



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

245 Lilac Street
Winnipeg, MB R3M 2S2
www.cmltm.ca

Phone: 204-231-0311
Fax: 204-489-7300
Toll Free: 877-331-0311
E-mail: cmltm@cmltm.ca

**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

**Saturday, October 17th, 2015, 1515hrs
CMLTM Boardroom 245 Lilac Street, Winnipeg, MB**

Present: Matthew Klassen, Brad Collignon, Barbara Lyons, Sandy Brooks, Oleksandra Synova

Public Representatives: John Schwandt, Robert Young

Guests: Adam Chrobak, Gloria Mactavish, Melanie Grafton, Linda Schroeder, Bonnie Grahame

Regrets: Jumir Encarnacion, Robert Harvey, Marijay Umali, Erin Martin

1. Call to order Matthew Klassen
 - Meeting called to order by Matthew Klassen at 1515 hrs.
2. Approval of September 26th, 2015 AGM minutes Matthew Klassen

Motion 15:39 Brad Collignon/Bob Young
Be it moved to approve the September 26, 2015 CMLTM Annual General Meeting minutes as presented.
CARRIED
3. Council advised Registrar to review and update the Continuity Plan to include a complete disaster response plan and include date/version.
4. There was discussion around CMLTM performance metrics reported to Council by the office and Committees. Final decision on the metrics to follow the outcome of the "House of Quality" exercise/feedback.
5. CMLTM branding/public relations campaign. Council has asked Adam Chrobak and Bob Young to review the current public relations campaign and how it can address some of the registrants concerns. Report to be presented at the January 20, 2016 Council meeting.
6. Future Meeting Schedule Matthew Klassen
 - **Council Meetings for 2016:**
 - January 20, 2016, 17:30 – 20:30 hours
 - March 16, 2016, 17:30 – 20:30 hours
 - May 18, 2016, 17:30 – 20:30 hours
 - July 20, 2016, 17:30 – 20:30 hours
 - September 14, 2016, 17:30 – 20:30 hours
 - AGM, September 24, 2016 10:30 – 15:00
 - October 21, 2016, 17:30 – 20:30 hours
 - Strategic Meeting, October 22, 2016, 8:30 – 16:30
 - December 14, 2016, 17:30 – 20:30 hours
 - **Complaints Committee Meetings for 2016**
 - January 13, 2016, 17:30 – 20:30 hours
 - April 6, 2016, 17:30 – 20:30 hours



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

245 Lilac Street
Winnipeg, MB R3M 2S2
www.cmltm.ca

Phone: 204-231-0311
Fax: 204-489-7300
Toll Free: 877-331-0311
E-mail: cmltm@cmltm.ca

- July 6, 2016, 17:30 – 20:30 hours
 - October 5, 2016, 17:30 – 20:30 hours
 - **CCP audits** to be schedule for dates in February, May, and November
7. Meeting Review (Pass) Matthew Klassen
 8. Adjournment
 - Meeting adjourned by Matthew Klassen at 15:30 hrs.

Approved on December 9, 2015 by Council