



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

Wednesday May 16th, 2012 1730hrs

CMLTM Boardroom 146-2025 Corydon Avenue Winnipeg, MB.

Present: Noelle Cater, Barbara Lyons, Jackie Tower, Matthew Klassen, Tiana Baskin

Public Representatives: Robert Harvey, Robert Young

Guests: Adam Chrobak, Gerald Besyk, Earl Slimmon

Regrets: Jumir Encarnacion, Tammy Hardie, Gloria Mactavish, Linda Schroeder, Kelly Moist, Bitia McVeigh

1. Call to order Noelle Cater
Noelle Cater called the meeting to order at 1808 hours
2. Approval of March 14th, 2012 minutes Noelle Cater
Motion 12:21 Barb Lyons/Jackie Tower
Be it moved to accept March 14th, 2012 minutes as amended.
CARRIED
3. Approval of agenda Noelle Cater
Motion 12:22 Tiana Baskin/Robert Young
Be it moved to approve the agenda as amended.
CARRIED
4. Consent Agenda Items:
 - 4.1 Financial report Jackie Tower
 - 4.2 Registrar's report Adam Chrobak
 - 4.3 Board of Assessors report Gloria Mactavish
- Presented by Adam Chrobak
 - 4.4 Continuing Competency Committee report Linda Schroeder
- Received verbal report from Adam Chrobak on behalf of Linda
 - 4.5 Complaints Committee report Tammy Hardie
- No meeting, no report
 - 4.6 Nominations Committee report Jumir Encarnacion
- Verbal update of current nominations by Adam Chrobak



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MOTION 12:23 Robert Young/Barb Lyons

Be it moved to accept consent agenda items as presented.

CARRIED

5. Business Requiring Action

5.1 Policies for Approval Noelle Cater

5.1.1. Subcommittee (Code of Ethics, Standards of Practice, Practice Directions)

5.1.2. Responsibility Aids for Council members

- Tabled until June Council meeting.

MOTION 12:24 Barb Lyons/Jackie Tower

Be it moved to approve the policies EL-2, EL-5, GP-1, GP-3, GP-6, GP-12, GP-13, GP-14, and RR-5 as reviewed and amended.

CARRIED

MOTION 12:25 Robert Young/Tiana Baskin

Be it moved to recommend the proposed bylaw changes to the membership at the AGM.

CARRIED

5.2 Incident Report Form Noelle Cater

- Tabled until June Council Meeting

5.3 Proposed 2013 Budget Jackie Tower/Adam Chrobak

- Tabled until June Council Meeting

5.4 2011 Draft Audit Jackie Tower/Adam Chrobak

MOTION 12:26 Barb Lyons/Robert Harvey

Be it moved to approve the draft audit as circulated.

CARRIED

5.5 Newsletter Tiana Baskin

5.6 CEO/Registrar Compensation Review Noelle Cater/Barb Lyons/Kelly Moist

MOTION 12:27 Barb Lyons/Jackie Tower

Be it moved to offer a raise of a 3.5% increase to be retro-active to Adam Chrobak's anniversary date of January 25th.

CARRIED

5.7 Media relations proposal* Adam Chrobak

- Tabled until June Council Meeting pending review by Council Members



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|-----------------------------|---------------------------|
| 5.8 Temporary Council terms | Adam Chrobak |
| 5.9 Expense Account Form | Noelle Cater/Adam Chrobak |

MOTION 12:28 Jackie Tower/Robert Young

Be it moved to accept the Expense Account Form as amended.

CARRIED

- | | |
|--|---------------------------|
| 6. Education/ Training Opportunities | Adam Chrobak/Noelle Cater |
| 7. Strategic Planning Update | Noelle Cater |
| 8. Future Meeting Schedule | Noelle Cater |
| - Next meeting on June 20 th , 2012 at 1800hrs. | |
| 9. Future Agenda Items | Council |
| 10. Meeting Review (Pass) | Noelle Cater |
| 11. Adjournment | |

Meeting adjourned at 2038hrs.

*Presentation by Nicole Harris before meeting starts

- The presentation was from 1725 to 1755

Approved on _____, 2012 by _____