



**COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS
OF MANITOBA**

245 Lilac Street
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**College of Medical Laboratory Technologists of Manitoba
13th Annual General Meeting on Saturday September 21st, 2019 at 1120hrs**

CMLTM Board Room and Webcast
245 Lilac Street Winnipeg, Manitoba

**Presentation by Jeanette Edwards, “Health System Transformation and the
Manitoba Quality and Learning Framework”
(1-hour CE credit toward CMLTM Continuing Competency Program)**

1. Call to order

- Tannu Sayed (Chair) called the CMLTM 2019 AGM to order at 1146hrs.

2. Credentials Report

- Tannu Sayed (Chair) reported that a CMLTM member count as determined by the registration desk recognized 19 voting members in attendance and 50 voting members online. Quorum has been met.

3. Approval of Standing Rules of Procedure

Motion 19:44 Brad Collignon/Kamran Bashir

Be it moved to approve the Standing Rules of Procedure as distributed.

CARRIED

4. Approval of Agenda

Motion 19:45 Clara de Jong/Brad Collignon

Be it moved to approve the agenda as distributed.

CARRIED

5. Introductions:

- **2019 Council Members**
 - Tannu Sayed (Chair)
 - Sajjid Janjua (Vice-Chair)
 - Brad Collignon (Treasurer)
 - Sandra Brooks (Secretary)
 - Erin Martin (Member at large)
 - Anna Avalos (Member at large)
- **2019 Committee Chairs**
 - Tracey Pronyk-Ward (Board of Assessors)
 - Heather Mauthe (Continuing Competency Committee)
 - Janie McBey (Complaints Committee)



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- Inquiry Committee Chair Position is Vacant
 - Brad Collignon (Nominations Committee)
 - **Public Representatives**
 - Cynthia Rempel Patrick
 - Rajinder Pal Bhullar
 - Steven Wu
 - **Guests**
 - Vera Chernecki (Parliamentarian)
 - Robert Jonuk (Honorary Member)
 - Luis Martinez (Honorary Member)
 - **Students**
 - None
 - **Staff**
 - Adam Chrobak (Registrar/CEO)
 - Tricia VanDenakker (Deputy Registrar)
 - Janelle Baril (Administrative Assistant)
- 6. Introduction of Parliamentarian**
- Vera Chernecki will act as the 2019 AGM Parliamentarian.
- 7. Introduction of Scrutineers**
- Adam Chrobak (Registrar/CEO) will carry out the scrutineer's duties online and Rajinder Pal Bhullar (Public Representative) and Steven Wu (Public Representative) will carry out the scrutineer's duties in person.
- 8. Chair's Address**
- Tannu Sayed (Chair) addressed the membership.
- 9. Registrar's Report**
- Adam Chrobak (Registrar/CEO) addressed the membership.
- 10. 2018 Annual General Meeting Minutes (previously approved by Council)**
- There were no questions from the floor regarding the 2018 AGM minutes.
- 11. 2018 Annual Report (previously approved by Council)**
- There were no questions from the floor regarding the 2018 Annual Report.



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12. 2018 Audited Financial Statements/Auditor's Report (previously approved by Council)

- The 2018 CMLTM Audited Financial Statements were circulated with the Annual General Meeting notice and Agenda.

13. Appointment of Auditor

Motion 19:46 Wendy Leduc/Brad Collignon

Be it moved that MNP LLP be appointed as the auditor for the 2019 CMLTM financial audit.

CARRIED

14. Proposed By-Law changes

14.1. By-law amendments

Motion 19:47 Heather Mauthe/Sandra Brooks

Be it moved that the proposed by-law changes to create a new Article X, Amendments of By-Laws, by inserting a new clause and renumbering the rest of the articles as circulated and presented.

(Proposed changes are attached to the agenda.)

CARRIED

14.2. Voting at Annual and Special meetings

Motion 19:48 Brad Collignon/Kamran Bashir

Be it moved to approve the proposed by-law changes to Article III, Voting at Annual/Special Meetings, Clause 3.3, by adding “and voting” after “present” and striking out “who are entitled to vote”.

(Proposed changes are attached to the agenda.)

CARRIED

14.3. Parliamentary authority

Motion 19:49 Heather Mauthe/Sandra Brooks

Be it moved to approve the proposed by-law changes to Article X (which will become Article XI), Parliamentary Authority, and to include the following wording:

The rules contained in the current edition of Roberts Rules of Order Newly Revised govern the College in all cases to which they are applicable and in which they are not inconsistent with these by-laws, the Act and any special rules of order the College may adopt.

(Proposed changes are attached to the agenda.)

CARRIED



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15. **Nomination Committee Report (Election results)**

- Brad Collignon (Treasurer/Nominations Committee Chair), announced that the Council had received no nomination for Division One and one (1) nomination for Division Two. The following are the results of the election.
 - Division Two – Kamran Bashir has been elected by acclamation for a 3-year term.
- Brad Collignon (Treasurer/Nominations Committee Chair) announced that the current Council members have agreed to extend their terms. The following are the results of this decision.
 - Division One – Sajjid Janjua has been appointed for a 3-year term.
 - Division One – Tannu Sayed has been extended for 1 year.
 - Division Two – Sandra Brooks has been extended for 1 year.

16. **New Business:**

At this time items may be brought forth for future consideration by Council.

- **Janet Fairbairn, Winnipeg** (*question*)

Have we rented out the space yet?

Why can't the upstairs be rented out instead while Adam and Tricia move to using whatever office will be built down stairs?

We're having a lot of difficulty renting the space out. What was wrong with the place in St. Boniface (first CMLTM location, prior to Tuxedo Plaza)?

