



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

245 Lilac Street
Winnipeg, MB R3M 2S2
www.cmltm.ca

Phone: 204-231-0311
Fax: 204-489-7300
Toll Free: 877-331-0311
E-mail: cmltm@cmltm.ca

**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

**Tuesday July 14th, 2015, 1730hrs
CMLTM Boardroom 245 Lilac Street, Winnipeg, MB**

Present: Matthew Klassen, Jumir Encarnacion, Brad Collignon, Barbara Lyons, Marijay Umali, Sandy Brooks

Public Representatives: John Schwandt, Robert Harvey

Guests: Adam Chrobak, Gloria Mactavish, Linda Schroeder, Bonnie Grahame, Rose Nienhuis (representing Melanie Grafton), Ingo Schroedter

Regrets: Robert Young

- 1. Call to order Matthew Klassen
 - Meeting called to order by Matthew Klassen at 1758hrs
- 2. Approval of May 13th, 2015 minutes Matthew Klassen
Motion 15:19 Brad Collignon/Marijay Umali
 Be it moved that the May 13th, 2015 minutes be approved as presented.
CARRIED
- 3. Approval of Agenda Matthew Klassen
 - Agenda has been approved as presented.
- 4. Strategic Planning Update Matthew Klassen/Adam Chrobak
- 5. Consent Agenda Items:
 - 5.1 Registrar's report Adam Chrobak
 - 5.2 Board of Assessors report Gloria Mactavish
 - 5.3 Finance Q2 report P/L Jumir Encarnacion
 - Tabled until next meeting.
 - 5.4 Continuing Competency Committee report Linda Schroeder
 - 5.5 Complaints Committee report Melanie Grafton
 - 5.6 Executive Committee report Matthew Klassen
 - 5.7 Nomination Committee report Barb Lyons**Motion 15:20 Brad Collignon/Sandy Brooks**
 Be it moved to appoint Barbara Lyons to Council as a Rural Representative for a two year term.
FOR – 4 AGAINST – 0 ABSTAIN – 4
Motion 15:21 Brad Collignon/John Schwandt
 Be it moved to approve the Consent Agenda Items as presented.
CARRIED
- 6. Business Requiring Action
 - 6.1 Procedure, Complaints Committee, CC-001 Melanie Grafton



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

245 Lilac Street
Winnipeg, MB R3M 2S2
www.cmltm.ca

Phone: 204-231-0311
Fax: 204-489-7300
Toll Free: 877-331-0311
E-mail: cmltm@cmltm.ca

Motion 15:22 John Schwandt/Brad Collignon

Be it moved to accept the Complaints Committee procedure, CC-001, as presented.

CARRIED

6.2 Practice Fine, Stephanie Colome Adam Chrobak

Motion 15:23 Barbara Lyons/Sandy Brooks

Be it moved to charge the CMLTM member, Stephanie Colome, a one-time \$500.00 fine for practicing without proper licensing.

CARRIED

6.3 2014 CMLTM Annual Report Matthew Klassen

Motion 15:24 Brad Collignon/Jumir Encarnacion

Be it moved to approve the 2014 CMLTM Annual Report as amended.

CARRIED

6.4 2016 CMLTM Budget Adam Chrobak

- Tabled until next meeting.

6.5 Appointment of Public Representative Adam Chrobak

Motion 15:25 Brad Collignon/Barb Lyons

Be it moved to appoint Leanne Matthes and Robert Harvey as Public Representatives for three year terms.

CARRIED

6.6 Draft Council Nominations Barb Lyons

6.7 Draft Committee Chair selection Barb Lyons

6.8 Future Priorities Matthew Klassen

- 6.8.1 Subcommittee (MLA sub-committee)

- 6.8.2 Spread sheet for action items

6.9 Newsletter Sandy Brooks

6.10 Education/Training Opportunities Adam Chrobak/ Matthew Klassen

7. Future Meeting Schedule Matthew Klassen

- Wednesday September 16th, 2015

8. Future Agenda Items Council

- Volunteer Appreciation Night
- 2016 CMLTM Budget
- Finance Q2 Report P/L
- Board of Assessors policy updates (conditional and eligibility)

9. Meeting Review (Pass) Matthew Klassen

10. Adjournment

- Meeting adjourned by Matthew Klassen at 2011hrs

Approved on September 16, 2015 by Council