



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

Wednesday May 13th, 2015, 1730hrs

CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB

Present: Matthew Klassen, Brad Collignon, Barbara Lyons, Marijay Umali

Public Representatives: John Schwandt, Robert Harvey

Guests: Adam Chrobak, Gloria Mactavish, Linda Schroeder, Bonnie Grahame, Melanie Grafton

Regrets: Jumir Encarnacion, Sandy Brooks, Robert Young

1. Call to order Matthew Klassen
 - Meeting called to order by Matthew Klassen at 1741hrs
2. Approval of March 18th, 2015 minutes Matthew Klassen
Motion 15:15 John Schwandt/Barb Lyons
 Be it moved that the March 18th, 2015 minutes be approved as presented.
CARRIED
3. Approval of Agenda Matthew Klassen
 - Agenda has been approved as amended.
4. Strategic Planning Update Matthew Klassen /Adam Chrobak
5. Consent Agenda Items:
 - 5.1 Registrar's report Adam Chrobak
 - 5.2 Board of Assessors report Gloria Mactavish
 - 5.3 Finance Q1 report, P/L, Auditor's Report Jumir Encarnacion
 - Motion 15:16 John Schwandt/Robert Harvey**
 Be it moved to approve the Auditor's Draft Report as presented.
CARRIED
 - 5.4 Continuing Competency Committee report Linda Schroeder
 - 5.5 Complaints Committee report Melanie Grafton
 - 5.6 Executive Committee report Matthew Klassen
 - Motion 15:17 Brad Collignon/Barb Lyons**
 Be it moved to approve the Consent Agenda Items as presented and amended.
CARRIED
6. Business Requiring Action
 - 6.1 Policy, Document retention, GP-18 Adam Chrobak
 - 6.2 Policy, Access to records, GP-19 Adam Chrobak
 - 6.3 Policy, Expense form/policy, GP-8 Matthew Klassen
 - 6.4 Policy, Newsletter, GP-15 Adam Chrobak
 - 6.5 Policy, Communication, GP-20 Adam Chrobak
 - Tabled until next meeting.



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Motion 15:18 Brad Collignon/Marijay Umali

Be it moved to approve the policies GP-15, GP-18, and GP-19 as presented and amended.

CARRIED

- 6.6 Draft Council Nominations Barb Lyons
 - Will be made available online as reference material.
- 6.7 Draft Committee Chair selection Barb Lyons
 - Will be made available online as reference material.
- 6.8 Future Priorities Matthew Klassen
 - 6.8.1 Subcommittee (MLA sub-committee)
 - 6.8.2 Spread sheet for action items
- 6.9 Newsletter Sandy Brooks
- 6.10 New Building purchase Matthew Klassen

Made on Survey Monkey on April 2nd, 2015

Motion 15:14 Brad Collignon/Barb Lyons

Be it moved that Council approves the purchase of 245 Lilac Street for the purpose of the CMLTM office. The down payment of \$153,750 for the purchase as well as an additional \$30,000 to fund the redevelopment costs (main floor bathroom, reception, and exterior painting) to be withdrawn from the CMLTM investment portfolio.

In Favour: 5 Opposed: 2 Abstained: 1

CARRIED

- 6.11 Student Graduate Award Adam Chrobak
- 6.12 Education/Training Opportunities Adam Chrobak/ Matthew Klassen
- 7. Report on MCAT Workshop Melanie Grafton
- 8. Future Meeting Schedule Matthew Klassen
 - Survey Monkey to be done for next date no later than July 22nd, 2015
- 9. Future Agenda Items Council
 - Regarding Security Checks should any concerns of flagged checks are brought up.
- 10. Meeting Review (Pass) Matthew Klassen
- 11. Adjournment
 - Meeting adjourned by Matthew Klassen at 2040hrs

Approved on __July 14, 2015 by __Council