



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
Winnipeg, MB R3P 0N5
www.cmltm.ca

Phone: 204-231-0311
Fax: 204-489-7300
Toll Free: 877-331-0311
E-mail: cmltm@cmltm.ca

**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

**Wednesday December 12th, 2012 1730hrs
CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB**

Present: Noelle Cater, Barbara Lyons, Matthew Klassen, Jackie Tower, Jumir Encarnacion, Tiana Baskin, Odarka Demchenko

Public Representatives: Robert Harvey, John Schwandt, Robert Young

Guests: Adam Chrobak, Gloria Mactavish, Melanie Grafton, Bonnie Grahame, Linda Schroeder

Regrets: None

AGENDA

1. Call to order Noelle Cater
 - Noelle Cater called the meeting to order at 1800hrs.
2. Approval of October 17th, 2012 minutes Noelle Cater

Motion 12:54 Robert Young/Barb Lyons
Be it moved to accept the October 17th, 2012 minutes as circulated.
CARRIED
3. Approval of agenda Noelle Cater

Motion 12:55 Tiana Baskin/Jackie Tower
Be it moved to accept the agenda as circulated.
CARRIED
4. Presentation by MAMRT Janice Cannon
 - Janice Cannon did not attend.
 - Brief overview by Adam Chrobak.

Motion 12:56 Robert Young/Jackie Tower
Be it moved that the CMLTM council agrees to explore the options of MAMRT to become an associated regulated member under the Regulated Health Professions act.
CARRIED
5. Consent Agenda Items:
 - 5.1 Financial report Jackie Tower
 - 5.2 Registrar's report Adam Chrobak



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
Winnipeg, MB R3P 0N5
www.cmltm.ca

Phone: 204-231-0311
Fax: 204-489-7300
Toll Free: 877-331-0311
E-mail: cmltm@cmltm.ca

5.3 Board of Assessors report Gloria Mactavish

5.4 Continuing Competency Committee report Linda Schroeder

5.5 Complaints Committee report Melanie Grafton

Motion 12:57 Barb Lyons/Matthew Klassen

Be it moved to accept the consent agenda items as presented.

CARRIED

6. Business Requiring Action

6.1 Future Priorities Noelle Cater

6.1.1 Subcommittee (Code of Ethics, Standards of Practice, Practice Directions)

6.1.2 CEO/Registrar Compensation Plan

6.1.3 Spread sheet for action items

6.2 Appointment of additional public representative to the Complaints Committee
(Michelle Masserey)

Motion 12:58 Tiana Baskin/Jumir Encarnacion

Be it moved that Michelle Masserey be appointed as a Public Representative to the Complaints Committee.

CARRIED

6.3 Approval of Committee members

Motion 12:59 Jackie Tower/Matthew Klassen

Be it moved that Rose Nienhuis and Erin Martin (if accepted) be approved members of the Complaints Committee for 2013.

CARRIED

Motion 12:60 Barb Lyons/Jackie Tower

Be it moved that Daniele Bernier, Corie Warkentin, Tammy Toutant, and Procelita Tulio be approved members of the Continuing Competency Committee for 2013.

CARRIED

Motion 12:61 Tiana Baskin/Jumir Encarnacion

Be it moved that Tracey Pronyk-Ward, Trevor Kotowich, and Camille Harrop be approved members of the Board of Assessors for 2013.

CARRIED

Motion 12:62 Robert Young/Jackie Tower

Be it moved that Bitia McVeigh be the approved member of the Inquiry



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
Winnipeg, MB R3P 0N5
www.cmltm.ca

Phone: 204-231-0311
Fax: 204-489-7300
Toll Free: 877-331-0311
E-mail: cmltm@cmltm.ca

Committee for 2013.

CARRIED

6.4 Complaints Committee Policies (CC 5-13)

- Deferred to next meeting.

6.5 Complaint Appeal Minutes

- Barb Lyons took over as Chair.
- Noelle Cater and Matthew Klassen were excused.

Motion 12:63 Robert Young/Jackie Tower

Be it moved that Council approves the Complaint Appeal Minutes of November 21, 2012.

CARRIED

- Noelle Cater and Matthew Klassen were invited back
- Noelle Cater returned to take over as Chair.

6.6 Appoint representative to CSMLS Professional Standards Committee

Motion 12:64 Barb Lyons/Tiana Baskin

Be it moved to appoint the Registrar/CEO as CMLTM representative to CSMLS Professional Standards Committee.

CARRIED

6.7 Newsletter

Tiana Baskin

- January 28th deadline for submissions.
- Request to create policies/a disclaimer for the newsletter.

Motion 12:65 Tiana Baskin/Robert Harvey

Be it moved that Adam Chrobak outsource newsletter design to Rinella Printer.

CARRIED

Motion 12:66 Tiana Baskin/Barb Lyons

Be it moved that the newsletter be named 'Regulator Review'.

CARRIED

6.8 Committee Mentoring

Noelle Cater

6.9 Research project proposal

Sean Davies (Written Proposal)

- Deferred to next meeting.

7. Registration Review

Adam Chrobak/Gloria Mactavish

8. Meeting with the Deputy Minister of Health

Noelle Cater/Adam Chrobak



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
Winnipeg, MB R3P 0N5
www.cmltm.ca

Phone: 204-231-0311
Fax: 204-489-7300
Toll Free: 877-331-0311
E-mail: cmltm@cmltm.ca

- 9. Education/Training Opportunities Adam Chrobak/Noelle Cater
- 10. Strategic Planning Update Noelle Cater
- 11. Future Meeting Schedule Noelle Cater
 - December 19th, 2012 at 6pm – New Member Orientation
 - January 7th, 2013 at 5pm – Inquiry Committee
 - January 11th, 2013 at 5:30pm – Complaints Committee
 - January 16th, 2013 at 5:30pm – Board of Assessors Meeting
 - January 23rd, 2013 – Council Meeting
- 12. Future Agenda Items Council
- 13. Meeting Review (Pass) Noelle Cater
 - Happy Holidays!
- 14. Adjournment
 - Meeting adjourned at 2040hrs by Noelle Cater
 - We'll miss you, Barb!

Approved on _____, 2012 by _____