



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

**Friday October 16th, 2015, 1730hrs
CMLTM Boardroom 245 Lilac Street, Winnipeg, MB**

Present: Matthew Klassen, Jumir Encarnacion, Brad Collignon, Barbara Lyons, Sandy Brooks, Marijay Umali

Public Representatives: John Schwandt, Robert Harvey, Robert Young

Guests: Adam Chrobak, Gloria Mactavish, Melanie Grafton, Erin Martin, Oleksandra Synova

Regrets: Bonnie Grahame, Linda Schroeder

1. Call to order Matthew Klassen
 - Meeting called to order by Matthew Klassen at 1806hrs.
2. Introductions of new members Matthew Klassen
 - Welcome to upcoming Council Members Erin Martin and Oleksandra Synova.
3. Approval of September 16th, 2015 minutes Matthew Klassen
Motion 15:34 John Schwandt/Sandy Brooks
 Be it moved to approve the September 16, 2015 minutes as presented.
CARRIED
4. Approval of Agenda Matthew Klassen
 - Agenda has been approved as presented.
5. Strategic Planning Update Matthew Klassen /Adam Chrobak
6. Consent Agenda Items:
 - 6.1 Registrar's report Adam Chrobak
 - 6.2 Board of Assessors report Gloria Mactavish
 - 6.3 Finance Q3 report P/L Jumir Encarnacion
 - 6.4 Continuing Competency Committee report Linda Schroeder
 - 6.5 Complaints Committee report Melanie Grafton
 - 6.6 Executive Committee report Matthew Klassen**Motion 15:35 Barb Lyons/John Schwandt**
 Be it moved to approve the Consent Agenda Items as amended.
CARRIED
7. Business Requiring Action
 - 7.1 Approval of 2015 AGM minutes Matthew Klassen
 - Deferred until the Strategic Planning meeting on October 17, 2015.
 - 7.2 Appointment of Council Executive Matthew Klassen**Motion 15:36 Brad Collignon/Sandy Brooks**
 Be it moved to appoint Brad Collignon as Council Chair, Barb Lyons as Vice-Chair, Marijay Umali as Treasurer, and Sandy Brooks as Secretary for 2016.
CARRIED



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- 7.3 Appointment of Committee Chairs Matthew Klassen
Motion 15:37 Brad Collignon/Robert Young
Be it moved to appoint Oleksandra Synova as Chair of the Nominations Committee, and Melanie Grafton as Chair of the Complaints Committee for 2016.
CARRIED
- 7.4 BOA-15, Substantive Equivalence Adam Chrobak
Motion 15:38 Robert Young/Sandy Brooks
Be it moved to approve the revised policy BOA-15, Substantive Equivalence to include Molecular Genetics.
CARRIED
- 7.5 Future Priorities Matthew Klassen
7.5.1 Subcommittee (MLA sub-committee)
 - No need to create an MLA sub-committee at this time until more interest is shown by the MLAs.
7.5.2 Spread sheet for action items
- 7.6 Newsletter Sandy Brooks
- 7.7 Education/Training Opportunities Adam Chrobak/ Matthew Klassen
8. New Business Council
9. Future Meeting Schedule Matthew Klassen
 - Strategic Planning Meeting will be on October 17, 2015.
 - Next Council Meeting will be on Wednesday December 9, 2015.
10. Future Agenda Items Council
 - Honorariums for Public Representatives.
11. Meeting Review (Pass) Matthew Klassen
12. Adjournment
 - Meeting adjourned by Matthew Klassen at 2010hrs.

Approved on December 9, 2015 by Council