

COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA

COUNCIL MEETING - WEDNESDAY May 13TH, 2009

Holiday Inn Airport West, 2520 Portage Ave, Winnipeg, Manitoba 1730hrs.

Present: Adam Chrobak, Earl Slimmon, Gerald Besyk, Barbara Lyons, Harvey Suski,
Roberta Mack

Public Representatives: Robert Young, Robert Harvey

Regrets: Harvey Suski, Kelly Moist, Dave Fotheringham

Guests: Linda Schroeder, Gloria Mactavish, Helmut Friesen

1.) CALL TO ORDER:

- Adam Chrobak (Chair) called the Council meeting to order at 1735 hrs.

2.) APPROVAL OF PREVIOUS MINUTES:

- Minutes of March 4, 2009 meeting adopted as circulated.

3.) APPROVAL OF AGENDA:

- Agenda adopted as circulated. Comment made to renumber Consent Agenda Items as there were two numbered 5.1.

4.) REVIEW OF PAST ACTIONS:

- Registrar circulated copies of suggested certificates for council input.
- Table items to next meeting

5.) CONSENT AGENDA ITEMS:

- 5.1) Financial Report Gerald Besyk
- December 2008 Financial Report presented
- January 2009 Financial Report presented
- February 2009 Financial Report presented
- 5.2) Registrar's report Helmut Friesen
- Provided statement that the May 12 Free Press Article inaccurately put forward his comments. Free Press contacted as well as C.P.& S Registrar to clarify.
- 5.3) Board of Assessor's report David Fotheringham
- Linda Schroeder raised question as to how Conditional Registrations are tracked. Registrar outlined process.
- 5.4) Continuing Competency Committee Report Linda Schroeder
- Draft Terms of Reference appended to report will be reviewed by Council Members with recommendations back to Committee chair for approval at next Council meeting.
- 5.5) CIHI Report Gloria Mactavish
5.6) Nomination Committee Barbara Lyons

- **MOTION 09-11:** Gerald Besyk, Robert Young
All consent Agenda reports be adopted as circulated.
CARRIED.

6.) EXPENSE ACCOUNT FORMS:

- Council reviewed existing allowances for expense reimbursement with available comparisons from other jurisdictions.
- **MOTION 09-12:** Robert Young, Barbara Lyons
The Expense Account Allowances be adjusted and the Form be revised to reflect the changes as follows:

In-Province:

Breakfast - \$7.00 Lunch - \$10.00 Supper - \$ 20.00 Incidental -
\$8.00 Daily Per Diem - \$45.00 Per Km Rate - \$0.47

Out-of-Province:

Breakfast - \$10.00 Lunch - \$20.00 Supper - \$ 30.00 Incidental -
\$8.00 Daily Per Diem - \$68.00 Per Km Rate - \$0.47

CARRIED.

7.) REGISTRAR SELECTION:

- Council has been advised that the present Registrar will be retiring as of December 31, 2009. Replacement required. It will be necessary to review existing duties, functions, title (CEO/Registrar), salary and benefits, establish selection process, interview candidates and select successor.
- **MOTION 09-13:** Barbara Lyons, Gerald Besyk
A selection sub-committee of the Council composed of Earl Slimmon, Robert Young and Roberta Mack be appointed with the task of reviewing requirements and selecting a replacement Registrar.
CARRIED

8.) MSMLT CONGRESS SUPPORT:

- The Manitoba Society for Medical Laboratory Sciences Congress will be held in Brandon in October 2009. CMLTM recognizes that continuing education is essential in the profession and as a new College it needs to be seen and available at such events.
- **MOTION 09-14:** Gerald Besyk, Roberta Mack
The Council provide a grant of \$1000 to the MSMLS Congress 2009 and rent a display booth for \$500.
CARRIED

9) FEE FOR REPLACEMENT CARDS:

- Registrar indicated there are a number of requests each year for replacement of the License Card and the Official Tax receipt. Presently there is no assessment of fees to members for this. Most organizations have a fee, which is assessed for this service.
- **MOTION 09-15:** Barbara Lyons, Robert Harvey
The CMLTM establish the following fees:
Replacement of Lost/Damaged Cards - \$15.00
Replacement of Official Tax Receipts - \$15.00
CARRIED

10.) MLA ISSUE UPDATE:

- A meeting scheduled with government, employers, unions, and C.P.& S. at the request of the Deputy Minister of Health postponed due to the H1N1 Flu Issue.
- Legal Counsel still working on the issue.

11.) NEW BUSINESS:

- None brought forward.

12.) MEETING ADJOURNED AT 2005HRS.

**NEXT MEETING: WEDNESDAY JULY 22ND, 2009 AT 1730HRS
 HOLIDAY INN AIRPORT W., 2520 PORTAGE AVE. WPG, MB.**