



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

146-2025 Corydon Ave.
Winnipeg, MB R3P 0N5
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**College of Medical Laboratory Technologists of Manitoba
6th Annual General Meeting on Saturday September 29th, 2012 at 1200hrs
Greenwood Inn & Suites 1715 Wellington Avenue Winnipeg, Manitoba**

1. Call to order

- Noelle Cater (Chair) called the 2012 Annual General Meeting to order at 1205hrs

2. Introductions:

- **2012 Council members**
 - Noelle Cater (Chair)
 - Barbara Lyons (Vice-Chair)
 - Jackie Tower (Treasurer)
 - Tiana Baskin (Secretary)
 - Matthew Klassen (regrets) (Member at large)
 - Jumir Encarnacion (Member at large)
- **Committee Chairs**
 - Gloria Mactavish
 - Linda Schroeder
 - Tammy Hardie
 - Bitia McVeigh
- **Public Representatives**
 - Robert Young
 - Robert Harvey
 - Kelly Moist (resigned/regrets) replaced by John Schwandt
- **Registrar/CEO**
 - Adam Chrobak
- **Guests**
 - Ronald Hayes (Strategic Planning)
 - Sandi Hancox (Children's Wish Foundation)
- **Students**
 - None Present

3. Introduction of Parliamentarian

- William Younger will act as 2012 AGM Parliamentarian.

4. Introduction of Scrutineers

- Robert Young and John Schwandt will carry out scrutineer's duties.
- A CMLTM member count conducted by the scrutineers at 1212hrs recognized 78 voting members in attendance, the quorum requirement met.
- A CMLTM member count conducted by the scrutineers again at 1223hrs recognized 81 voting members in attendance.

5. Chair's Address

- Noelle Cater addressed the membership.



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6. 2011 Annual General Meeting Minutes (previously approved by Council)

- 2011 AGM minutes were approved by council.

7. Questions regarding 2011 Annual Report (previously approved by Council)

Motion 12:30 Richard Kauffman /Janie Kucharchuk

- Be it moved that the 2011 CMLTM annual report be accepted as circulated.

CARRIED UNANIMOUSLY

8. Consideration of 2013 Budget (attachment)

- Jackie Tower reported and presented the 2013 CMLTM budget for approval
- Daphne Steeden - DSM / Daphne inquired about a couple lines regarding advertising & public awareness and if promotional items fell under those lines. Adam Chrobak responded those lines were for the bus tails, radio ad, etc. Daphne inquired about the committee council & program expenses. Adam responded that those lines include Council meetings, committee meetings, travel for rural members, strategic planning, and the meal provided during Council meetings.

Motion 12:31 Jackie Tower / Tiana Baskin

- Be it moved that the proposed 2013 CMLTM budget be approved as circulated.

In Favour: 59 Opposed: 18 Abstained: 4

CARRIED

9. Appointment of Auditor

Motion 12:32 Jackie Tower / Barbara Lyons

- Be it moved that PKBW Group Chartered Accountants & Business Advisors Inc. be appointed as the auditor for the 2012 CMLTM financial audit.

CARRIED UNANIMOUSLY

10. Nomination Committee Report

- Jumir Encarnacion announced that the Council had received nominations for the vacant positions and the new members are as follows:
 - Odarka Demchenko from Winnipeg – Division 1
 - Jackie Tower from Starbuck – Division 2
 - Noelle Cater from Winnipeg – Division 1

11. Proposed By-Law changes (attachment)

Motion 12:33 Linda Schroeder / Gloria Mactavish

- Be it moved that the proposed by-law change to add to “Article II: Members”:

VI. Honorary Members

6.1 Honorary membership may be granted by Council on any person who has made a significant contribution to the profession of Medical Laboratory Technology.

6.2 Shall be exempt from annual dues.

6.3 Are not eligible to practice Medical Laboratory Technology.

6.4 Are not eligible to vote or to be elected or appointed to any position within the College.

6.5 Are entitled to attend and generally participate in College Meetings.



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6.6 Are entitled to receive copies of official College publications.

Change numbering (VI. Honorary Membership, VII. Obligations of Membership) to accommodate Honorary Membership category.

