



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

146-2025 Corydon Ave.  
Winnipeg, MB R3P 0N5  
www.cmltm.ca

Phone: 204-231-0311  
Fax: 204-489-7300  
Toll Free : 877-331-0311  
E-mail: cmltm@cmltm.ca

**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA  
COUNCIL MEETING**

**Wednesday July 16<sup>th</sup> 2014, 1730hrs**

**CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB**

**Present:** Jumir Encarnacion, Jackie Tower, Odarka Demchenko, Noelle Cater, Barb Lyons  
(conference called in).

**Public Representatives:** John Schwandt, Robert Harvey, Robert Young

**Guests:** Adam Chrobak, Gloria Mactavish, Linda Schroeder, Melanie Grafton, Bonnie Grahame

**Regrets:** Matthew Klassen

1. Call to order Jumir Encarnacion
  - Meeting called to order by Jumir Encarnacion at 1800hrs.
2. Approval of May 14<sup>th</sup>, 2014 minutes Jumir Encarnacion  
**Motion 14:32** Robert Young/Odarka Demchenko  
 Be it moved that the May 14<sup>th</sup> 2014 minutes be approved as presented.  
**CARRIED**
3. Approval of Agenda Jumir Encarnacion
  - Agenda has been approved as amended.
4. Strategic Planning Update Jumir Encarnacion/Adam Chrobak
  - 4.1 Ad Hoc Committee updates Adam Chrobak
5. Consent Agenda Items:
  - 5.1 Registrar's report Adam Chrobak
  - 5.2 Financial Report, Q2 Jackie Tower
  - 5.3 Nomination Committee Barb Lyons
  - 5.4 Board of Assessors report Gloria Mactavish
  - 5.5 Continuing Competency Committee report Linda Schroeder
  - 5.6 Complaints Committee report Melanie Grafton
  - 5.7 Executive Committee report Jumir Encarnacion**Motion 14:33** Robert Young/Jackie Tower  
 Be it moved to accept the consent agenda items as amended.  
**CARRIED**  
**Motion 14:34** John Schwandt/Noelle Cater  
 Be it moved to approve GP-3 and GP-4, that were taken out of the Executive Committee report, as amended.  
**CARRIED**
6. Business Requiring Action
  - 6.1 2013 CMLTM Annual Report Adam Chrobak**Motion 14:35** John Schwandt/Robert Harvey  
 Be it moved to approve the CMLTM Annual Report as presented with comments.



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

146-2025 Corydon Ave.  
Winnipeg, MB R3P 0N5  
www.cmltm.ca

Phone: 204-231-0311  
Fax: 204-489-7300  
Toll Free : 877-331-0311  
E-mail: cmltm@cmltm.ca

**CARRIED**

6.2 CMLTM Code of Ethics

Adam Chrobak

- Tabled until Executive Council meeting in August.

6.3 Honorary Members

Barb Lyons

- Tabled until Executive Council meeting in August.

6.4 CMLTM fee increase

Jumir Encarnacion

- Tabled until Executive Council meeting in August.

6.5 Council Compensation

Jumir Encarnacion

- Tabled until Executive Council meeting in August.

6.6 CCC Repeat CE Policies

Linda Schroeder

**Motion 14:36 Robert Young/Robert Harvey**

Be it moved to approve the CCC Repeat CE Policies as presented.

**CARRIED**

6.7 Future Priorities

Jumir Encarnacion

6.7.1 Subcommittee (MLA sub-committee)

6.7.2 Spread sheet for action items

6.8 Newsletter

Odarka Demchenko

6.9 Education/Training Opportunities

Adam Chrobak/Jumir Encarnacion

6.10 CEO Compensation Plan

Jumir Encarnacion

**Motion 14:37 Robert Young/Noelle Cater**

Be it moved to approve the Continued Service and Loan Agreement between CMLTM (the "Employer") and Adam Chrobak (the "Employee") for his MBA program.

**CARRIED**

6.11 CMLTM Award for MLT Grads

Melanie Grafton

7. Ad hoc Committee update (Regulation review)

Adam Chrobak/Jumir Encarnacion

8. Future Meeting Schedule

Jumir Encarnacion

- Wednesday September 17th

9. Future Agenda Items

Council

10. Meeting Review (Pass)

Jumir Encarnacion

11. Adjournment

- Meeting adjourned by Jumir Encarnacion at 2026hrs.

Approved on \_\_\_\_\_, 2014 by \_\_\_\_\_