



Conversion of Inactive: Non-Practicing to Active: Practicing Registration

Policy Number: BOA-08

Date of Approval	Responsible Authority	Last Revised
July 20, 2011	CMLTM Council - Board of Assessors	April 17, 2021

Policy

The College of Medical Laboratory Technologists of Manitoba (CMLTM) must carry out its activities in a manner that serves and protects the Public interest. The Board of Assessors (BOA) must ensure an applicant is qualified to practice as a Medical Laboratory Technologist (MLT) and is granted the appropriate certificate to practice as specified in section 9(1) of the Medical Laboratory Technologist Act and section 4(1) of the Medical Laboratory Technologists Regulations.

A Medical Laboratory Technologist is entitled to have their registration converted from an Inactive: Non-Practicing registration to an Active: Practicing registration provided they:

- provide any information the Board of Assessors may require in the form and within the time set by the Board;
- pay the fee provided for in the by-laws (Article III: Fees);
- meet the criteria of clauses 4(1)(b) and (d) of the Medical Laboratory Technologist Regulations;
- provide evidence that they meet the liability insurance requirements under Section 18 of the Medical laboratory Technologist Act;
- provide evidence of having practiced Medical Laboratory Technology for a minimum of 1,200 hours in the five-year period immediately preceding the year for which registration is sought;
- and provide a criminal record check (with vulnerable sector check), child and adult abuse registry checks (unless already on file with CMLTM for no longer than 5 years).
- If required to do so in accordance with policies established by the Council, provides evidence that they are fit to engage in the safe practice of Medical Laboratory Technology.

A letter, dated and signed by the Chair of the Board of Assessors or Designate, specifying



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the registration has been upgraded from Inactive: Non-Practicing to an Active: Practicing Certificate to Practice must be submitted to the Registrar.

Revision History

- July 20, 2011 – Date of Approval
- September 22, 2017
- April 17, 2021 – Last Date of Revision