



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

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**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA
COUNCIL MEETING
WEDNESDAY MARCH 10TH, 2010 1730HRS.**

Holiday Inn Airport West, 2520 Portage Avenue, Winnipeg, Manitoba

Present: Earl Slimmon, Barbara Lyons, Roberta Mack, Harvey Suski

Public Representatives: Robert Young, Robert Harvey

Guests: Linda Schroeder, Adam Chrobak

Regrets: Kelly Moist, Gloria Mactavish, Gerald Besyk

1.) Call to order:

- Earl Slimmon (Chair) called the Council meeting to order at 1736hrs.

2.) Approval of previous minutes:

- Minutes of Wednesday January 20th, 2010 Council meeting adopted as revised.

3.) Approval of agenda:

- Agenda adopted as amended.

4.) Review of past actions:

- Nothing at this time.

5.) Consent Agenda Items:

5.1 Financial report Gerald Besyk

Motion 10-09: Robert Young/Barb Lyons

Be it moved that the Financial Report be tabled till next meeting.

CARRIED

5.2 Registrar's report Adam Chrobak
5.3 Board of Assessors report Gloria Mactavish
5.4 Continuing Competency Committee report Linda Schroeder
5.5 CIHI report Gloria Mactavish
 -Adam Chrobak will follow up on anomaly errors.
5.6 Nomination Committee report Barb Lyons

MOTION: 10-10: Robert Young/Roberta Mack

Be it moved that all consent agenda reports with the exception of the financial report be adopted as circulated.

CARRIED.

6.) Annual General Meeting Date & Location : Earl Slimmon

- AGM set for Saturday, September 25th 2010 at 1200hrs at the Holiday Inn Airport West, 2520 Portage Avenue, Winnipeg, MB.

7.) Appointment of Replacement Council Member: Earl Slimmon

- **Motion: 10-11: Barb Lyons/Robert Young**
- Be it moved that Noelle Cater be appointed as replacement Council Member.

CARRIED

8.) Consideration for Increase of Renewal Fee(s): Adam Chrobak

- Deferred till next meeting. Adam Chrobak will prepare a cost analysis for council to help decide the appropriate increase.

9.) By-Law Revisions: Adam Chrobak

- Adam Chrobak is presently reviewing bylaws and regulations with legal counsel.
- Council received some proposed bylaw changes and will further review prior to being presented to membership at the AGM.

10.) CMLTM Financial Services Provider: Adam Chrobak

- Registrar expressed dissatisfaction with our present financial provider which is CIBC. Directed to revisit the information provided through the RFP last year and continue an evaluation process of various financial providers with the assistance of Robert Young.

11.) CMLTM Office Location: Adam Chrobak

- Council discussed options presented by the Registrar.

MOTION 10-12: Barb Lyons/Robert Harvey

Be it moved that Council approve a one time moving fee of \$8000.00 and a monthly fee of \$2000.00 for selecting a new location.

CARRIED

12.) Directors & Officers Insurance: Adam Chrobak

MOTION 10-13: Robert Young/Roberta Mack

Be it moved that Council approve Lloyds of London, Directors and Officers liability insurance coverage with the option of combining commercial and liability insurance for a better rate.

CARRIED

13.) Oath of Office: Adam Chrobak

- The Registrar will bring copies to next meeting for all Council, Public representatives and Committee Members to sign.

14.) Manitoba Institute for Patient Safety (MIPS): Adam Chrobak

MOTION 10-14: Barb Lyons/Harvey Suski

- Adam Chrobak nominated on behalf of CMLTM for elections to the Board of Directors of Manitoba Institute for Patient Safety.

CARRIED

- Earl Slimmon, as Council Chair, will assume representation to MIPS subject to his confirming his availability to attend MIPS meetings.

15.) CMLTM Policy Development: Adam Chrobak

- Adam Chrobak is presently reviewing policies, and will start developing new policies for Councils' review.

16.) Web Site Development: Adam Chrobak

- Adam Chrobak looking into online registration and can hopefully offer a partial electronic option this year.

17.) Legislation Update/MLA issue: Adam Chrobak

- No further meetings or information to date.

18.) New Business:

- Adam Chrobak to get more information and a cost estimate of an advertising campaign from Picante.

19.) Next Meeting Date Earl Slimmon

- Wednesday May 19th, 2010 at 1730hrs at Holiday Inn Airport West, 2520 Portage Avenue, Winnipeg, Manitoba

20.) Adjournment

- Meeting adjourned at 2110hrs.