Agenda Items as presented.

CARRIED

6. Informational items/updates

6.1 Strategic Planning

Adam Chrobak

- Deferred until amended report submitted by Health in Common.

6.2 CAMLPR Landing Page Project

Adam Chrobak

- Manitoba and Saskatchewan had the most responses to the survey that was sent to registrants regarding the project.

6.3 Regulation Review

Adam Chrobak

- The Registrar (Adam Chrobak) and Deputy Registrar (Tricia VanDenakker) met with Leanne Matthes from Leanne Matthes Consulting regarding the regulation review. Recommended changes planned to the register rosters: Active Practicing, Interim, Graduate, Temporary, Student. It has been recommended not to have categories that we can't regulate, such as the Inactive, Retired, and Honorary rosters.
- Potential of regulating medical laboratory assistants (MLA) would result in a delay in the CMLTM RHPA regulation review application. An organization/association that



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represents the MLAs in Manitoba is required to apply for the regulation of the profession. Possibility of a voluntary roster for MLAs.

- Continuing Competency Committee will require 1/3 to be Public Reps and must consist of 6 members.
- Under the RHPA, Professional Liability Insurance (PLI) requirement will be increased to \$5 million (RHPA standard). Employer liability is not the same as PLI. CSMLS has recently added the option of \$2 million or \$5 million level of PLI. Registrants will need to provide evidence that they have the PLI when registering. Possibility to randomly audit 20% of membership annually to provide proof that they have the required \$5 million PLI.

6.4 Board Effects

Adam Chrobak

- Subscription purchased.
- Meeting on Monday to build the platform. Should be ready for the February meeting, if not sooner. Once it is set up, the Registrar (Adam Chrobak) will send out communications for Council to test.
- The Registrar (Adam Chrobak) will investigate whether or not Board Effects has the option to host meeting similar to Zoom or Microsoft Teams.

6.5 2022 Council meeting dates

Adam Chrobak

- Wednesday February 9th, 2022
- Saturday April 23rd, 2022
- Wednesday June 8th, 2022
- Friday September 23rd, 2022
- Saturday September 24th, 2022 (AGM)
- Friday October 21st, 2022
- Saturday October 22nd, 2022 (Strategic Planning)
- Wednesday December 7th, 2022

7. Business Requiring Action

7.1 Approve new committee members

Sajjid Janjua

Motion 21:56 Michael David/Matthew Bueno de Mesquita

Be it moved to approve Wendy Leduc and Patrick Levesque as volunteers to the Continuing Competency Committee.

CARRIED

7.2 Updated 2022 Budget

Adam Chrobak

Motion 21:57 Rajinder Pal Bhullar/Laurel-Ann Rice

Be it moved to approve the 2022 Budget as presented.

CARRIED

7.3 Strategic Plan

Sajjid Janjua



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- Motion vote will be issued by Survey Monkey or Doodle Poll once the amended report has been received from Cathy Steven.

7.4 Fall Newsletter

- Sent to registrants previously

Motion 21:58 Michael David/April Obirek

Be it moved to approve the Fall 2021 Newsletter as circulated.

CARRIED

8. Future Priorities

- Succession Plan Timeline
- Board Evaluation and Registrar Performance

9. Meeting Review

Sajjid Janjua

- Survey will be sent out to attending members of Council and Committee Chairs.
- Farewells to Anna Avalos and April Obirek as this is their last meeting on Council.

10. Adjournment

Sajjid Janjua

- Meeting was adjourned by Sajjid Janjua at 1140hrs.

Approved on February 9th, 2022 by COUNCIL