



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

**Wednesday March 16th, 2016, 1730hrs
CMLTM Boardroom - 245 Lilac Street, Winnipeg, MB**

Present: Brad Collignon, Barbara Lyons, Sandy Brooks, Oleksandra Synova

Public Representatives: Robert Harvey, Robert Young, John Schwandt

Guests: Adam Chrobak, Linda Schroeder, Bonnie Grahame, Tracey Pronyk-Ward

Regrets: Melanie Grafton, Marijay Umali, Erin Martin

1. Call to order Brad Collignon
 - Meeting called to order by Brad Collignon at 1801hrs.
2. Approval of January 20th, 2016 minutes Brad Collignon
Motion 16:03 Barb Lyons/Sandy Brooks
 Be it moved to approve the January 20th, 2016 minutes as presented.
CARRIED
3. Approval of Agenda Brad Collignon
 - Agenda has been approved as amended.
4. Strategic Planning Update Brad Collignon/Adam Chrobak
5. Consent Agenda Items:
 - 5.1 Registrar’s report Adam Chrobak
 - 5.2 Board of Assessors report Tracey Pronyk-Ward
 - 5.3 Continuing Competency Committee report Linda Schroeder
 - 5.4 Complaints Committee report Melanie Grafton
 - 5.5 Inquiry Committee Bonnie Grahame
 - 5.6 Q4 Financial report Marijay Umali
 - 5.7 Executive Committee report Brad Collignon**Motion 16:04 Robert Young/Barb Lyons**
 Be it moved to approve the Consent Agenda Items as amended.
CARRIED
6. Business Requiring Action
 - 6.1 Public Representative Honorarium Adam Chrobak
Motion 16:05 Barb Lyons/Sandy Brooks
 Be it moved to approve the increase of the Public Representatives Honorarium to \$75.00 per half day and \$150.00 per full day effective March 17th, 2016.
CARRIED *(Public Representatives abstained from vote)*
 - 6.2 Deputy Registrar position description Adam Chrobak/Brad Collignon
Motion 16:06 Robert Young/John Schwandt
 Be it moved to approve the description of the Deputy Registrar position as amended.
CARRIED
 - Advertising for position to begin end of April. Successful candidate expected



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to report to duties July/August 2016.

6.3 Future Priorities

Brad Collignon

6.3.1 Policy reviews

Brad Collignon

Motion 16:07 Sandy Brooks/Barb Lyons

Be it moved to approve the amendment to GP-17, Award to Graduating MLT Red River College Students.

CARRIED

6.3.2 Social Media Policy

Brad Collignon

Motion 16:08 John Schwandt/Robert Young

Be it moved to approve the amendment to the Social Media Advisory Statement.

CARRIED

6.3.3 Registrar/CEO performance review

Brad Collignon

- Council went into camera to discuss Registrar/CEO performance
- Results of performance review to be announced at next Council meeting.

6.3.4 Board performance evaluation

Brad Collignon

- Tabled until next Council meeting.

6.3.5 CMLTM Vision, Mission, Values

Brad Collignon

Motion 16:10 Robert Young/Barb Lyons

Be it moved to approve the CMLTM Vision, Mission, and Value Statements as amended and to be reviewed at the Strategic Planning Meeting in October.

CARRIED

6.4 Newsletter

Sandy Brooks

(Survey Monkey) Motion 16:11 Marijay Umali/John Schwandt

Be it moved to approve the Spring 2016 newsletter as presented.

CARRIED

6.5 Education/Training Opportunities

Adam Chrobak/Brad Collignon

7. New Business

Council

8. Future Meeting Schedule

Brad Collignon

- Next Council Meeting is Wednesday May 18th, 2016.

9. Future Agenda Items

Council

- Graduating Student Award recipient to be decided at next Council meeting. Sub-committee of John Schwandt, Barb Lyons, and Brad Collignon to review and discuss at the Executive Committee meeting (date to be decided).

10. Meeting Review (Pass)

Brad Collignon

11. Adjournment

- Meeting adjourned by Brad Collignon at 2030hrs.

Approved on May 18, 2016 by _____ Council _____