



Continuing Competency Non-Compliance

Policy Number: BOA-13

Date of Approval	Responsible Authority	Last Revised
March 20, 2013	CMLTM Council - Board of Assessors	September 23, 2022

Policy

The College of Medical Laboratory Technologists of Manitoba (CMLTM) must carry out its activities in a manner that serves and protects Public interest. The Board of Assessors (BOA) must ensure an applicant is qualified to practice as a Medical Laboratory Technologist (MLT) and is in compliance with the CMLTM Continuing Competency Program (CCP).

Failure to comply by non-submittal of or submission of an inaccurately completed portfolio, within the specified time stated in the CCP, or less than 1200 hours of practice in the previous five (5) years are subject to consequence and referred to the BOA for decision. The consequence, as set out in section 19(2) of the Medical Laboratory Technologist Regulations and Continuing Competence Committee (policy CCC1) to be selected by the BOA, is 500 hours of supervised practice verified by the employer or refresher courses prescribed by the BOA. Proof of completion of assigned course work and/or supervised practice must be provided to the Registrar. Refresher courses may not be claimed toward the continuing competency program (CCP).

Accommodation: A member may submit a formal request by email to extend the deadline to submit their professional portfolio to the Registrar. It is up to the discretion of the Registrar to determine the merits of the request in regards to grant an extension. If a member is requesting a long term exemption due to medical reasons, the member is required to submit the “Accommodations - Consent to Disclose & Request for Medical Information” form. This form must be completed by the physician treating the member for the medical condition). In this case, the member will be placed on the Inactive roster and will remain on the Inactive roster until the member has provided a medical assessment from the health professional treating the member indicating that the member is medically fit to return to practice. The member will be required to submit a completed professional portfolio within 4 weeks of returning to practice. This period may be adjusted depending on the nature of the medical condition.

Non-conformance with the decision of the BOA will result in the Certificate of Practice



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

245 Lilac Street
Winnipeg, MB R3M 2S2
www.cmltm.ca

Phone: 204-231-0311
Fax: 204-489-7300
Toll Free: 877-331-0311
E-mail: cmltm@cmltm.ca

being revoked or denial of registration renewal.

Revision History

- March 20, 2013 – Date of Approval
- June 21, 2017
- September 23, 2022 – Last Date of Revision