



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

245 Lilac Street
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

Friday October 22nd, 2021, 1730 hrs

CMLTM Boardroom/Zoom Room - 245 Lilac Street, Winnipeg, MB

Present: Sajjid Janjua (online), Kamran Bashir (online), Michael David (online), Matthew Bueno de Mesquita (online)

Public Representatives: Cynthia Rempel-Patrick (online), Rajinder Pal Bhullar (online), Steven Wu (online)

Guests: Adam Chrobak, Tricia VanDenakker, Heather Mauthe (online), Gloria Mactavish (online), Brad Collignon (online)

Gallery: None

Regrets: Anna Avalos, April Obirek, Laurel-Ann Rice, Amina Khizar

1. Call to order and Land Acknowledgement Statement *Sajjid Janjua*
- Meeting called to order by Sajjid Janjua at 1735hrs. Quorum met.
 - Land Acknowledgement Statement was read.

2. Approval of September 25th, 2021, Minutes *Sajjid Janjua*
- Corrections: none.

Motion 21:39 Cynthia Rempel-Patrick/Michael David

Be it moved to approve the September 25th, 2021; minutes as presented.

CARRIED

3. Approval of Agenda *Sajjid Janjua*
- Additions/Corrections: none

Motion 21:40 Michael David/Kamran Bashir

Be it moved to approve the October 22nd, 2021; agenda as presented.

CARRIED

4. Consent Agenda Items:
- 4.1 Financial report (Q3) *Rajinder Pal Bhullar*
- Previously circulated.
- 4.2 Registrar's report *Adam Chrobak*
- Previously circulated.

Brad Collignon joined the meeting at 1754hrs.



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4.3 Board of Assessors report

- Previously circulated.

Gloria Mactavish

4.4 Continuing Competency Committee report

- No report. Did not meet.

Heather Mauthe

4.5 Complaints Committee report

- No report. Did not meet.
- There are no new complaints, and the investigator is working on the reports for the open complaints that were received earlier this year.

Michael David

4.6 Inquiry Committee report

- No report. Did not meet. Public Representative position vacant.

Brad Collignon

4.7 Executive report

- No report. Did not meet.

Sajjid Janjua

Motion 21:41 Michael David/Cynthia Rempel-Patrick

Be it moved to approve the Consent Agenda Items as presented.

CARRIED

5. Informational items/updates

5.1 Strategic Planning

Adam Chrobak

- Scheduled for tomorrow (October 23rd, 2021) at the Fairmont from 8am to 4:30pm.
- Adam has redistributed documents that were originally collated last year, although we were not able to meet due to COVID19 shutdowns. Physical copies will be provided at the meeting by the facilitators.

5.2 CAMLPR Landing Page Project

Adam Chrobak

- Language benchmarking project has started. We are currently looking for front line MLTs to be part of the project. There are two major tasks (sessions) that these individuals will be asked to do in association to the project.

5.3 Regulation Review

Adam Chrobak

- Leanne Matthes has been hired to assist with the work. Tricia and Adam are working with her on the Regulation Review. Will become a primary focus until after the Strategic Planning meeting.
- Previous work by the RHPA regulation review working group has identified which reserved acts CMLTM will be applying for.

5.4 BoardEffect

Adam Chrobak



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- Council/committees are currently using the iMIS Communities as the document sharing platform. It is a basic document sharing platform. A quote was requested from Diligent for BoardEffects.
- BoardEffect features and informational video will be forwarded to Council.

5.5 OMFC Annual Report

Adam Chrobak

- The report submitted by the OMFC to government was shared with Council for information.

6. Business Requiring Action

6.1 Approval of AGM Minutes

Sajjid Janjua

Motion 21:42 Michael David/Steven Wu

Be it moved to approve the AGM Minutes as presented.

CARRIED (1 opposed)

6.2 Appointment of Public Representatives

Sajjid Janjua

- Cynthia Rempel-Patrick (3-year term), Steven Wu (2-year term), and Rajinder Pal Bhullar (3-year term) are retaining their positions on Council and extending their appointment to the CMLTM.
- New representatives appointed to CMLTM are Janice Drummond (1-year term), Tyger Adam (2-year term), and Craig Johnson (3-year term).

Motion 21:43 Kamran Bashir/Matthew Bueno de Mesquita

Be it moved to appoint Janice Drummond to the Inquiry Committee, and Tyger Adam and Craig Johnson to the Complaints Committee for their appointed terms.