- **Adam Chrobak, Registrar/CEO** (*response*)

We are still looking for appropriate renters. CMLTM needs to be sensitive to the organizations we are considering to renting the surplus space. Issues that need to be considered include the security of the private information hosted on site, cannot have public traffic. It would be ideal to have another regulatory body or similar organization that has minimal customer traffic (such as a retailer).

It is possible for the upper offices to be rented, but that will be decided upon renter interest and not before.

The problem with the original location on Provencher Blvd was that there was no meeting space and the rent was very expensive. Council and committee meetings were held at a hotel for an additional cost to the rent. The overall cost was roughly the same as both the Tuxedo Plaza location and our current location.

It is very difficult to market a rental space if it is not developed. Council has given staff instructions not to develop the space until we have a potential renter. Developing the space could cost \$10,000-12,000 if the



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Registrar did most of the contractor work himself, whereas hiring contractors to do all the work would be at least \$20,000.

Council is not willing to invest the money into developing the space and with the risk of it being vacant for an extended period.

- **Tricia VanDenakker, Deputy Registrar** (*response*)

We are doing our due diligence in looking for a renter. Some of the issues we are facing is that in the Corydon area there are a lot of other rental properties available. In our efforts to find a renter, we have also reached out to our realtor to verify if our proposed rent is on par for the area (it is).
- **Vera Chernecki, Parliamentarian** (*interjection*)

Indicated that one of her other clients is looking for new space, Manitoba Association of Medical Radiation Therapists (MAMRT). The Registrar indicated that CMLTM has already spoken with MAMRT and they have decided the space in the CMLTM office did not meet their needs.
- **Brad Collignon, Treasurer** (*response*)

The search for a renter is raised at every Council meeting as this is always on our forefront and it is important to get an appropriate renter. Council and Staff are constantly seeking out other regulators to speak with them regarding this matter.
- **Ramona Kalid, Winnipeg** (*question*)

As registration fees continue being raised, more MLTs are retiring. We're going to continue seeing increases while the number of people paying them decreases. Has Council looked into this issue?

 - **Adam Chrobak, Registrar/CEO** (*response*)

CMLTM regularly reviews and tracks CMLTM registration demographics and statistics monthly as well as year over year. CMLTM has seen drastic decrease in the numbers since the creation of CMLTM in 2007, but that has flattened out over the last few years and has become more stable. The number of registrants retiring annually has almost completely been matched by the number of new graduates and applicants moving to the province.



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The annual number practicing registrants remains constant at between 950 to 1000 registrants per year. CMLTM has little to no control over increasing registration numbers as this depends on the amount of people entering the work force from the Red River College (RRC) program and the number of available MLT positions. CMLTM has been trying to exert influence with RRC and the Government to increase the number of students accepted per year and with helping the students complete the course to enter the workforce.

RRC accepts 40 students per year, but not all of them make it through the program. Around 30-35 of those 40 will actually end up writing the CSMLS exam. The exam statistics for RRC graduates have improved over the last couple of years. In the past, the exam pass rate for RRC graduates was approximately 85-87% and now it's closer to 90-95%. The trends are increasing and this looks good for the future of the MLT profession.

- **Megan MacDonald, Winnipeg** (*question*)

Is there a deadline date for renters before Council decides to reassess the plan for renting the space?

- **Brad Collignon, Treasurer** (*response*)

The Council does not have a hard deadline for renting the space.

It should be noted that if we look at our operating costs, it's going to be the same no matter where CMLTM is located. However, since owning the building, we have realized a 12-14% increase in the building's value. In addition, our mortgage will be paid off within 9 years.

Purchasing our own building was a more viable option than our last location (Tuxedo Plaza) as the rental fees there were increasing and the location was simply not meeting our needs.

- **Adam Chrobak, Registrar/CEO** (*response*)

Purchasing the building is considered a *long-term sustainability plan*. This is because when the mortgage is paid off in 9 years, the 40,000 yearly mortgage costs will go back into operating costs as our occupancy cost drastically decreases.

- **Jennifer Gardiner, Carman** (*question*)



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What is being done about the increase in x-ray cross-trained techs performing the same duties as the rural MLTs but are not enforced or governed by our MLT by-laws?

- **Adam Chrobak, Registrar/CEO** (*response*)

CMLTM has the right to the MLT title, but not to acts performed by an MLT. Our legislation does not allow CMLTM to regulate other professions (such as cross-trained x-ray techs). As such, we are not able to tell x-ray what they can and cannot do. CMLTM does try to influence Shared Health and the government in regards to who should be doing the tests based on the tests' complexity and the competency required to do it, but the decision of who can do them is not in our hands.
- **Janet Fairbairn, Winnipeg** (*question*)

How come we can change things in the Act during the Annual General Meeting, but we can't change anything about the financials. What about the office of the Ombudsman?

 - **Vera Chernecki, Parliamentarian** (*response*)

We can only change *by-laws* during the AGM, we can't change the Act. The Act states that CMLTM has the authority to make its own by-laws, but the Act is still the supreme governing body. During the AGM, we didn't change the by-laws, we were just cleaning them up. The only way the Act can be changed is if the Manitoba Government decided to open and change the legislation.
 - **Adam Chrobak, Registrar/CEO** (*response*)

It should be noted that the Ombudsman has no real authority over what CMLTM does. Complaints can be made to the office of the Ombudsman, but they are not a part of the government and can only make *recommendations* to the Government.

17. Adjournment

- Tannu Sayed (Chair) adjourned the CMLTM 2019 AGM at 1242hrs.

Approved on October 25, 2019 by Council