



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

Wednesday January 22nd, 2014, 1730hrs

CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB

Present: Jumir Encarnacion, Jackie Tower, Matthew Klassen, Barb Lyons, Odarka Demchenko, Noelle Cater

Public Representatives: John Schwandt, Robert Harvey, Robert Young

Guests: Adam Chrobak, Gloria Mactavish, Linda Schroeder, Melanie Grafton

Regrets: Bonnie Grahame

1. Call to order Jumir Encarnacion
 - Meeting called to order by Jumir Encarnacion at 1828hrs.
2. Approval of December 11th, 2013 minutes Jumir Encarnacion

Motion 14:01 Jackie Tower/Robert Young
Be it moved that the December 11th, 2013 minutes be approved as circulated.
CARRIED
3. Approval of Agenda Jumir Encarnacion
 - Agenda has been approved as amended.
4. Strategic Planning Update Jumir Encarnacion/Adam Chrobak
5. Consent Agenda Items:
 - 5.1 Registrar's report Adam Chrobak
 - 5.2 Financial Statement Jackie Tower/Adam Chrobak
 - 5.3 Board of Assessors report Gloria Mactavish
 - 5.4 Continuing Competency Committee report Linda Schroeder
 - 5.5 Complaints Committee report Melanie Grafton
 - 5.6 Executive Committee report Noelle Cater

Motion 14:02 Matthew Klassen/Robert Young
Be it moved to accept the consent agenda items as amended.
CARRIED
6. Business Requiring Action
 - 6.1 Appointment of Replacement Council Member (Esther Blenkhorn resignation)

Motion 14:03 Noelle Cater/ Odarka Demchenko
Be it moved to appoint Barbara Lyons as a replacement Council member for Esther Blenkhorn's resignation.
CARRIED



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6.2 Appointment of Nomination Committee Chair Jumir Encarnacion

Motion 14:04 Jackie Tower/Odarka Demchenko

Be it moved that Barbara Lyons be appointed as the Chair of the Nomination Committee.

CARRIED

6.3 Future Priorities Jumir Encarnacion

6.3.1 Subcommittee (MLA sub-committee) Adam Chrobak

Motion 14:05 Noelle Cater/Barb Lyons

Be it moved to create an MLA subcommittee to work on discussions of MLA regulation and to ask Adam Chrobak to contact MAMLS to be a part of the committee.

CARRIED

6.3.2 Spread sheet for action items Adam Chrobak

6.3.3 Issue Paper regarding CMLTM office Adam Chrobak

Motion 14:06 Robert Young/Matthew Klassen

Be it moved to table this issue until next meeting to give Adam Chrobak time to discuss with a realtor and possible locations.

CARRIED

6.3.4 Meeting with Minister of Health Adam Chrobak

Motion 14:07 Robert Young/Matthew Klassen

Be it moved that Adam Chrobak will arrange a meeting with the Minister of Health or their delegate about the following items: MLA regulation, Mobil clinic, Point of Care Testing, and the follow up about the Government expectation about public representation.

CARRIED

6.3.5 Criminal Records Check Adam Chrobak

Motion 14:08 Noelle Cater/Barb Lyons

Be it moved that CMLTM inform members of the new requirement that all new applicants and renewing CMLTM registrants supply a Criminal Record Check, Adult Abuse Registry Check, Vulnerable Sectors Abuse Registry Check and Child Abuse Registry Checks upon applying for initial registration or renewal to be implemented October 1st, 2015 for the 2016 renewal.

CARRIED

6.3.6 MBA Briefing note Adam Chrobak

Motion 14:09 Noelle Cater/Matthew Klassen

Be it moved to refer the MBA program cost briefing note to the Executive Committee for further discussion and recommendation to Council for



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consideration.

CARRIED

6.4 Approval of BOA Policy BOA-14 Gloria McTavish

Motion 14:10 Jackie Tower/Odarka Demchenko

Be it moved to approve the Board Of Assessors Policy BOA-14 as amended.

CARRIED

6.5 Approval of AGM Minutes Jumir Encarnacion

Motion 14:11 Jackie Tower/Robert Young

Be it moved to approve the AGM Minutes as circulated.

CARRIED

6.6 Newsletter Odarka Demchenko

6.7 Education/Training Opportunities Adam Chrobak/Jumir Encarnacion

6.8 Secretary duties Jumir Encarnacion

6.9 CEO Compensation Plan Jumir Encarnacion

6.10 Council Meeting Rules Jumir Encarnacion

Motion 14:12 Robert Harvey/Barb Lyons

Be it moved to approve the CMLTM Council Meeting Rules of Order as amended and to be adopted at the next Council meeting.

CARRIED

7. Ad hoc Committee update (Regulation review) Adam Chrobak/Jumir Encarnacion

8. Future Meeting Schedule Jumir Encarnacion

9. Future Agenda Items Council

10. Meeting Review (Pass) Jumir Encarnacion

11. Adjournment

- Meeting adjourned by Jumir Encarnacion at 2105hrs.

Approved on ___ March 19, 2014 by _____