



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

Wednesday March 18th, 2015, 1730hrs

CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB

Present: Jumir Encarnacion, Matthew Klassen, Sandy Brooks, Brad Collignon

Public Representatives: John Schwandt, Robert Harvey

Guests: Adam Chrobak, Tracey Pronyk-Ward, Linda Schroeder, Bonnie Grahame, Melanie Grafton

Regrets: Barb Lyons, Robert Young, Marijay Umali

1. Call to order Matthew Klassen
 - Meeting called to order by Matthew Klassen at 17:41hrs
2. Approval of January 21st, 2015 minutes Matthew Klassen
Motion 15:09 Sandy Brooks/Jumir Encarnacion
 Be it moved that the January 21st, 2015 minutes be approved as amended.
CARRIED
3. Approval of Agenda Matthew Klassen
 - Agenda has been approved as presented.
4. Strategic Planning Update Matthew Klassen /Adam Chrobak
5. Consent Agenda Items:
 - 5.1 Registrar’s report Adam Chrobak
 - 5.2 Board of Assessors report Tracey Pronyk-Ward
 - 5.3 Continuing Competency Committee report Linda Schroeder
 - 5.4 Complaints Committee report Melanie Grafton
 - 5.5 Executive Committee report Matthew Klassen
 Executive Committee members that have been assigned to the council committees are as follows:
 - Continuing Competency Committee – Jumir Encarnacion
 - Complaints Committee – Brad Collignon
 - Board of Assessors Committee – Sandy Brooks
 - Ad hoc, MLA, and Inquiry Committee – Matthew Klassen**Motion 15:10 Brad Collignon/Jumir Encarnacion**
 Be it moved to approve the Consent Agenda Items as presented.
CARRIED
6. Business Requiring Action
 - 6.1 Policy, Criteria for referral, CC-1 Melanie Grafton
 - 6.2 Policy, Decisions, CC-3 Melanie Grafton
 - 6.3 Policy, Publication, CC-6 Melanie Grafton



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- 6.4 Policy, Practice audit, CC-7 Melanie Grafton
- 6.5 Policy, Agreements, CC-8 Melanie Grafton
- 6.6 Policy, Complaints against Council/Staff, CC-10 Melanie Grafton

Motion 15:11 Sandy Brooks/John Schwandt

Be it moved to approve the Policies CC-1, CC-3, CC-6, CC-7, CC-8, and CC-10 as amended.

CARRIED

- 6.7 Draft Council Nominations Barb Lyons
 - Tabled until May 13th, 2015
- 6.8 Draft Committee Chair selection Barb Lyons
 - Tabled until May 13th, 2015.
- 6.9 Future Priorities Matthew Klassen
 - 6.9.1 Subcommittee (MLA sub-committee)
 - 6.9.2 Spread sheet for action items
- 6.10 Newsletter Sandy Brooks
- 6.11 New server Matthew Klassen

Motion 15:12 Jumir Encarnacion/Robert Young

Be it moved to approve the purchase of a new server based on the quote that was supplied by Seerx.

MADE ON SURVEY MONKEY - CARRIED

- 6.12 Withdraw from investment Matthew Klassen

Motion 15:13 Brad Collignon/Jumir Encarnacion

Be it moved that \$30,000 be withdrawn from the CMLTM investment portfolio to be used as a deposit for the purchase offer on 245 Lilac Street. The funds to be returned to the investment portfolio if the offer is unsuccessful.

Favour: 5 Opposed: 1

- John Schwandt excused himself from the meeting.

- 6.13 Education/Training Opportunities Adam Chrobak/ Matthew Klassen
- 7. Future Meeting Schedule Matthew Klassen
 - Wednesday May 13th, 2015
- 8. Future Agenda Items Council
 - Complaints Committee is nearing the end of their procedure and would like to be present at the next Council Meeting as guests to answer any questions.
 - Review applications for Student Graduate Award.
 - Expense form and policy.
- 9. Meeting Review (Pass) Matthew Klassen
- 10. Adjournment
 - Meeting adjourned by Matthew Klassen at 20:08hrs.

Approved on May 13, 2015 by _____