



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

**Wednesday October 16th, 2013, 1730hrs
CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB**

Present: Noelle Cater, Jumir Encarnacion, Jackie Tower, Odarka Demchenko, Matthew Klassen, Tiana Baskin

Public Representatives: Robert Young, John Schwandt

Guests: Adam Chrobak, Gloria Mactavish, Linda Schroeder, Bonnie Grahame

Regrets: Melanie Grafton, Robert Harvey, Esther Blenkhorn

1. Call to order Noelle Cater

Meeting called to order by Noelle Cater at 1815hrs.

2. Approval of September 18th, 2013 minutes Noelle Cater

Motion 13:31 Robert Young/Tiana Baskin

be it moved that the September 18th, 2013 minutes be approved as circulated.

CARRIED

3. Approval of Agenda Noelle Cater

Motion 13:32 Odarka Demchenko/Jackie Tower

is it moved to approve the agenda as circulated.

CARRIED

4. Strategic Planning Update Noelle Cater/Adam Chrobak

5. Business Requiring Action

5.1 Appointment of Council executive (Chair, Vice Chair, Treasurer, Secretary) and Committee Chairs (Board of Assessors, Continuing Competency Committee, Complaints Committee, Inquiry Committee, Nomination Committee, Newsletter)

Motion 13:33 Tiana Baskin/John Schwandt

Be it moved to appoint the Council executive for 2014 as follows: Jumir Encarnacion as Chair, Matthew Klassen as Vice-Chair, Jackie Tower as Treasurer, and Odarka Demchenko as Secretary.

CARRIED

Motion 13:34 Odarka Demchenko/Jumir Encarnacion



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Be it moved to appoint Esther Blenkhorn as the Nomination Committee Chair for 2014.

CARRIED

Motion 13:35 Tiana Baskin/Matthew Klassen

Be it moved to appoint the Committee Chairs as follows: Gloria Mactavish for Board of Accessors, Linda Schroeder for Continuing Competency, Melanie Grafton for Complaints Committee, Bonnie Grahame for Inquiry Committee.

CARRIED

5.2 Approval of Committee Members

Motion 13:36 Jackie Tower/Robert Young

Be it moved to approve the Board of Accessors Committee Members as follows: Tracey Pronyk-Ward, Trevor Kotowich and Camille Harrop.

CARRIED

Motion 13:37 Jumir Encarnacion/Odarka Demchenko

Be it moved to approve the Inquiry Committee Member as follows: Bitia McVeigh.

CARRIED

5.3 Future Priorities

Noelle Cater

5.3.1 Subcommittee (Code of Ethics, Standards of Practice, Practice Directions)

5.3.2 Spreadsheet for action items

5.4 Allocation of 2012 Surplus

Noelle Cater

Motion 13:38 Matthew Klassen/Robert Young

Be it moved that the 2012 Surplus of \$60,000 be invested and allocated to the Legal Fund.

CARRIED

5.5 Newsletter

Tiana Baskin

Motion 13:39 Tiana Baskin/John Schwandt

Be it moved to approve the Newsletter Policy GP-15 as amended.

CARRIED

5.6 Education/Training Opportunities

Adam Chrobak/Noelle Cater

6. Consent Agenda Items:

8.1 Registrar's report

Adam Chrobak

8.2 Financial Statement

Jackie Tower



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| 8.3 Board of Assessors report | Gloria Mactavish |
| 8.4 Continuing Competency Committee report | Linda Schroeder |
| 8.5 Complaints Committee report | Melanie Grafton |

Motion 13:40 Robert Young/Matthew Klassen

Be it moved to approve the consent agenda items as presented.

CARRIED

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|----------------------------|--------------|
| 7. Future Meeting Schedule | Noelle Cater |
| 8. Future Agenda Items | Council |
| 9. Meeting Review (Pass) | Noelle Cater |
| 10. Adjournment | |

Meeting adjourned by Noelle Cater at 2020hrs.

Approved on _____, 2013 by _____