CARRIED

Motion 21:44 Kamran Bashir/Michael David

Be it moved to reappoint Cynthia Rempel-Patrick, Steven Wu, and Rajinder Pal Bhullar to Council for their respective terms.

CARRIED

6.3 Appointment of Council Officers

Sajjid Janjua

- Chair, Vice-Chair, Treasurer, and Secretary positions to be filled.

Motion 21:45 Cynthia Rempel-Patrick/Kamran Bashir

Be it moved to appoint Sajjid Janjua as Council Chair, Michael David as Council Vice-Chair, Rajinder Pal Bhullar as Council Treasurer, Laurel-Ann Rice as Council Secretary, and Kamran Bashir as Chair of the CMLTM Nominations Committee.

CARRIED

6.4 Appointment of Committee Chairs

Sajjid Janjua



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- Committee Chairs required for Inquiry Committee, Board of Assessors, Complaints Committee, and Continuing Competency Committee.
- Need new volunteers for Inquiry Committee, Board of Assessors, Continuing Competency Committee as all three Chairs have indicated that they wish to step down after 2022.

Motion 21:46 Cynthia Rempel-Patrick/Kamran Bashir

Be it moved to appoint Gloria Mactavish as Chair of the Board of Assessors, Brad Collignon as Chair of the Inquiry Committee, Heather Mauthe as Chair of the Continuing Competency Committee, and Michael David as Chair of the Complaints Committee.

CARRIED (1 abstention)

6.5 Approval of Committee Members

Sajjid Janjua

- Heather Mauthe to confirm with Wendy Leduc whether she wishes to remain on the Continuing Competency Committee.

Motion 21:47 Michael David/Rajinder Pal Bhullar

Be it moved to approve Sheldon Kuzmik, Matthew Bueno de Mesquita, Trevor Kotowich, Fatima Daniel-Parent, and Prashant John as members of the Board of Assessors.

CARRIED

Motion 21:48 Matthew Bueno de Mesquita/Cynthia Rempel-Patrick

Be it moved to approve Julie Burgoyne and Shiby Kuriakose as members of the Continuing Competency Committee.

CARRIED

Motion 21:49 Kamran Bashir/Matthew Bueno de Mesquita

Be it moved to approve Erin Sadler and Sharon Lytwyn as members of the Complaints Committee.

CARRIED

Motion 21:50 Michael David/Cynthia Rempel-Patrick

Be it moved to approve Joyce MacDonald as a member of the Inquiry Committee.

CARRIED

6.6 MLT Competency Boundaries Affirmation

Adam Chrobak

Survey Monkey Deferred Motion 21:32 Laurel-Ann Rice/Cynthia Rempel-Patrick

Be it moved to approve the CSMLS Final Report on Simulation in Assessment of MLT Competencies.

CARRIED

6.7 Practice Direction: COVID-19

Adam Chrobak



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Motion 21:51 Matthew Bueno de Mesquita/Michael David

Be it moved to approve the Practice Direction: Professional Expectations of MLTs During COVID-19.

CARRIED

6.8 Updated 2022 Budget

Adam Chrobak

- At the September 2021 Council meeting, it was decided that in 2023 there would be no levy. The budget has been adjusted to account for this.
- Review of the 2022 updated budget has been deferred until December Council meeting (following strategic planning meeting).

6.9 Fall Newsletter

- Items to include:
 - The new Practice Directive.
 - Volunteer recruitment
 - Welcome to new Council members; Matthew Bueno de Mesquita and Amina Khizar.
 - Farewell to outgoing Council members: April Obirek and Anna Avalos.

7. Future Agenda Items

- Strategic Planning meeting will be Saturday October 23rd, 2021, at the Fairmont.
- Next Council meeting will be Saturday December 11th, 2021.
- Committee Interest List
- Deferred 2022 Budget

10. Meeting Review

Sajjid Janjua

- Survey will be sent out to attending members of Council and Committee Chairs.

11. Adjournment

Sajjid Janjua

- Meeting was adjourned by Sajjid Janjua at 2041hrs.

Motion 21:52 Rajinder Pal Bhullar/not required

Be it moved to adjourn the October 22nd, 2021, Council Meeting.

CARRIED

Approved on December 11, 2021 by COUNCIL