In Favour: 76 Opposed: 2 Abstained: 3
CARRIED

Motion 12:34 Tiana Baskin / D. Aleita Bernshine

- Be it moved that the proposed by-law change to “Article II: Members, VII. Obligations of Membership”:
From
7.2 “Practice Medical Laboratory Technology in accordance with the code of ethics of the College;”
To
7.2 “Practice Medical Laboratory Technology in accordance with the Code of Ethics, Standards and Practice Directions of the College;”

In Favour: 79 Opposed: 1 Abstained: 1
CARRIED

Motion 12:35 Lisa Kendrick / Procelita Tulio

- Be it moved that the proposed by-law change to add to “Article III: Fees”:
1.2.1 For new applications received on or after June 1st, the annual fee for that year, for practicing and conditional members shall be half the annual fee.

In Favour: 79 Opposed: 2 Abstained: 0
CARRIED

Motion 12:36 Earl Slimmon / Janice Cox

- Be it moved that the proposed by-law change to “Article IV: Meetings, III. Voting at Annual and Special Meetings”:
From
3.1 “Each member whose name is entered on the register of Medical Laboratory Technologists or inactive members and who is in good standing at the date of the meeting shall be entitled to vote on any issue to be determined by a vote.”
To
3.1 “Each member whose name is entered on the CMLTM register as Active or Inactive members and who is in good standing at the date of the meeting shall be entitled to vote on any issue to be determined by a vote.”

CARRIED UNANIMOUSLY

Motion 12:37 Kerilee Smith / Jacquelyn Moffat

- Be it moved that the proposed by-law change to “Article V: Election of the Council, I. Elected Members”:



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From

1.2 “Council terms will be two years in length, and elections of half the councilors shall take place every year. In the first election, half the councilors shall have terms of one year and half shall have terms of two years. Subsequently, all councilors shall have terms of two years from the date of their election.”

To

1.2 “Council terms will be two years in length, and elections of half the councilors shall take place every year. All councilors shall have terms of two years from the date of their election.”

CARRIED UNANIMOUSLY

Motion 12:38 Joyce MacDonald / Lorelei Moore

- Be it moved that the proposed by-law change to remove from “Article VI: Council Members, I. Term of Office”:

1.1 “In Year 1, 50% of Council members shall hold office for a term of two years. The remaining 50% shall hold office for a term of one year.”

CARRIED UNANIMOUSLY

Motion 12:39 Nora Wiltshire / Diane Duttchen

- Be it moved that the proposed by-law change to “Article VI: Council Members, I. Term of Office”:

From

1.2 “In the years thereafter, all councilors shall be elected for a term of two years. They are eligible for re-election or re-appointment for 2 consecutive terms unless there are no other eligible members in good standing wishing to be nominated in which case the Council may, by a majority vote, allow councilors to be eligible for re-election or re-appointment for an additional term.”

To

1.2 “All councilors shall be elected for a term of two years. They are eligible for re-election or re-appointment for two consecutive terms unless there are no other eligible members in good standing wishing to be nominated in which case the Council may, by a majority vote, allow councilors to be eligible for re-election or re-appointment for an additional term.”

Re-number the section.

In Favour: 79

Opposed: 2

Abstained: 0

CARRIED



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Motion 12:40 Amber Vong / Trudy Quint

- Be it moved that the proposed by-law change to “Article VI: Council Members, II. Officers of the Council”:
From
3.2 c) “exercise general control and supervision over the affairs of the College.”
To
3.2 c) “exercise general supervision over the affairs of the College.”

CARRIED UNANIMOUSLY

12. Legislation Changes - The Regulated Health Professions Act (Update)

Adam Chrobak (Registrar) gave report.

13. Further Business:

- At this time items may be brought forth for future consideration by Council
- Charissa Todd – With the mention of printing cost, is there an option for all email notifications (no paper stuffs)?
- Ole Hellstein – article 1.2.1 it should be July 1st / Adam – picked June 1st because of the graduating students. New applicants, once in a lifetime break.
- Deb Riel / Cadham - make public website for members only being able to access the list of other members / Adam – that will be part of the new database once the upgrade is done. General public, etc will be able to access and see status of all members.
- The winner of the free CMLTM registration was Ramiro Navelgas.

14. Adjournment

- The CMLTM 2012 AGM was adjourned at 1300hrs by Noelle Cater (Chair).