



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING**

WEDNESDAY, SEPTEMBER 15TH 2010, 1730 HRS.

CMLTM Boardroom, 146-2025 Corydon Avenue, Winnipeg, Manitoba

Present: Earl Slimmon, Barbara Lyons, Roberta Mack, Harvey Suski, Gerald Besyk, Noelle Cater

Public Representatives: Robert Harvey

Guests: Gloria Mactavish, Adam Chrobak, Robert Juniper

Regrets: Robert Young, Linda Schroeder, Kelly Moist

1. **Call to order** Earl Slimmon
Meeting called to order by Earl Slimmon (Chair) at 1801 hrs.
 2. **Approval of previous minutes** Earl Slimmon
Previous meeting minutes adopted as circulated.
 3. **Approval of agenda** Earl Slimmon
Agenda adopted as amended.
 4. **Review of past actions**
No past actions at this time. Earl Slimmon
 5. **Consent Agenda Items:**
 - 5.1 Financial report Gerald Besyk
 - 5.2 Registrar's report Adam Chrobak
 - 5.3 Board of Assessors report Gloria Mactavish
 - 5.4 Continuing Competency Committee report Linda Schroeder
- Motion 10-24:** Roberta Mack/Barbara Lyons
Be it moved that all consent agenda items be adopted as circulated.
- CARRIED**

6. **Annual General Meeting Status** Earl Slimmon
Final preparations are being prepared for AGM.
7. **Sub- Committee Action Plans** Earl Slimmon
- By-Law Review
- Policy Development
Action plan with timelines for review and completion of By-Laws and Policies to be presented at next meeting.
8. **CMLTM Participation in the Canadian Medical Association Conjoint Accreditation Process** Adam Chrobak
A proposed agreement for Provincial Sponsorship of CMA Conjoint Accreditation presented to Council. Council members will review and send comments to the Registrar. Registrar will forward to Legal Counsel for review. The final copy will be on the agenda at for approval at the next meeting.
9. **Website Update – Required policies** Adam Chrobak
Privacy policy, Refund policy, Terms and Conditions of Use, required for online renewal of registration was reviewed by Council.
Motion 10-25: Harvey Suski/Gerald Besyk
Be it moved the required policies named above be accepted as presented.
CARRIED
10. **New Business:**
- 10.1. Requirement for Registrar to Maintain Personal Licensing**
In order for the Registrar to maintain his diagnostic skills in Cytology it is necessary that he practices a small number of hours. Request to perform some casual work, subject to Council review and approval.
Motion 10-26: Barbara Lyons/Noelle Cater
Be it moved that Council grant approval to Adam Chrobak to acquire casual employment.
CARRIED
- 10.2. Registrar Annual Performance Appraisal:**
Earl will develop a process.

11. Next Meeting Date

Earl Slimmon

Wednesday November 17th at 1730 hrs. at CMLTM office.

12. Adjournment

Meeting adjourned at 2005hrs.