



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

245 Lilac Street
Winnipeg, MB R3M 2S2
www.cmltm.ca

Phone: 204-231-0311
Fax: 204-489-7300
Toll Free: 877-331-0311
E-mail: cmltm@cmltm.ca

**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

**Wednesday May 18th, 2016, 1730hrs
CMLTM Boardroom - 245 Lilac Street, Winnipeg, MB**

Present: Brad Collignon, Barbara Lyons, Marijay Umali, Sandra Brooks, Oleksandra Synova, Erin Martin

Public Representatives: Robert Harvey, Robert Young, John Schwandt

Guests: Adam Chrobak, Melanie Grafton, Linda Schroeder, Bonnie Grahame, Olga Hofmann, Justin Jackson, Harry Black

Regrets: Tracey Pronyk-Ward

1. Financial statement education presentation Harry Black (F.H. Black)
2. Call to order Brad Collignon
 - Meeting called to order by Brad Collignon at 1915hrs
3. Approval of March 16th, 2016 minutes Brad Collignon

Motion 16:11 John Schwandt/Sandra Brooks
Be it moved to approve the March 16th, 2016 minutes as amended.
CARRIED
4. Approval of Agenda Brad Collignon
 - Agenda has been approved as amended.
5. Strategic Planning Update Brad Collignon/Adam Chrobak
6. Consent Agenda Items:
 - 6.1 Registrar's report Adam Chrobak
 - 6.2 Board of Assessors report Tracey Pronyk-Ward
 - 6.3 Continuing Competency Committee report Linda Schroeder
 - 6.4 Complaints Committee report Melanie Grafton
 - 6.5 Inquiry Committee Bonnie Grahame
 - 6.6 Q1 Financial report Marijay Umali
 - 6.7 Executive Committee report Brad Collignon

Motion 16:12 Robert Young/Sandra Brooks
Be it moved to approve the Consent Agenda Items as amended.
CARRIED
7. Business Requiring Action
 - 7.1 New Graduate Award Brad Collignon
 - Further discussion to be had between Brad Collignon, Barbara Lyons, and John Schwandt to be later given to Adam Chrobak. A Survey Monkey will be issued at that time.
 - 7.2 Board performance evaluation Adam Chrobak/Brad Collignon
 - Tabled until next Council meeting.



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- 7.3 Registrar/CEO performance review Brad Collignon
Motion 16:13 Barbara Lyons/Robert Young
 Be it moved that after Adam's performance evaluation he will receive a 2% increase retroactive to his anniversary date and a \$500.00 bonus.
CARRIED
- 7.4 Future Priorities Brad Collignon
 - 7.4.1 Policy reviews Brad Collignon
 - 7.4.2 Annual Report Adam Chrobak
 - 7.4.3 CMA Accreditation Adam Chrobak
 - 7.4.4 Deputy Registrar position Adam Chrobak
 - 7.4.5 CMLTM Code of Ethics Adam Chrobak
 - 7.4.6 Proposed Budget for 2017 Adam Chrobak
- 7.5 Newsletter Sandra Brooks
- 7.6 Education/Training Opportunities Adam Chrobak/Brad Collignon
- 8. New Business Council
 - House of Quality (Melanie Grafton) to be worked upon and brought to Council at a later date.
- 9. Future Meeting Schedule Brad Collignon
 - Executive Committee Meeting is Wednesday June 15th, 2016
 - Complaint Committee Meeting is Wednesday July 6th, 2016
 - Council Meeting is Wednesday July 20th, 2016
- 10. Future Agenda Items Council
 - Action/Item list to be reviewed at the next Council Meeting.
- 11. Meeting Review (Pass) Brad Collignon
- 12. Adjournment
 - Meeting adjourned by Brad Collignon at 2048hrs.

Approved on _September 14, 2016 by _____Council_____