



Approximate time to registration:
1 year



Related employment begins: Step 1



Minimum cost:
\$3,600
See Financial Supports - page 3

Time and cost will increase if you require extra tasks such as translation documents, additional coursework, or examination re-writes.

Below is an overview of the registration process for becoming a member of the College of Medical Laboratory Technologists of Manitoba (CMLTM). Only registered members of CMLTM can use the title "Medical Laboratory Technologist," or the initials "MLT" after his/her name. This overview is provided as a guide. Please visit www.cmltm.ca for further details on each step.

Note: Timelines are estimated. All fees are listed in Canadian dollars (2016). Fees are estimates and do not include costs associated with travel, meeting documentation criteria, etc.

Timeline	Tasks	Fees	Details
Step 1: Prior Learning Assessment (CSMLS)			
6 – 8 months	a) Complete the Canadian Society for Medical Laboratory Science (CSMLS) Personal Competency Rating Booklet and the CSMLS Online Self-Assessment (OSA) diagnostic report	\$60	The online self-assessment and the personal competency rating will help you determine whether to pursue certification Check the CSMLS PLA Handbook for a list of approved academic credentials evaluation organizations
	b) Complete the CSMLS prior learning assessment (PLA) application		
	c) Complete an academic credentials evaluation from an approved organization	\$225-\$245	
	d) Complete an English or French language proficiency test (if applicable)	\$140-\$300	
	e) Attach the required documents		
	f) Include the application fee	\$820-\$975	
	g) Submit the completed application package		
	h) Submit the technical report fee when required	\$720-\$875	
	CSMLS will assess your application package and write a technical report that states whether you are eligible to write the National Certification Examination: <ul style="list-style-type: none"> if you are eligible to write the National Certification Examination, you can apply for Conditional Registration, which allows you to practice as a medical laboratory technologist under supervision if you are not eligible to write the National Certification Examination, the areas in which you need to upgrade will be detailed 		

Step 2: National Certification Examination (Canadian Society for Medical Laboratory Science (CSMLS))

2 – 4 months	a) Register online for the National Certification Examination		Conditional registration for up to 14 months is possible if you have been deemed eligible to write the National Certification Exam. Conditional registration allows you to work under supervision until you pass the National Certification Exam. (note: there is a new exam policy effective January 2014, when someone becomes eligible they will be eligible to write two consecutive exams followed by an intervention before they will be able to write the third exam.)
	b) Include the registration fee	\$720-\$2365	
	a) Pass the examination		
	CSMLS assesses the results of your examination: <ul style="list-style-type: none"> if you pass the National Certification Examination, you can apply for full registration with CMLTM if you do not pass, you can attempt the exam one more time before requiring extra education 		

Step 3: Registration (CMLTM)

3 months (it only takes a couple days for CMLTM registration once all documents are received)	a) Complete the CMLTM Medical Laboratory Technologist Initial or Renewal Registration Application form		The annual registration fee will be refunded if registration is denied
	b) Attach the required document(s)		
	c) Include the processing fee	\$100	
	d) Include the annual registration fee	\$450 (prorated after June 1)	
	e) Submit the completed application package		
	CMLTM will assess your application. If all requirements are met, your registration will be accepted and you will be issued an Active General Certificate to Practice		

Key Contacts	Details	Contact
College of Medical Laboratory Technologists of Manitoba (CMLTM)	Regulates the profession of Medical Laboratory Technology in Manitoba	204.231.0311 cmltm@cmltm.ca www.cmltm.ca

Examinations	Details	Contact
National Certification Exam	Administered by the Canadian Society for Medical Laboratory Science (CSMLS) See website for exam dates and registration deadlines	1.800.263.8277 www.csmls.org

Financial Supports	Offers	Contact
Recognition Counts	Micro loans	www.recognitioncounts.ca
Manitoba Jobs & Skills Development Centre	Grants	http://www.gov.mb.ca/wd/ites/contact.html
Manitoba Student Aid	Student loans and grants	www.gov.mb.ca/educate/sfa/pages/sfaFrontDoor_en.html

Language Requirements	Cost	Contact
<ul style="list-style-type: none"> A language proficiency test may be required as part of the Prior Learning Assessment process (Step 1) if your credential evaluation states your language of instruction was not in English or French 	\$140-\$300	Visit www.cmltm.ca for recommendations on language tests
<ul style="list-style-type: none"> If documents submitted to CSMLS are not in English or French, notarized English or French translations are required If documents submitted to CMTLM are not in English, notarized English translations are required 	Translation and notarization fees vary	Visit Immigrant Centre at www.icmanitoba.com for cost-effective translation and notarization services