



# College of Medical Laboratory Technologists of Manitoba Registration Application

The College of Medical Laboratory Technologists of Manitoba (CMLTM) is designated under the Medical Laboratory Technologists Act, C.C.S.M.c. M100 to govern and regulate the profession of Medical Laboratory Technology in the province of Manitoba.

All applicable sections must be completed. Please complete, print, and sign this form and mail or email it to the CMLTM office; 245 Lilac Street, Winnipeg, MB, R3M 2S2, [adam@cmltm.ca](mailto:adam@cmltm.ca), or [cmltm@cmltm.ca](mailto:cmltm@cmltm.ca).

## Personal Information

First Name	Last Name	Middle Initials	Previous Last Name (if applicable)	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Home Address	City	Province	Postal Code	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Home Phone (555-555-5555)	Work Phone (555-555-5555)	Email Address (personal)		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Date of Birth (mm/dd/yyyy)	Sex	CMLTM #	CSMLS #	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

## Employment History

Initial Province of MLT Employment	Initial Year of MLT Employment
<input type="text"/>	<input type="text"/>

**Except for new graduates and students, applicants are required to have a minimum of 1200 MLT practice hours in the previous 5 years. Labour mobility applicants will not be asked to provide practice hours for initial application.**

Employer (2022 Practice Year)	Practice Area 1	Practice Area 2	Practice Area 3	Practice Hours
<input type="text"/>				<input type="text"/>
Employer (2021 Practice Year)	Practice Area 1	Practice Area 2	Practice Area 2	Practice Hours
<input type="text"/>				<input type="text"/>
Employer (2020 Practice Year)	Practice Area 1	Practice Area 2	Practice Area 3	Practice Hours
<input type="text"/>				<input type="text"/>
Employer (2019 Practice Year)	Practice Area 1	Practice Area 2	Practice Area 3	Practice Hours
<input type="text"/>				<input type="text"/>

## For CMLTM Office use Only:

<input type="checkbox"/> New Registration	<input type="checkbox"/> Payment	<input type="checkbox"/> Letter of Standing
Date Received <input type="text"/>	<input type="checkbox"/> PLA	<input type="checkbox"/> Criminal Record
Registration Type <input type="text"/>	<input type="checkbox"/> ID	<input type="checkbox"/> Adult Abuse Registry
Effective Date <input type="text"/>	<input type="checkbox"/> CSMLS Exam	<input type="checkbox"/> Child Abuse Registry
Expiry Date <input type="text"/>	<input type="checkbox"/> Transcripts	<input type="checkbox"/> Language Requirement



## Area of Practice, Expertise and Responsibility

### Primary Employment

Employer (Include location of practice)

Address

City

Province

Country

Postal Code

Employment Status

Full Time

Part Time

Average **Weekly** Hours Worked

Conditions of Employment (If applicable)

Do you work in more than one site?!  Yes

No!

I Don't Know

Describe the details of your employment; describe your Facility type, position, major responsibilities and your main areas of practice (**check all that apply**).

Facility Type!

Employment Position

Major Responsibilities

#### Areas of Practice (**Check all that apply**)

Chemistry

Clinical Genetics

Cytology

EM

Transfusion Sciences

Hematology

Histology

Immunology

Microbiology

Other

Molecular Screening/Diagnostics

Point of Care Testing (POCT)

Specimen Procurement,  
Receipt, Dispatch

Toxicology

Does your job include preceptor activities (Teaching students)

Yes

No

### Secondary Employment (if applicable)

Employer (Including location of practice)

Address

City

Province

Country

Postal Code

Employment Status

Full Time

Part Time

Average **Weekly** Hours Worked

Conditions of Employment (If applicable)

Do you work in more than one site?  Yes

No!

I don't know

Describe the details of your employment; describe your Facility type, position, major responsibilities and your main areas of practice (**check all that apply**).

Facility Type

Employment Position

Major Responsibilities

#### Areas of Practice (**Check all that apply**)

Chemistry

Clinical Genetics

Cytology

EM

Transfusion Sciences

Hematology

Histology

Immunology

Microbiology

Other

Molecular Screening/Diagnostics

Point of Care Testing (POCT)

Specimen Procurement,  
Receipt, Dispatch

Toxicology

Does your job include preceptor activities (Teaching students)

Yes

No

## Language Requirements

Please review CMLTM policy BOA-17 and provide evidence of meeting the language requirement as part of your application.

**Note: Approval of your application will be delayed until your language proficiency can be verified. Please contact the CMLTM office if you have questions.**

## Indigenous Self-declaration

CMLTM has made a commitment to the [Truth and Reconciliation Commissions Calls to Action](#) that apply to regulatory bodies.

Action 23i calls to "Increase the number of Aboriginal professionals working in health fields"

We are asking all registrants to voluntarily self-identify Indigenous ancestry. The results will inform our next steps in ensuring our work towards Action 23i.

The information provided is confidential and will only be used to determine population representation within the MLT profession.

