

Board of Assessors

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| Policy Title | Policy Number |
| Conversion of Inactive to Active Registration | BOA-8 |
| | Date of Approval |
| | July 20, 2011 |
| Responsible Authority | Date of Revisions |
| CMLTM Council (Board of Assessors) | September 22, 2017 |
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Conversion of an Inactive Registration to an Active Registration Status

The College of Medical Laboratory Technologists of Manitoba (CMLTM) must carry out its activities in a manner that serves and protects the Public interest. The Board of Assessors (BOA) must ensure an applicant is qualified to practice as a Medical Laboratory Technologist (MLT) and is granted the appropriate certificate to practice as specified in section 9(1) of the Medical Laboratory Technologist Act and section 4(1) of the Medical Laboratory Technologists Regulations.

A Medical Laboratory Technologist is entitled to have their registration converted from an inactive status to active status provided he/she

- Provides any information the Board of Assessors may require in the form and within the time set by the Board;
- Pays the fee provided for in the by-laws (Article III: Fees);
- meets the criteria of clauses 4(1)(b) and (d) of the Medical Laboratory Technologist Regulations;
- Provides evidence that they meet the liability insurance requirements under Section 18 of the Medical Laboratory Technologist Act;
- Provides evidence of having practiced Medical Laboratory Technology for a minimum of 1,200 hours in the five-year period immediately preceding the year for which registration is sought;
- Provide a criminal record check (with vulnerable sector check), child and adult abuse registry checks (unless already on file with CMLTM for no longer than 5 years)
- If required to do so in accordance with policies established by the Council, provides evidence that they are fit to engage in the safe practice of Medical Laboratory Technology.

A letter, dated and signed by the Chair of the Board of Assessors or Designate, specifying the status has been upgraded from Inactive to an Active General Certificate to Practice or to an Active Limited (discipline) Certificate to Practice along with a notation on page one (1) of the application indicating the upgrade, dated and signed by the Chair of the Board of Assessors or Designate, must be submitted to the Registrar.