



Re-Entry to Practice

Policy Number: BOA-06

Date of Approval	Responsible Authority	Last Revised
July 20, 2011	CMLTM Council - Board of Assessors	December 11, 2024

Purpose

This policy outlines the requirements for re-entry to practice as a Medical Laboratory Technologist (MLT).

Definitions

Practice Hour: An actual hour of MLT practice.

Active: Practicing Certificate to Practice: Provided to registrants who have satisfied the College that they have successfully challenged the Canadian Society for Medical Laboratory Science (CSMLS) or the Canadian Alliance of Medical Laboratory Professionals Regulators (CAMLPR) examination and are actively practicing as a MLT and with the exception of new graduates, have the minimum 1200 practice hours in the previous 5 years.

Conditional Certificate to Practice: Provided to re-entry applicants who have passed the CSMLS or the CAMLPR examination but have not practiced for a minimum of 1200 hours, in the immediately preceding five-year period. These registrants are subject to a requirement of direct on-site supervised practice by an MLT holding a valid Certificate to Practice.

Grandfathered Registrant: A registrant approved registration under the Medical Laboratory Technologist Regulations sec 4(2).

Note: All MLTs must be required with the CMLTM prior to commencing employment.

Policy

The Board of Assessors will review each case on an individual basis and render a decision as to the re-entry requirements.

Individuals who held a certificate to practice under the grandfathering clause are not eligible for re-entry to practice.

Re-entry to practice is available for two types of applicants:



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1. An MLT who have been non-practicing or on the inactive roster for less than five years will be considered according to the following criteria:

- The applicant is a former registrant of the CMLTM,
- on the Inactive: Non-Practicing roster (in good standing) if the applicant was a grandfathered registrant,
- the applicant has been non-practicing as an MLT for less than five years,
- and the applicant has a minimum of 1200 MLT practice hours in the previous five years.

If the above apply, the applicant is eligible to apply for Active: Practicing registration and must meet all requirements specified for Active: Practicing registration.

2. An MLT who has been non-practicing or on the inactive roster for more than five years and/or has less than the minimum 1200 practice hours as an MLT will be considered according to the following criteria:

- The applicant possesses the required MLT education acceptable to the CMLTM,
- the applicant has written and passed the CMLTM or CAMLPR examination,
- and the applicant intends to work in Manitoba, but lacks the required minimum 1200 practice hours as an MLT in the previous five years.

If the above apply, the applicant is eligible to apply for Conditional registration and must meet all requirements for Conditional registration as well as the additional requirements below, before being eligible to upgrade to Active: Practicing registration:

- The applicant will be required to successfully complete a course of students as established and required by the Board of Assessors,
- and the applicant will be required to complete a minimum of 500 supervised MLT practice hours. (Note: Additional hours may be required if deemed necessary)

A Conditional Certificate to Practice is valid for 9 months. Therefore an applicant has nine months from the date of issue of the Conditional license to complete the required MLT supervised practice hours and successfully complete all required courses. Prior to the expiry date stated on the Conditional license, the member must ensure that following information is provided to the Registrar:

- The employer's written attestation that the registrant has completed the required supervised practice hours and successfully met any employer initial competency requirements,



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- and the registrant must submit copies of transcripts indicating successful completion of all required refresher education courses.

At the request of the applicant and at their discretion, the Board of Assessors may extend the period of the Conditional registration.

Re-entry to Practice as a Medical Laboratory Technologist

Refresher Courses

The Board of Assessors maintains lists of approved refresher courses in:

- Medical Laboratory Science
- Clinical Genetics
- Diagnostic Cytology

The Board of Assessors will also consider courses offered by Universities, Colleges and other Institutions which include an evaluation component and are relevant to the practice of medical laboratory science. These courses must be pre-approved by the Board of Assessors prior to enrolment in the course.

The Board of Assessors will review the list of approved refresher courses on an annual basis to ensure that the approved lists are current.

Completion of refresher courses must be within three years preceding date of application. One or more courses may be taken to achieve the required number of hours.

The number of refresher hours required will depend on the number of years the applicant has not practiced as an MLT.

The following chart outlines the course hours and supervised practice requirements of this policy.

Number of years away from MLT practice	Minimum number of Refresher course hours required	Number of hours of supervised practice
>6	90	500
> 5 to 6	60	500
0 – 5	0	0

Revision History

- July 20, 2011 – Date of Approval
- December 10, 2014



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