



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

**Wednesday September 16th, 2015, 1730hrs
CMLTM Boardroom 245 Lilac Street, Winnipeg, MB**

Present: Matthew Klassen, Jumir Encarnacion, Brad Collignon, Barbara Lyons, Sandy Brooks

Public Representatives: John Schwandt, Robert Harvey, Robert Young

Guests: Adam Chrobak, Gloria Mactavish, Linda Schroeder, Bonnie Grahame, Melanie Grafton

Regrets: Marijay Umali

1. Call to order Matthew Klassen
 - Meeting called to order by Matthew Klassen at 1812hrs.
2. Approval of July 14th, 2015 minutes Matthew Klassen
Motion 15:26 Sandra Brooks/Barb Lyons
 Be it moved that the July 14th, 2015 minutes be approved as presented.
CARRIED
3. Approval of Agenda Matthew Klassen
 - Agenda has been approved as amended.
4. Strategic Planning Update Matthew Klassen /Adam Chrobak
 - Strategic Planning Meeting scheduled for October 17th, 2015 to be held at the CMLTM office. The October Council meeting to be re-scheduled to October 16th, 2015 to accommodate rural councilors.
5. Consent Agenda Items:
 - 5.1 Registrar's report Adam Chrobak
 - 5.2 Board of Assessors report Gloria Mactavish
 - 5.3 Finance Q2 report P/L Jumir Encarnacion
 - 5.4 Continuing Competency Committee report Linda Schroeder
 - 5.5 Complaints Committee report Melanie Grafton
 - 5.6 Executive Committee report Matthew Klassen
 - 5.7 Nomination Committee report Barb Lyons**Motion 15:27 Jumir Encarnacion/Sandra Brooks**
 Be it moved to approve the Consent Agenda Items as amended.
CARRIED
6. Business Requiring Action
 - 6.1 BOA-2, Conditional Gloria Mactavish
 - 6.2 BOA-6, Re-entry to Practice Gloria Mactavish
 - 6.3 BOA-14, Required Membership Gloria Mactavish
 - 6.4 BOA-15, Substantive Equivalence Gloria Mactavish
 - 6.5 BOA-16, Record Checks Adam Chrobak/Gloria Mactavish
 - 6.6 GP-20, Communication Adam Chrobak
 - 6.7 GP-21, Practice fine Adam Chrobak**Motion 15:28 Jumir Encarnacion/Barb Lyons**
 Be it moved to approve the Board of Assessors policy revisions for Policies numbers BOA-2, BOA-6, BOA-14, BOA-15, BOA-16, as well as Governance Process Policies



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numbers GP-20 and GP-21 as amended and presented.

CARRIED

6.8 Practice Fine, Grace Derksen Adam Chrobak

Motion 15:29 Brad Collignon/Sandra Brooks

Be it moved to access CMLTM member, Grace Derksen, a one-time \$500.00 fine for practicing without proper registration.

CARRIED

6.9 2016 CMLTM Budget Adam Chrobak

Motion 15:30 Brad Collignon/John Schwandt

Be it moved that the proposed 2016 Budget be approved and be recommended at the 2015 CMLTM AGM.

CARRIED

6.10 Appointment of Public Representative Adam Chrobak

Motion 15:31 John Schwandt/Barb Lyons

Be it moved to appoint Baldev S. Bedi as a Public Representative to the Complaints Committee for a three year term.

CARRIED

6.11 Future Priorities Matthew Klassen

6.11.1 Subcommittee (MLA sub-committee)

6.11.2 Spread sheet for action items

6.12 Newsletter Sandy Brooks

Motion 15:32 Robert Young/Jumir Encarnacion

Be it moved to approve the 2015 Fall Newsletter as presented.

CARRIED

- John Schwandt excused himself from the meeting.

6.13 Education/Training Opportunities Adam Chrobak/ Matthew Klassen

6.14 Appointment of Rural Councillor.

Motion 15:33 Robert Young/Sandra Brooks

Be it moved to appoint Erin Martin as a Member at Large to the 2016 CMLTM Council for a two year term.

CARRIED

7. Future Meeting Schedule Matthew Klassen

- Next Council Meeting Friday October 16, 2015

8. Future Agenda Items Council

- Suggestion: Volunteer Appreciation Night
- Public Representatives Honorarium Review

9. Meeting Review (Pass) Matthew Klassen

10. Adjournment

- Meeting adjourned by Matthew Klassen at 2043hrs.

Approved on __October 16, 2015 by _____ Council_____