



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

146-2025 Corydon Ave.  
Winnipeg, MB R3P 0N5  
www.cmltm.ca

Phone: 204-231-0311  
Fax: 204-489-7300  
Toll Free: 877-331-0311  
E-mail: cmltm@cmltm.ca

**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA  
COUNCIL MEETING**

**Wednesday October 17, 2012 1730hrs**

**CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB**

**Present:** Noelle Cater, Barbara Lyons, Jackie Tower, Jumir Encarnacion, Tiana Baskin, Odarka Demchenko

**Public Representatives:** Robert Harvey, John Schwandt

**Guests:** Adam Chrobak, Gloria Mactavish, Melanie Grafton, Ken Muys

**Regrets:** Tammy Hardie, Bitia McVeigh, Linda Schroeder, Robert Young, Matthew Klassen

1. Call to order Noelle Cater
  - Noelle Cater called the meeting to order at 1752hrs.
2. Approval of September 12<sup>th</sup>, 2012 minutes Noelle Cater

**Motion 12:41** Jackie Tower/Barb Lyons  
Be it moved to accept the September 12<sup>th</sup>, 2012 minutes as amended.  
**CARRIED**
3. Approval of agenda Noelle Cater

**Motion 12:42** Jackie Tower/Barb Lyons  
Be it moved to accept the agenda as amended.  
**CARRIED**
4. Consent Agenda Items:
  - 4.1 Financial report Jackie Tower
  - 4.2 Registrar's report Adam Chrobak
  - 4.3 Board of Assessors report Gloria Mactavish
  - 4.4 Continuing Competency Committee report Linda Schroeder
  - 4.5 Complaints Committee report Tammy Hardie

**Motion 12:43** Robert Harvey/Tiana Baskin  
Be it moved to accept the consent agenda items as presented.  
**CARRIED**
5. Business Requiring Action
  - 5.1 Future Priorities Noelle Cater
    - 5.1.1 Subcommittee (Code of Ethics, Standards of Practice, Practice Directions)



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

146-2025 Corydon Ave.  
Winnipeg, MB R3P 0N5  
www.cmltm.ca

Phone: 204-231-0311  
Fax: 204-489-7300  
Toll Free: 877-331-0311  
E-mail: cmltm@cmltm.ca

5.1.2 CEO/Registrar Compensation Plan

5.1.3 Spread sheet for action items

5.2 Appointment of Council Executives

- Chair: Noelle Cater (volunteered)

**Motion 12:44** Barb Lyons/ Jackie Tower

Be it moved that Noelle Cater be appointed as Chair for Council for 2013.

**CARRIED**

- Vice-chair: Jumir Encarnacion (volunteered)

**Motion 12:45** Tiana Baskin/Noelle Cater

Be it moved that Jumir Encarnacion be appointed as Vice-Chair for Council for 2013.

**CARRIED**

- Treasurer: Jackie Tower (volunteered)

**Motion 12:46** Barb Lyons/Robert Harvey

Be it moved that Jackie Tower be appointed as Treasurer for Council for 2013.

**CARRIED**

- Secretary: Tiana Baskin (volunteered)

**Motion 12:47** Odarka Demchenko/Jumir Encarnacion

Be it moved that Tiana Baskin be appointed as Secretary for Council for 2013.

**CARRIED**

5.3 Appointment of Committee Chairs

- Board of Accessors – Chair: Gloria Mactavish (volunteered)

**Motion 12:48** Tiana Baskin/Barb Lyons

Be it moved that Gloria Mactavish be appointed as Chair for Board of Accessors for 2013.

**Gloria Mactavish excused herself.**

**CARRIED**

- Continuing Competency Committee – Chair: Linda Schroeder

**Motion 12:49** Jackie Tower/Tiana Baskin

Be it moved that Linda Schroeder be appointed as Chair for the Continuing Competency Committee for 2013.

**CARRIED**



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

146-2025 Corydon Ave.  
Winnipeg, MB R3P 0N5  
www.cmltm.ca

Phone: 204-231-0311  
Fax: 204-489-7300  
Toll Free: 877-331-0311  
E-mail: cmltm@cmltm.ca

- Complaints Committee – Chair: Melanie Grafton

**Motion 12:50** Barb Lyons/Jumir Encarnacion

Be it moved that Melanie Grafton be appointed as Chair for the Complaints Committee for 2013.

**CARRIED**

- Inquiry Committee – Chair: Bonnie Graham

**Motion 12:51** Barb Lyons/Tiana Baskin

Be it moved that Bonnie Graham be appointed as Chair for the Inquiry Committee for 2013.

**CARRIED**

5.4 Complaint Appeal

- Suggestions presented by Ken Muys (Legal Counsel for the CMLTM Council).

**Ken Muys excused himself.**

- 5.4 Newsletter Tiana Baskin
- 5.5 Committee Mentoring Noelle Cater
- 5.6 AGM Minutes

**Motion 12:52** Tiana Baskin/Jackie Tower

Be it moved to accept the 2012 Annual General Meeting minutes as amended.

**CARRIED**

5.7 Allocation and investment of 2011 surplus

**Motion 12:53** Robert Harvey/Odarka Demchenko

Be it moved that 17,000\$ surplus from 2011 be reinvested and allocated to the legal fund.

**CARRIED**

- 6. Education/Training Opportunities Adam Chrobak/Noelle Cater
- 7. Strategic Planning Update Noelle Cater
- 8. Future Meeting Schedule Noelle Cater

- (Tentatively scheduled) Council meeting for November 21<sup>st</sup>, 2012 for reviewing of appeal.
- December 12<sup>th</sup>, 2012 for full Council.

- 9. Future Agenda Items Council



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA**

146-2025 Corydon Ave.  
Winnipeg, MB R3P 0N5  
www.cmltm.ca

Phone: 204-231-0311  
Fax: 204-489-7300  
Toll Free: 877-331-0311  
E-mail: [cmltm@cmltm.ca](mailto:cmltm@cmltm.ca)

10. Meeting Review (Pass)

Noelle Cater

11. Adjournment

- Meeting adjourned at 2000hrs by Noelle Cater.

Approved on \_\_\_\_\_, 2012 by \_\_\_\_\_