



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

Saturday October 25th 2014, 15:00hrs

CMLTM Strategic Planning Meeting, Lakeview Hotel & Resorts, Gimli, MB

Present: Jumir Encarnacion, Noelle Cater, Barb Lyons, Matthew Klassen, Jackie Tower, Odarka Demchenko, Marijay Umali, Sandy Brooks, Brad Collignon, Linda Schroeder, Bonnie Grahame, Gloria Mactavish, Melanie Grafton

Public Representatives: John Schwandt, Robert Young

Guests: Adam Chrobak

Regrets: Robert Harvey

1. Call to order Jumir Encarnacion
 - Meeting called to order by Jumir Encarnacion at 14:58hrs.
2. Approval of September 27th, 2014 CMLTM AGM minutes Jumir Encarnacion
Motion 14:56 Robert Young/Noelle Cater
 Be it moved that the September 27th, 2014 CMLTM AGM minutes be approved as amended.
CARRIED
3. Business Requiring Action
 - 3.1 Appointment of Council Chair Council
Motion 14:57 Barb Lyons/Noelle Cater
 Be it moved that Matthew Klassen be appointed as CMLTM Council Chair for the term January 1, 2015 to December 31, 2015.
CARRIED, appointment accepted by Matthew Klassen
 - 3.2 Appointment of Council Vice-Chair Council
Motion 14:58 John Schwandt/Matthew Klassen
 Be it moved that Brad Collignon be appointed as CMLTM Council Vice-Chair for the term January 1, 2015 to December 31, 2015.
CARRIED, appointment accepted by Brad Collignon
 - 3.3 Appointment of Treasurer Council
Motion 14:59 Jackie Tower/ Barb Lyons
 Be it moved that Jumir Encarnacion be appointed as CMLTM Treasurer for the term January 1, 2015 to December 31, 2015. (Jumir Encarnacion stepped down as Chair for vote, Matthew Klassen acted as Chair for vote on this motion)
CARRIED, appointment accepted by Jumir Encarnacion
 - 3.4 Appointment of Council Secretary Council
Motion 14:60 Noelle Cater/Jackie Tower
 Be it moved that Sandy Brooks be appointed as CMLTM Secretary for the term January 1, 2015 to December 31, 2015.



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- CARRIED**, appointment accepted by Sandy Brooks
- 3.5 Appointment of **Nomination Committee Chair** Council
Motion 14:61 John Schwandt/Matthew Klassen
Be it moved that Barb Lyons be appointed as CMLTM Nomination Committee Chair for the term January 1, 2015 to December 31, 2015.
CARRIED, appointment accepted by Barb Lyons
- 3.6 Appointment of **Complaints Committee Chair** Council
Motion 14:62 Noelle Cater/Odarka Demchenko
Be it moved that Melanie Grafton be appointed as CMLTM Complaints Committee Chair for the term January 1, 2015 to December 31, 2015.
CARRIED, appointment accepted by Melanie Grafton
- 3.7 Appointment of **Continuing Competency Committee Chair** Council
Motion 14:63 Barb Lyons/Robert Young
Be it moved that Linda Schroeder be appointed as CMLTM Continuing Competency Committee Chair for the term January 1, 2015 to December 31, 2015.
CARRIED, appointment accepted by Linda Schroeder
- 3.8 Appointment of **Board of Assessors Chair** Council
Motion 14:64 Jackie Tower/Odarka Demchenko
Be it moved that Gloria Mactavish be appointed as CMLTM Board of Assessors Chair for the term January 1, 2015 to December 31, 2015.
CARRIED, appointment accepted by Gloria Mactavish
- 3.9 Appointment of **Inquiry Committee Chair** Council
Motion 14:65 Barb Lyons/Jackie Tower
Be it moved that Bonnie Grahame be appointed as CMLTM Inquiry Committee Chair for the term January 1, 2015 to December 31, 2015.
CARRIED, appointment accepted by Bonnie Grahame
- 3.10 Approval of **Board of Assessors Members** Council
Motion 14:66 Jackie Tower/Odarka Demchenko
Be it moved to approve Tracey Pronyk-Ward, Trevor Kotowich, and Camille Harrop as members of the Board of Assessors for the term January 1, 2015 to December 31, 2015.
CARRIED
- 3.11 Approval of **Complaints Committee Members** Council
Motion 14:67 Noelle Cater/Jackie Tower
Be it moved to approve Erin Martin and Rose Nienhuis as members of the Complaints Committee for the term January 1, 2015 to December 31, 2015.
CARRIED (currently still two vacancies, Public Representative and MLT Member)
- 3.12 Approval of Continuing Competency Committee and Inquiry Committee Members to be deferred until next Council meeting, December 10, 2014.



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4. Motions arising from Strategic Planning Council
- 4.1 **Motion 14:68** Melanie Grafton/Jackie Tower
Be it moved that John Schwandt develop a policy on the development and approval of written procedures by March 2015.
CARRIED
- 4.2 **Motion 14:69** Noelle Cater/Melanie Grafton
Be it moved that Adam Chrobak develop a template for an Investigators Report from the report submitted by Earl Slimmon to be presented to the Complaints Committee by March 2015.
CARRIED
5. John Schwandt expressed concern for lack of progress in the performance evaluation process over the last year. High expectations for next year.
6. Adjournment
- Meeting adjourned by Jumir Encarnacion at 1620hrs.

Approved on December 10, 2014 by _____