



COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA

245 Lilac Street
Winnipeg, MB R3M 2S2
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Considerations for CMLTM Council Nominations/Appointments

Overview:

- The “call for interest” for vacant positions on CMLTM Council is distributed to all CMLTM registrants in May of each year.
- Nomination papers must be received at the CMLTM office by July of each year to prepare the independent electronic election.
- Election results are reported to Council by the independent electronic election contractor.
- If only one candidate is put forward for a vacant position, the CMLTM office will contact that individual to discuss the requirements and that individual will be elected by acclamation to Council.
- If no nominations are received for a vacant position, Council will actively seek an appropriate individual for appointment.
- Nomination results/appointments will be announced at the September AGM.
- New Council members will be asked to attend the Council meetings following the AGM.
- New Council positions will commence the first Council meeting following the AGM.

Information for potential candidates:

- Nomination/appointment is to Council not to a specific position on Council.
- Each term is three (3) years as per the current By-Laws.
- Council meets formally approximately 4-7 times per year with the dates pre-determined by Council.
- In an effort to reduce expenses, Council has agreed to maximize the use of virtual meeting platforms.
- Council has decided to limit in-person meetings to 2: September (Annual General Meeting) and October (Strategic Planning).
- All meetings are conducted as hybrid (virtual and in-person) and Council members are welcome to attend in person if no travel costs are required.
- Out-of-pocket expenses for Council meetings are covered by the CMLTM. This includes lost wages, mileage/travel, and accommodations as per the CMLTM expense policy.
- Additional Council meetings may be required in certain circumstances at the discretion of the Council Chair.
- There may be a requirement to serve on other Committees or the Council’s Executive Committee which will require additional meetings that will be held on the virtual meeting platform.
- Council consists of six (6) elected members and three (3) public representatives.
- The Council’s Executive Committee consists of the Chair, Vice Chair, Secretary and Treasurer. Council appoints these positions annually from the Council members during the first Council meeting following the AGM.
- One Council member will be appointed Chair of the Nominations Committee.
- There may be a strategic planning session that is usually held in October (after the AGM).
- The CMLTM virtual AGM is held on the last Saturday of September every year. Council attendance is required.
- New Council members are required to attend the strategic planning sessions and the meetings following the AGM.



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Potential Council Members:

- Must be registered with the CMLTM and in good standing on the Active: Practicing, Inactive: NonPracticing, or Retired roster.
- Understand the Legislation and By-Laws governing the CMLTM and understand the CMLTM's mandate of public protection and patient safety.
- Understand CMLTM's relationship and responsibility to its stakeholders; Manitoba Health, the public, MLT employers, CMLTM registrants, and other health professionals.
- Possess good communication and interpersonal skills.
- Previous Committee/Board experience is an asset.
- Be interested in team and consensus building.
- Have the ability to attend meetings as per the outline above.
- Willing to take Council/Board and other training provided by the CMLTM.

Benefits of Serving on Council:

- Establish the strategic direction and key initiatives for the CMLTM.
- Influence the mandated programs and services of the CMLTM.
- Develop and strengthen leadership skills.
- Gain professional experience and generate awareness of alternate career paths.
- Expand networks, create new relationships, and strengthen existing contacts by participating in a shared activity.
- Contribute your unique skills, experience and perspectives.
- Collaborate with people from diverse backgrounds to work towards a common goal.
- Learn about organizational Governance.
- Strengthen the voice of the MLT professional community within the healthcare team.
- Promote personal and professional growth.
- Continuing Education Opportunities in Governance and Regulatory issues.