



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

Wednesday March 20th, 2013 1730hrs

CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB

Present: Noelle Cater, Matthew Klassen, Jackie Tower, Jumir Encarnacion, Odarka Demchenko

Public Representatives: Robert Harvey, John Schwandt, Robert Young

Guests: Adam Chrobak, Gloria Mactavish, Melanie Grafton, Bonnie Grahame, Linda Schroeder

Regrets: Tiana Baskin

- 1. Call to order Noelle Cater

Noelle Cater called the meeting to order at 1755hrs.

- 2. Approval of January 23rd, 2013 minutes Noelle Cater

Motion 13:04 Robert Young/Matthew Klassen

Be it moved to accept the January 23rd, 2013 minutes as circulated.

CARRIED

- 3. Approval of agenda Noelle Cater

Motion 13:05 Jackie Tower/Robert Harvey

Be it moved to accept the agenda as circulated.

CARRIED

- 4. Consent Agenda Items:

4.1 Registrar's report Adam Chrobak

4.2 Board of Assessors report Gloria Mactavish

4.3 Continuing Competency Committee report Linda Schroeder

4.4 Complaints Committee report Melanie Grafton

4.5 Nomination Committee report Jumir Encarnacion

Motion 13:06 Robert Young/Jumir Encarnacion

Be it moved to accept the Consent Agenda Items as presented and amended.

CARRIED

Motion 13:07 Jackie Tower/Jumir Encarnacion

Be it moved to nominate Odarka Demchenko as the chair of the Nomination Committee.



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CARRIED

5. Business Requiring Action

5.1 Future Priorities

Noelle Cater

5.1.1 Subcommittee (Code of Ethics, Standards of Practice, Practice Directions)

5.1.2 CEO/Registrar Compensation Plan

Motion 13:08 John Schwandt/Robert Young

Be it moved to increase Adam Chrobak’s annual salary retroactively to his anniversary date of February 15, 2013 by a total of 3%. This includes a 1% cost of living increase and a 2% merit increase.

CARRIED

5.1.3 Spread sheet for action items

5.2 Complaints Committee Policies (CC 1-4, 9, 10)

Motion 13:09 Robert Harvey/Odarka Demchenko

To accept the Complaints Committee Policies CC 1-4, 9, 10 as amended.

CARRIED

5.3 Board of Assessors Definition of “Direct on-site Supervision”, BOA-13

Motion 13:10 Jackie Tower/Matthew Klassen

Be it moved that the Council approves the Direct On-Site Supervision as presented and amended by the Board of Accessors.

CARRIED

Motion 13:11 Robert Young/Robert Harvey

Be it moved to approve BOA-13.

CARRIED

5.3 Newsletter

Tiana Baskin

Motion 13:12 Robert Young/Jackie Tower

To approve the submissions for the Newsletter.

CARRIED

6. Education/Training Opportunities

Adam Chrobak/Noelle Cater

7. Proposed 2014 Budget

Jackie Tower/Adam Chrobak

Motion 13:13 Jackie Towers/Robert Young

Be it moved to approve the Proposed 2014 Working Budget as presented.

CARRIED



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| 8. Strategic Planning Update | Noelle Cater |
| 9. Future Meeting Schedule | Noelle Cater |
| Next Council Meeting is May 15 th , 2013. | |
| 10. Future Agenda Items | Council |
| - About the external sign. | |
| - Update on public reps. | |
| 11. Meeting Review (Pass) | Noelle Cater |
| 12. Adjournment | |
| Meeting adjourned at 2034hrs by Noelle Cater. | |

Approved on _____, 2013 by _____