

**COLLEGE of MEDICAL LABORATORY TECHNOLOGISTS of MANITOBA
COUNCIL MEETING November 5, 2008**
Holiday Inn Airport West, 2520 Portage Avenue, WINNIPEG, MANITOBA

1730 Hours

Present: **Adam Chrobak – Chair**, Earl Slimmon, Harvey Suski,
Gerald Besyk and Noelle Cater

Public Representatives: Robert Harvey and Kelly Moist

Guests: Linda Schroeder, Dave Fotheringham, Gloria Mactavish,
Helmut Friesen, Roberta Mack and Barbara Lyons

Regrets: Jocelyne Mabon and Robert Young

1. CALL TO ORDER:

Adam Chrobak called the Council meeting to order at 1740.

2. INTRODUCTION OF NEW COUNCIL MEMBERS

Adam introduced the newly elected Council members Roberta Mack and Barbara Lyons. Helmut explained the voting privileges.

3. APPROVAL OF PREVIOUS MINUTES

3.1 Meeting Minutes September 9, 2008

- It was noted that the date on the Minutes should read September 9, not September 8, 2008.
- The minutes were accepted as amended.

4. APPROVAL OF AGENDA

4.1 Agenda November 5, 2008

- Agenda accepted as circulated.

5. APPROVAL OF 2008 AGM MINUTES

5.1 2ND Annual General Meeting Minutes October 4, 2008

- As the computer shut down half way through the AGM, everyone please look at the AGM Minutes and let Noelle know.
- Noelle to review with Helmut after the meeting adjourns.

6. REVIEW OF PAST ACTIONS

Deferred to next meeting.

7. FINANCE REPORT/ BANK UPDATE:

7.1 Financial Statements to August 31, 2008

7.2 Financial Statements to September 30, 2008

- For August 31—Gerald noted that the Payroll Taxes Payable column for 2008 under Liabilities and Net Assets is a lump sum. This needed to be paid out on recommendation of our Auditor to change the Registrar into a salaried employee instead of contract. This is all of the payroll deductions submitted to CRA retroactive to January 1, 2008.
- Under Operating Fund there is no occupancy costs as we are always one month ahead.

MOTION 08-038

Gerald Besyk/ Harvey Suski

To approve the August 31, 2008 Financial Statements as presented.

CARRIED

MOTION 08-039

Gerald Besyk/ Earl Slimmon

To approve the September 30, 2008 Financial Statements as presented.

CARRIED

- The search for the most beneficial banking institution is ongoing and should hopefully be completed by the next meeting.
- Still having problems with CRA asking for Corporation Number. Gerald will update us as needed.
- Suggestion was made to take some funds and put into a high interest account.

MOTION 08-040

Kelly Moist/ Noelle Cater

That the Council gives the Treasurer the authority to investigate the possibility of moving up to \$200,000 into a high interest account and to complete the transaction.

CARRIED

8. CONSENT AGENDA ITEMS :

2.1 Registrar's Report November 5, 2008

2.2 Board of Assessors Report November 5, 2008

2.3 Continuing Competency Committee Report November 5, 2008

2.4 CIHI Report November 5, 2008

2.5 Nomination Committee Report November 5, 2008

- Some discussion of General Certification parameters raised after review of the Board of Assessors Report.
- Continuing Competency report—the committee will compile some FAQ from the presentation at Congress. Concerns were raised about a member mail out—Linda clarified something will be coming out once they pull all five documents together and explain it for the members.
- Consent Agenda Items accepted as previously circulated and presented.
- Adam will circulate reports to the new members.

9. APPOINTMENT of REPRESENTATIVE to CSMLS COUNCIL on NATIONAL CERTIFICATION :

- Joseph Delgado has agreed to represent the Council. He was recommended to Helmut.

MOTION 08-041

Robert Young/ Harvey Suski

That Joseph Delgado be appointed as the representative for the Council to the CSMLS Council on National Certification.

CARRIED

- Helmut will send Joseph a letter in this regard. Joseph will be asked to report through the Chair to the Council and if necessary will be asked to attend Council meeting(s).

10. MLA ISSUE:

- Much discussion about the many issues in this area. There are different issues here—ones regarding the Medical Laboratory Assist for X-Ray and the possibility of the Medical Laboratory Technicians (also called Medical Laboratory Assistants) performing Medical Laboratory Technologist duties.
- We do not regulate the MLA currently. Two colleges have been teaching the MLA technicians in Manitoba. Looking at the CSMLS competencies for the MLA they only refer to preanalytical duties—they are currently allowed to load the instruments but unable to report any results. Members want some clarification. See letters of concern from the AGM.
- Due to the many concerns in this area, it was recommended that a three person subcommittee be formed to discuss it. They will need to consult with the College of Physicians and Surgeons (original list of tests were approved by them) and the Chief Executive Officer and Chief Medical Officer of DSM.

MOTION 08-042

Gerald Besyk/ Harvey Suski

That a subcommittee be formed based on concerns raised from the AGM to research the MLA issue consisting of Adam Chrobak, Robert Young and Helmut Friesen.

CARRIED

- Once the research has been done, the Council will look at expanding the subcommittee at that time if needed.
- A greater issue has emerged in Rural Manitoba regarding the X-Ray Medical Laboratory Assists. Due to shortages in staffing and no available money, Manitoba Health and DSM have collaborated and approved an MLA II course currently running at Red River College. This includes instruction in many analytical methods previously performed by Medical Laboratory Technologists. Many members are concerned that this may be mishandled.
- Helmut is to look into the tests performed by combined technologists in Alberta (a similar program to the MLA II).

- Legal Council has looked at the Act—as long as they do not call themselves an MLT or any derivative thereto, the MLA II employee should be able to perform duties related to those trained in. Helmut is gathering information for our legal department in order to enable us to consult with the legal department(s) of the parties involved.

11. RENEWAL NOTICE

- Helmut presented a letter to be sent back to members that have incomplete or incorrect renewal form submissions.
- Letter has been approved with the modifications.

12. NCIT SURVEY

- The NCIT Survey was circulated for Council to review.
- This was a 2 day networking seminar that Gloria Mactavish and Dave Fotheringham attended that was to assist members on regulatory bodies.

13. RE-ENTRY TO PRACTICE POLICIES

13.1 Board of Assessors Re-Entry to Practice Policies

- The sentence “Such decision will then become policy for similar future cases.” is to be removed and the policy to be put onto the Website.

MOTION 08-043

Earl Slimmon/ Robert Young

To accept the Re-Entry to Practice as College policy as amended.

CARRIED

14. EXECUTIVE COUNCIL MEMBERS for 2009

- The Executive positions were discussed. Harvey Suski has offered to be the Secretary. The two new members will be happy to serve as Members at Large.

15. NEW BUSINESS

- Linda asked if it were possible to include reading the Act in the CE credits. The Council agreed that this cannot be used as CE credits as it is considered a part of every Technologists responsibility to read the Act in order to work in the field.

16. ADJOURNMENT

- Next meeting Wednesday, January 14, 2008 at 1730 at the Holiday Inn Airport West.
- There will be a two hour orientation at 1500 for all new members and for the Public Representatives.
- Meeting Adjourned at 1910.