



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

Wednesday May 14th 2014, 1730hrs

CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB

Present: Jumir Encarnacion, Barb Lyons, Odarka Demchenko, Noelle Cater, Matthew Klassen

Public Representatives: John Schwandt, Robert Harvey, Robert Young

Guests: Adam Chrobak, Gloria Mactavish, Linda Schroeder, Melanie Grafton, Bonnie Grahame

Regrets: Jackie Tower

1. Call to order Jumir Encarnacion
 - Meeting called to order by Jumir Encarnacion at 1819hrs.
2. Approval of March 19th, 2014 minutes Jumir Encarnacion
Motion 14:21 Noelle Cater/Barb Lyons
 Be it moved that the March 19th, 2014 minutes be approved as amended.
CARRIED
3. Approval of Agenda Jumir Encarnacion
 - Agenda has been approved as amended.
4. Strategic Planning Update Jumir Encarnacion/Adam Chrobak
 - 4.1 Ad Hoc Committee Report Gloria Mactavish**Motion 14:22** John Schwandt/Robert Harvey
 Be it moved to adopt the recommendations from the Ad Hoc Committee Report and that the Registrar will develop a working plan for the recommendations before the next Strategic Planning meeting.
CARRIED
5. Consent Agenda Items:
 - 5.1 Registrar's report Adam Chrobak
 - 5.2 Financial Report, Q1 Jackie Tower
 - 5.3 Nomination Committee Barb Lyons
 - 5.4 Board of Assessors report Gloria Mactavish
 - 5.5 Continuing Competency Committee report Linda Schroeder
 - 5.6 Complaints Committee report Melanie Grafton
 - 5.7 Executive Committee report**Motion 14:23** Barb Lyons/Matthew Klassen
 Be it moved to accept the consent agenda items as presented.
CARRIED
6. Business Requiring Action
 - 6.1 2015 CMLTM Budget Jackie Tower**Motion 14:24** Matthew Klassen/Barb Lyons



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Be it moved to approve the 2015 CMLTM Budget as presented.

CARRIED

6.2 2013 CMLTM Audit Report Jackie Tower

Motion 14:25 John Schwandt/Noelle Cater

Be it moved to approve the 2013 draft audit statements.

CARRIED

6.3 CMLTM Code of Ethics Adam Chrobak

Motion 14:26 Noelle Cater/Odarka Demchenko

Be it moved to table the CMLTM Code of Ethics until the next Council meeting.

CARRIED

6.4 Honorary Members Barb Lyons

Motion 14:27 John Schwandt/Robert Young

Be it moved to refer the Honorary Membership document to the Executive Committee and the Executive Committee should consider the process by which Council can nominate an Honorary Member.

CARRIED

6.5 Nomination Committee TOR Barb Lyons

Motion 14:28 Barb Lyons/Robert Young

Be it moved to approve the Terms of Reference for the Nomination Committee as amended.

CARRIED

6.6 CCC policy on repeat CE Linda Schroeder

Motion 14:29 Barb Lyons/Noelle Cater

Be it moved to approve Option 3 from the briefing note and the Continuing Competency Committee to develop a policy for that option.

CARRIED

- Matthew Klassen excused himself from the meeting at 2020hrs.

6.7 Future Priorities Jumir Encarnacion

6.7.1 Subcommittee (MLA sub-committee)

6.7.2 Spread sheet for action items

6.8 Newsletter Odarka Demchenko

Articles for the Fall Newsletter due July 31, 2014

6.9 Education/Training Opportunities Adam Chrobak/Jumir Encarnacion

6.10 CEO Compensation Plan Jumir Encarnacion

- Odarka Demchenko excused herself from the meeting at 2050hrs.

Motion 14:30 Barb Lyons/Noelle Cater

Be it moved to forward the MBA Contract Document as amended to legal counsel for review.

CARRIED

6.11 CMLTM Award for MLT Grads Adam Chrobak

Motion 14:31 Noelle Cater/Barb Lyons

Be it moved to develop the criteria for MLT Graduation Award for the 2015



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Graduation class.

CARRIED

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| 7. OMFC Meeting | Gloria Mactavish |
| • Barb Lyons excused herself from the meeting at 2126hrs. | |
| 8. Ad hoc Committee update (Regulation review) | Adam Chrobak/Jumir Encarnacion |
| 9. Future Meeting Schedule | Jumir Encarnacion |
| 10. Future Agenda Items | Council |
| 11. Meeting Review (Pass) | Jumir Encarnacion |
| 12. Adjournment | |
| • Meeting adjourned by Jumir Encarnacion at 2132hrs. | |

Approved on _____, 2014 by _____