Are you a person of Indigenous ancestry (this includes First Nations, Inuit, and Metis peoples)?  Yes  No

## Type of Registration Requested

Active Practicing (\$508.12)  Conditional (\$508.12)  Student (\$20)  Temporary (\$218.55)

Area of Practice

**NO POST-DATED PAYMENTS ACCEPTED. Fees payable to CMLTM.**

**A \$45 NSF fee will be applied for returned cheques.**

**First time applicants are subject to a \$100 application fee (must be included with application).**

If application is denied the annual fee will be returned.

Payment Amount

Payment Method

Cash  Money Order  MasterCard  
 Cheque  Interact  Visa

Card #

Expiry Date  
(mm/yy)

CVV

Is the billing address the same as your mailing address?  Yes

No\*

\*If "no", please provide  
billing postal code

Name on  
Credit card

Signature

**Important: Complete and sign the Declaration and Disclosure of Information, and Applicant's Information Release on the following page. Failure to do so will delay the registration process. Applications will not be processed unless both have been signed by the applicant.**

## Declaration and Disclosure of Information

1. Have you been convicted or found guilty of an offence in any jurisdiction in Canada under the Criminal Code (Canada), the Controlled Drugs and Substances Act (Canada) (formerly the Narcotics Control Act (Canada)) or the Food and Drugs Act (Canada)?

Yes       No

2. Have you been convicted or found guilty of an offence under a criminal or penal statute of a jurisdiction outside of Canada?

Yes       No

3. Are criminal charges pending or outstanding against you, whether in Manitoba or in any other jurisdiction within Canada or outside Canada?

Yes       No

4. Have you been the subject of a finding of by any regulatory body for professional misconduct, conduct unbecoming, incompetence, an incapacity, or lack of fitness to practice, or any similar finding, whether in Manitoba or in any other jurisdiction within Canada or outside Canada?

Yes       No

5. Are you the subject of any current proceeding by a professional regulatory body in relation to professional misconduct, conduct unbecoming, incompetence, an incapacity or lack of fitness to practice, or any similar proceeding, whether in Manitoba or in any other jurisdiction within Canada or outside Canada?

Yes       No

6. Have you been denied registration by a professional regulatory body, whether in Manitoba or in any other jurisdiction within Canada or outside Canada?

Yes       No

7. Have you been terminated from employment relating to incompetence, an incapacity or lack of fitness to practice, or any similar reason, whether in Manitoba or in any other jurisdiction within Canada or outside Canada?

Yes       No

8. Have you obtained, or are you covered by, liability insurance coverage to a minimum of \$2,000,000 in accordance with section 18 of the Medical Laboratory Technologists Regulation?

Yes       No

9. Are you listed on any child abuse registry or adult abuse registry, whether in Manitoba or in any other jurisdiction within Canada or outside Canada?

Yes       No

**If you answer yes to any of the above questions, please provide written particulars on a separate sheet and attach.**

**I certify and solemnly declare that the contents of this Registration Application, including the Declaration and Disclosure of Information and all documents support of this Registration Application, are true, correct, and complete.**

Print Name

Signature

Date (mm/dd/yyyy)

**Warning: I understand and agree that any false or misleading statement in the Registration Application, including within the Declaration and Disclosure of Information, may constitute professional misconduct and may result in disciplinary action by the CMLTM.**

## Applicant's Information Release

I consent to allow the release of information contained in any and all of my files at CSMLS including Prior Learning Assessment files, Examination files, and any other relevant files for the purpose of processing this application to CMLTM or any other investigations related to my registration with CMLTM.

Print Name

Signature

Date (mm/dd/yyyy)

**In the course of carrying out its regulatory activities the CMLTM collects, uses, and discloses personal information in accordance with the Medical Laboratory Technologists Act, C.C.S.M.c. M100, the Regulations, and The By-Laws. CMLTM promotes the privacy of personal information in a manner consistent with its regulatory role.**

## Required Documents for Registration

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1. Completed CMLTM Application form (signed declaration and information release)
2. CSMLS MLT Exam results (Active registration, not required for labour mobility applicants)
3. Letter of Standing from all previously registered Canadian MLT Colleges in the previous 5 years (Labour mobility applicants only)
4. Copy of MLT education transcripts (not required for labour mobility applicants)
5. CMLTM approval to write CSMLS exam (Conditional applicants)
6. Official copy of CSMLS Prior learning Assessment (Internationally Educated applicants)
7. Evidence of professional liability insurance (PLI)
8. Canadian government issued photo identification (driver's license, Canadian passport, or permanent resident card)
9. Criminal Record Check (with Vulnerable Sector Check)
10. Child Abuse Registry Check
11. Adult Abuse Registry Check
12. Evidence of English language proficiency (if applicable)
13. Applicable fees
14. Completion of CMLTM Jurisprudence e-Learning Modules

**Mail the completed form and all of the required supporting documents to the CMLTM office:**

CMLTM  
245 Lilac Street  
Winnipeg, MB  
R3M 2S2

Contact the CMLTM office if you have any questions.

Phone: 204-231-0311  
Toll Free: 877-331-0311  
Fax: 204-489-7300  
Email: [adam@cmltm.ca](mailto:adam@cmltm.ca), or [janelle@cmltm.ca](mailto:janelle@cmltm.ca)