



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

146-2025 Corydon Ave.  
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA  
COUNCIL MEETING**

**Wednesday January 23<sup>rd</sup>, 2013 1730hrs**

**CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB**

**Present:** Noelle Cater, Jumir Encarnacion, Tiana Baskin, Odarka Demchenko

**Public Representatives:** Robert Harvey, John Schwandt, Robert Young

**Guests:** Adam Chrobak, Gloria Mactavish, Melanie Grafton, Bonnie Grahame

**Regrets:** Linda Schroeder, Jackie Tower, Matthew Klassen

1. Call to order Noelle Cater
  - Noelle Cater called the meeting to order at 1820hrs.
2. Approval of December 12<sup>th</sup>, 2012 minutes Noelle Cater

**Motion 13:01** Tiana Baskin/Odarka Demchenko

Be it moved to accept the December 12<sup>th</sup>, 2012 minutes as circulated.

**CARRIED**
3. Approval of agenda Noelle Cater

**Motion 13:02** Robert Young/Jumir Encarnacion

Be it moved to accept the agenda as amended.

**CARRIED**
4. Consent Agenda Items:
  - 4.1 Financial report Jackie Tower
    - Presented by Adam Chrobak
  - 4.2 Registrar's report Adam Chrobak
  - 4.3 Board of Assessors report Gloria Mactavish
  - 4.4 Continuing Competency Committee report Linda Schroeder
    - Will follow up policy and send to Board of Assessors (for failed CE Documentation audit).
  - 4.5 Complaints Committee report Melanie Grafton

**Motion 13:03** John Schwandt/Bob Harvey

Be it moved to accept the consent agenda items as presented.

**CARRIED**
5. Business Requiring Action



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- |   |                                |
|---|--------------------------------|
| 5.1 Future Priorities   | Noelle Cater                   |
| 5.1.1 Subcommittee (Code of Ethics, Standards of Practice, Practice Directions)   |                                |
| 5.1.2 CEO/Registrar Compensation Plan   |                                |
| 5.1.3 Spread sheet for action items   |                                |
| 5.2 Complaints Committee Policies (CC 5-13)   |                                |
| 5.3 Newsletter  | Tiana Baskin                   |
| 5.5 Research project proposal   | Sean Davies (Written Proposal) |
| 6. Education/Training Opportunities   | Adam Chrobak/Noelle Cater      |
| 7. Strategic Planning Update  | Noelle Cater                   |
| 8. Future Meeting Schedule  | Noelle Cater                   |
| • Committee Relations Meeting – February 13 <sup>th</sup> -18 <sup>th</sup> (Adam to confirm with chairs).                              |                                |
| • Complaints Committee Meeting – February 20 <sup>th</sup> -22 <sup>nd</sup> (Melanie will check with members and get back to Council.) |                                |
| • Volunteer Appreciation Event – First two weeks of March (Noelle to confirm).  |                                |
| • Next Council Meeting to be held March 20 <sup>th</sup> , 2013.  |                                |
| 9. Future Agenda Items  | Council                        |
| 10. Meeting Review (Pass)   | Noelle Cater                   |
| 11. Adjournment   |                                |
| • Meeting adjourned by Noelle Cater at 1940hrs.   |                                |

Approved on \_\_\_\_\_, 2013 by \_\_\_\_\_