



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

**Friday October 21st, 2016, 1730hrs
CMLTM Boardroom - 245 Lilac Street, Winnipeg, MB**

Present: Brad Collignon, Barbara Lyons, Sandra Brooks, Erin Martin, Marijay Umali, Oleksandra Synova

Public Representatives: Robert Harvey, Robert Young, John Schwandt

Guests: Adam Chrobak, Linda Schroeder, Bonnie Grahame, Melanie Grafton, Ron Hayes, Justin Jackson

Regrets: Tracey Pronyk-Ward

1. Presentation from the Office of the Manitoba Fairness Commissioner Ximena Munoz (OMFC)
 - Regretfully did not attend.
2. Call to order Brad Collignon
 - Meeting called to order by Brad Collignon at 1755hrs.
3. Approval of September 14th, 2016 minutes Brad Collignon

Motion 16:25 John Schwandt/Robert Harvey
Be it moved to approve the September 14th, 2016 minutes as amended.
CARRIED
4. Approval of Agenda Brad Collignon
 - Agenda has been approved as amended.
5. Strategic Planning Update Brad Collignon/Adam Chrobak
 - Saturday October 22nd, 2016 from 8:00 AM to 4:30 PM
 - Sunday October 23rd, 2016 from 8:00 AM to 12:30 PM.
6. Consent Agenda Items:
 - 6.1 Registrar’s report Adam Chrobak
 - 6.2 Board of Assessors report Tracey Pronyk-Ward
 - 6.3 Continuing Competency Committee report Linda Schroeder
 - 6.4 Complaints Committee report Melanie Grafton
 - 6.5 Inquiry Committee Bonnie Grahame
 - 6.6 Q3 Financial report Marijay Umali
 - 6.7 Executive Committee report Brad Collignon

Motion 16:26 Barbara Lyons/Erin Martin
Be it moved to approve the Consent Agenda items as presented.
CARRIED
7. Business Requiring Action
 - 7.1 Board performance evaluation Adam Chrobak/Brad Collignon
 - 7.2 Policy Reviews (Policies schedule) Brad Collignon



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- 7.3 CMLTM Code of Ethics (CAMLPR) Brad Collignon
 - Motion 16:27 Robert Young/Sandra Brooks**
 - Be it moved to accept the CAMLPR Code of Ethics as a guiding document in the creation of the CMLTM's Code of Ethics.
 - CARRIED**
- 7.4 Future Priorities Brad Collignon
 - 7.5.1 Policy reviews Brad Collignon
 - Council Chair to review the Policy Spreadsheet and notify all Committees of which policies are due for review.
 - 7.5.2 Registrar/CEO performance review Brad Collignon
 - 7.5.3 Registrant Survey Adam Chrobak
 - Registrar and Deputy Registrar to review the results of the survey to bring to the Council at December 14th, 2016 Council meeting.
 - 7.5.4 CMA Accreditation Adam Chrobak
- 7.6 Newsletter Sandra Brooks
 - Call for volunteers to serve on the Newsletter Committee
 - Request for suggestions for future newsletter articles
- 7.7 Education/Training Opportunities Adam Chrobak/Brad Collignon
- 8. New Business Council
 - Grad Award
 - Motion 16:28 John Schwandt/Robert Harvey**
 - Be it moved to accept GP-17 as amended and accept the use of the presented marking tool created by Bonnie Grahame.
 - CARRIED**
- 9. Future Meeting Schedule Brad Collignon
 - Strategic Planning on October 22nd and 23rd, 2016
 - Board of Assessors on October 24th, 2016
 - Council meeting on December 14th, 2016
- 10. Future Agenda Items Council
 - None.
- 11. Meeting Review (Pass) Brad Collignon
- 12. Adjournment
 - Meeting adjourned by Brad Collignon at 1907hrs.

Approved on December 14, 2016 by _____ Council _____