



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

146-2025 Corydon Ave.  
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA  
COUNCIL MEETING**

**Wednesday September 17<sup>th</sup> 2014, 1730hrs  
CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB**

**Present:** Jumir Encarnacion, Jackie Tower, Odarka Demchenko, Noelle Cater, Barb Lyons, Matthew Klassen.

**Public Representatives:** John Schwandt, Robert Harvey, Robert Young

**Guests:** Adam Chrobak, Gloria Mactavish, Linda Schroeder, Melanie Grafton, Bonnie Grahame

1. Call to order Jumir Encarnacion
  - Meeting called to order by Jumir Encarnacion at 1749hrs.
2. Approval of July 16<sup>th</sup>, 2014 minutes Jumir Encarnacion  
**Motion 14:38** Robert Young/Matthew Klassen  
 Be it moved that the July 16<sup>th</sup>, 2014 minutes be approved as amended.  
**CARRIED**
3. Approval of Agenda Jumir Encarnacion
  - Agenda has been approved as presented.
4. Strategic Planning Update Jumir Encarnacion/Adam Chrobak
  - 4.1 Ad Hoc Committee updates Adam Chrobak
5. Consent Agenda Items:
  - 5.1 Registrar's report Adam Chrobak
  - 5.3 Nomination Committee Barb Lyons
  - 5.4 Board of Assessors report Gloria Mactavish
  - 5.5 Continuing Competency Committee report Linda Schroeder
  - 5.6 Complaints Committee report Melanie Grafton
  - 5.7 Executive Committee report Jumir Encarnacion**Motion 14:39** Robert Young/Odarka Demchenko  
 Be it moved to approve the performance evaluation form for the annual review of the Registrar.  
**CARRIED**  
**Motion 14:40** Robert Young/Matthew Klassen  
 Be it moved to approve the Consent Agenda Items as amended.  
**CARRIED**
6. Business Requiring Action
  - 6.1 Public Representative, Complaints Committee Council
    - Michelle Masserey has passed away leaving a vacant position on the Complaints Committee. Alternative public representatives have been contacted.
    - Deferred until next Council meeting.



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6.2 Rural Councilor Council

**Motion 14:41 Barb Lyons/Robert Young**

Be it moved to appoint Sandra Brooks as the Rural Councilor for the term of January 01, 2015 to December 31, 2016.

**CARRIED**

6.3 CAMLPR National Practice Standards Adam Chrobak

- Deferred until after CAMLPR has completed the final version

6.2 CMLTM Code of Ethics Adam Chrobak

**Motion 14:42 John Schwandt/Robert Young**

Be it moved to approve the Code of Ethics as presented.

**CARRIED**

6.3 Honorary Members Barb Lyons

- Barb has presented draft requirements for application to Honorary membership
- Council has been asked to submit suggestions/comments
- Deferred to next meeting

6.4 CMLTM fee increase Jumir Encarnacion

**Motion 14:43 Noelle Cater/Barb Lyons**

Be it moved to approve the fee increase of CMLTM membership for the 2016 renewal to as follows:

Active Practice – \$450.00

Inactive – \$100.00

Inactive (retired) – \$50.00

Student – \$20.00 (no change)

Application Fee – \$100.00 (no change)

**CARRIED (Abstention: 1)**

6.5 Council Compensation Jumir Encarnacion

- Council Executive has decided not to compensate Council members at this time (out of pocket and travel expenses, according to current expense policy, will continue to be paid to all CMLTM volunteers)

6.7 Future Priorities Jumir Encarnacion

6.7.1 Subcommittee (MLA sub-committee)

6.7.2 Spread sheet for action items

6.8 Newsletter Odarka Demchenko

- Next newsletter will be published Spring 2015, deadline for article submissions is March 2, 2015

6.9 Education/Training Opportunities Adam Chrobak/Jumir Encarnacion

6.11 CMLTM Award for MLT Grads Melanie Grafton/Bonnie Grahame

- Melanie and Bonnie continue to work on the criteria for this award
- Deferred to next meeting

7. Ad hoc Committee update (Regulation review) Adam Chrobak/Jumir Encarnacion

- Working groups continue working on the regulation review



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8. Future Meeting Schedule
  - Thursday October 23<sup>rd</sup>, 2014

Jumir Encarnacion

9. Future Agenda Items
10. Meeting Review (Pass)
11. Adjournment

Council

Jumir Encarnacion

- Meeting adjourned by Jumir Encarnacion at 2031hrs.

Approved on \_\_\_\_\_, 2014 by \_\_\_\_\_