

**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
ANNUAL GENERAL MEETING MINUTES
JUNE 23, 2007**

Present: Helmut Friesen (Acting Registrar) Terry Goertzen (Chair)

Council Members Present: Adam Chrobak, Gerald Besyk, Jocelyn Mabon, Earl Slimmon, Harvey Suski

Council Member Regrets: Noelle Cater

Number of Medical Laboratory Technologists present: 46

- 1.) **Call to order:** by Terry Goertzen (Chair) June 23rd, 2007 12:01hrs.
- 2.) **Approval of Agenda:** see attached agenda.
- 3.) **Appointment of Parliamentarian:**
 - a.) Helmut Friesen explained motion and voting card rules.
 - b.) Trish VanDeneker appointed as Parliamentarian.
- 4.) **Appointment of Scrutineers:**

Jocelyn Mabon and Earl Slimmon appointed as scrutineers.
- 5.) **Chair's Address:** Terry Goertzen gave history of College of Medical Laboratory Technologists (CMLTM) and the reasons for initiating the College with following points presented:
 - a.) 2002 Act created CMLTM as a professional regulatory body to serve and protect the public.
 - b.) Transitional Council created in 2003.
 - c.) Terry Goertzen who served as the Chair of the Interim Council provided assistance with College regulations, requirements and by-laws.
 - d.) 2006 Registrar and Board of Assessors created.
 - e.) 2006 call to register Manitoba Laboratory Technologists with over 1000 members presently registered.
 - f.) February 2007 CMLTM Act proclaimed.
 - g.) Presently 6 other provinces are regulated.

Introduction and acknowledgement of Transitional Council:

Expression of gratitude was given to the following people for their hard work and dedication as transitional council members.

Terry Goertzen, Sharyn Morris, Bob Jonuk, Linda Schroeder, Theresa Wiwchar, Gloria MacTavish, Tom Walus, Dave Fotheringham, Helmut Friesen, Yasmin Hosain, Sheila Hillier.

- 6.) **Acting Registrar's Report:** See attached report by Helmut Friesen
- 7.) **Board of Assessor's Report:** See attached report by Dave Fotheringham.
- 8.) **Continuing Competency Committee Report:** See attached report by Linda Schroeder.

9.) Financial Report and consideration of 2008 Budget: See attached Reports

a.) Robert Juniper from Robert Juniper Accounting & tax service presented financial statements ending May 31st, 2007 and Proposed Budget for 2008.

Question: from Ole Helston about discrepancy between membership fees for 2007 versus 2008.

Reply: Helmut Friesen explained 2008 fees lower because \$100.00 CMLTM start up fee will not be charged as was the case in 2007.

Question: Denise Sitter asked why there were no publication fees for 2008 Budget.

Reply: Helmut explained this is covered under Bulk Mailing costs.

Question: Carol Graham explained concern that budgeted legal fees of \$5000.00 for 2008 may not be adequate.

Reply: Helmut explained that unused amounts of money could go to building up legal fee fund.

Guy Mullen presented motion to approve Year 2008 budget. Seconded by Ole Helston. Approved.

b.) Auditor for CMLTM:

After some discussion it was decided that two groups: Meyers, Norris, Penny, or PKUW be contacted and consulted about providing auditor service for our group.

Motion by Bob Jonuk that either PKUW or Meyers, Norris, Penny be appointed as auditors for College of Medical Laboratory Technologists of Manitoba. Seconded by Ole Helston. Approved.

10.) Further Business: Questions and discussion on the following points.

- 1.) Continuing Education (CE) Requirements: Members to capture CE in portfolios. CMLTM CE committee evaluating capturing process and ways to assist members in this function.
- 2.) Concern expressed by some members that some labs may not be using Technologists to perform medical laboratory procedures. Helmut explained the College does have the right and responsibility to investigate these cases and take action where necessary.
- 3.) Fee Payment plan: Helmut explained there is no fee payment plan at this time. He also informed the group no CMLTM membership card would be issued till full payment is received.
- 4.) Amalgamation of MSMLT and CMLTM: Terry informed the group the government decided not to do this as they are two separate groups with two different functions.
- 5.) Accreditation: Discussion took place as to whether CMLTM could lead or share accreditation responsibilities with College of Physicians & Surgeons. Helmut explained the CMLTM Act does not give mandate for accreditation. The Medical Act gives this right to the College of Physicians & Surgeons. Helmut informed the group he does consult with the College of Physicians & Surgeons.

11.) Introduction of Council of Medical Laboratory Technologists of Manitoba: by Terry Goertzen.

The following have been nominated and appointed in the spring of 2007 as the official Council of College of Medical Laboratory Technologists of Manitoba and will be responsible for present and future operations of the College.

Adam Chrobak: President

Earl Slimmon: Vice-president

Noelle Cater: Secretary

Gerald Besyk: Treasurer

Jocelyne Mabon: Member at large

Harvey Suski: Member at large

12.) Presentation of the gavel by Terry Goertzen to President Adam Chrobak.

13.) Meeting adjourned 23 June 2007 at 1327 hrs.